

Board Meeting September 27, 2012

Our Mission

The Children's Board of Hillsborough County promotes the well-being of children and families by **uniting community partners, investing in innovative opportunities, and leading the county in best practices** so the whole community can realize its full potential.



CBHC REGULAR BOARD MEETING

SEPTEMBER 27, 2012 3:00 p.m. – 5:00 p.m.

AGENDA

MISSION: The Children’s Board of Hillsborough County promotes the well-being of children and families by uniting community partners, investing in innovative opportunities, and leading the county in best practices so the whole community can realize its full potential.

CALL TO ORDER

Quorum Verification C. Brown
Invocation and Pledge of Allegiance V. Goddard

ACTION ITEMS

1. **Approval** of August 1, 2012 Special Board Meeting Minutes C. Brown
2. **Approval** of August 23, 2012 Board Workshop Meeting Minutes C. Brown
3. **Approval** of August 23, 2012 and September 6, 2012 (Continuation) of the Regular Board Meeting Minutes C. Brown
4. **Approval** of Additional Program Funding Recommendations A. Petrila
5. **Approval** of Technical Assistance Funding Procedures A. Petrila

REPORTS/PRESENTATIONS

1. Interim Chief Executive Officer P. Iorio
 - A. Introduction of Chief Operating Officer E. Board Retreat Update
 - B. Introduction of Public Affairs Director F. Status of CEO Roundtable
 - C. Status of Invictus Report (handout) G. Update on Data Collection Information System
 - D. Status of ELC Staffing
2. Committee Reports
 - A. Executive Committee (verbal) C. Brown
 - B. Advocacy (verbal) S. Schneider

PUBLIC COMMENT

The Children’s Board of Hillsborough County welcomes comments from the public. Those who wish to address the Board may do so at this time, the Open Agenda portion of the meeting. Those addressing the Board should clearly state their full name and affiliation for the official record.

C. Brown

ATTACHMENTS

1. Children’s Board Financial Statements – July 2012
2. Contract Development Status Report

BOARD/COMMITTEE MEETINGS

OCTOBER 2012

Advocacy Committee	October 11, 2012	4:00 p.m. – 5:00 p.m.
Executive Committee	October 11, 2012	3:00 p.m. – 4:00 p.m.
Community Education and Awareness	October 11, 2012	2:00 p.m. – 3:00 p.m.
Regular Board Meeting	October 25, 2012	3:00 p.m. – 5:00 p.m.
Board Retreat	October 29, 2012	1:00 p.m. – 3:30 p.m.

CBHC SPECIAL BOARD MEETING – AUGUST 1, 2012

Subject	Special Board Meeting		Date	August 1, 2012
Facilitator	Christopher E. Brown, Chair		Meeting Time	4:00 PM – 6:00 PM
Location	Children’s Board of Hillsborough County 1002 E. Palm Avenue Tampa, Florida 33605 Boardroom		Actual Meeting Time	4:09 PM – 6:50 PM
			Continued	The Meeting was continued until August 2, 2012 at 4:00 PM
Board Member Attendance	Christopher E. Brown, Chair Kevin Beckner Mike Carroll Doretha W. Edgecomb Robert ‘Pete’ Edwards		Mary Ellen Elia Katherine G. Essrig John G. Evon, III Valerie Goddard	
Other Attendees	Luanne J. Panacek, CEO of the Children’s Board John Bakas, Esq., Board Attorney Veronica Blanco for Yolanda Cotroneo, Board Clerk		For a complete list of staff and other attendees, please contact the Board office at (813) 204-1724 or via email at ycotroneo@childrensboard.org .	

SUMMARY

No.	Topic	Highlights
1.	CALL TO ORDER	Christopher Brown, Chair, called the meeting to order at 4:09 PM. A quorum was established. Invocation by Valerie Goddard.
2.	OPENING STATEMENT 0:01:04.7 to 0:11:40.3	Luanne Panacek gave a prepared statement to the Board and attendees.
3.	ACTION ITEMS 0:12:04.0 Motion 0:26:48.0 Motion died for lack of a Second Motion 0:35:16.0 Motion Re-stated 0:38:10.0	<p>Chris Brown presented two proposals to the Board: 1) Proposed New Contract for Luanne Panacek 2) Proposed Contract for an Interim CEO, Pam Iorio.</p> <p><u>Luanne Panacek Succession</u></p> <p>C. Brown acknowledged the long history and accomplishments of Dr. Luanne Panacek. J. Bakas presented a summary of the proposed contract with L. Panacek</p> <p><i>Motion by Pete Edwards “to adopt the contract once all the board discussion and if there is a second proceed with carrying out the vote.”</i></p> <p><i>Motion by Kevin Beckner to terminate without cause the existing contract with the CEO, Luanne Panacek, pay the full terms under Option A and move forward to bringing in the Interim CEO.</i></p> <p><i>Motion by Kevin Beckner to terminate Dr.Panacek’s agreement effective as of this date without cause. CBHC would pay her the full terms of the contract and move on to filling the interim CEO’s position.</i></p> <p><i>Second by Mike Carroll.</i></p> <p>Discussion ensued.</p>

SUMMARY

No.	Topic	Highlights										
	<p style="text-align: right;">1:07:07.0</p> <p style="text-align: right;">1:08:26.1</p> <p>PUBLIC COMMENT</p> <p style="text-align: right;">1:10:37.1</p>	<p>Call for vote by Pete Edwards. Continued discussion:</p> <p>Board requested to hear Public Comments, two minutes allowed per comment;</p> <p>Meeting paused until L. Panacek returned to meeting.</p> <p>Meeting resumed with Public Comment</p> <p>Brian Simmons – request answers to questions sent via email 07-25-2012 and question regarding Board giving no bid contract to Pam Iorio</p> <p>Dr. William Brooks – supports clean break with previous administration; stroke of genius to select Pam Iorio as Interim CEO</p> <p>Al Davis – acknowledged fantastic job done by Luanne Panacek; supports selection of Pam Iorio as Interim CEO</p> <p>Irene Rickus and Jim Hart – thanks to Luanne Panacek for services to children in Hillsborough County</p> <p>Jose Colindres – terminate contract with no additional payout to outgoing CEO would be appreciated by taxpayers; appreciative of work of Board and Staff</p> <p>Jason Mims – referenced letter submitted to Board</p> <p>Larry English – salutes courage and character of Luanne Panacek during tenure at CBHC; requests that providers have some part in the selection and conversation when Interim CEO and Board selects new CEO</p> <p>Angela Smith – recognizes service of Luanne Panacek; now should focus on children and move forward</p> <p>Tom Hernandez – encourages Board to recognize leadership and vision of Luanne Panacek</p>										
	<p style="text-align: right;">1:27:54.2</p>	<p>Chair stated that there has been a Motion and Second. Read into record two letters of support for Luanne Panacek mailed to the Chair from (1) Martha Coulter, (2) David Lawrence, Jr.</p> <p>Call for Roll Call Vote No further discussion.</p>										
	<p style="text-align: right;">1:33:20.2</p>	<p>Request that Motion be re-stated again by Kevin Beckner.</p> <p><i>Motion by Kevin Beckner to terminate Dr.Panacek's contract effective today and fulfill the terms of the agreement in the original contract which would provide for the 26 weeks' severance and other terms of the original contract.</i></p> <p>Additional statement to Motion by Chairman Chris Brown.</p> <p><i>Basically to exercise the termination without cause part of the current contract and complete the obligations therein.</i></p>										
	<p style="text-align: right;">1:34:46.2</p>	<p>Roll Call Vote</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Pete Edwards – Yes</td> <td style="width: 50%;">Doretha Edgecomb – No</td> </tr> <tr> <td>Mike Carroll – Yes</td> <td>Valerie Goddard – No</td> </tr> <tr> <td>MaryEllen Elia – Yes</td> <td>John Evon – No</td> </tr> <tr> <td>Chris Brown – Yes</td> <td>Katherine Essrig – No, against the Motion</td> </tr> <tr> <td>Kevin Beckner – Yes</td> <td>Susan Schneider – Not in attendance</td> </tr> </table>	Pete Edwards – Yes	Doretha Edgecomb – No	Mike Carroll – Yes	Valerie Goddard – No	MaryEllen Elia – Yes	John Evon – No	Chris Brown – Yes	Katherine Essrig – No, against the Motion	Kevin Beckner – Yes	Susan Schneider – Not in attendance
Pete Edwards – Yes	Doretha Edgecomb – No											
Mike Carroll – Yes	Valerie Goddard – No											
MaryEllen Elia – Yes	John Evon – No											
Chris Brown – Yes	Katherine Essrig – No, against the Motion											
Kevin Beckner – Yes	Susan Schneider – Not in attendance											
	<p>Motion Passed</p> <p style="text-align: right;">1:35:07.2</p>	<p><i>Motion Passed with technical infraction.</i></p> <p>John Bakas advised the Board of a technical point: Board Bylaws provide that the hiring and firing of the Executive Director be on the basis of the majority of the Board, being six (6) votes. The Bylaws also provide that to amend the Bylaws there is a requirement to give ten days (10) notice of the amendment, also subject to Board discretion. If this action is to be taken on basis of the majority, Mr. Bakas suggested the Board move to waive the requirements of the Bylaws.</p>										
	<p style="text-align: right;">1:35:53.2</p>	<p><i>Motion by Pete Edward to waive the requirements of the Bylaws. Second by Kevin</i></p>										

SUMMARY

No.	Topic	Highlights										
		<p>Beckner. Discussion ensued.</p>										
	<p>Motion Withdrawn 1:45:05.2</p>	<p>Motion to waive rule withdrawn by Pete Edwards Discussion ensued.</p>										
	<p>Substitute Motion 2:02:25.1</p>	<p>Motion by Pete Edwards to terminate Dr. Panacek's contract without cause effective September 1, 2012. Discussion ensued.</p>										
	<p>Motion died for lack of a Second 2:03:38.4</p>											
	<p>2:05:58.0 2:23:58.0</p>	<p>Meeting paused at 6:35 PM Discussion continued.</p>										
	<p>Motion 2:26:00.0</p>	<p>Motion by Mike Carroll that the Board elect to terminate Luanne Panacek without cause effective October 1, 2012 and that Luanne Panacek use accrued leave effective August 2, 2012 through October 1, 2012 and that Luanne Panacek relinquish responsibilities as CEO during the time August 2, 2012 through October 1, 2012 to allow Board to secure operational supervision and Luanne Panacek will comply in all respects with current contract. Discussion ensued.</p>										
	<p>Amendment to Motion 2:28:58.0</p>	<p>Motion by Mike Carroll to amend the proposed contract/agreement to reflect that the date of October 1st stays the same, all other tenants stay the same, but it be made clear in the contract that any remuneration received between now and then comes from the legally obligated 26-week payout and accrued leave only and any balance due be paid out as it normally would and while in that capacity may consult on an as-needed basis and is relieved of day-to-day duties as CEO, general releases and non-disparagements kept but not additional pay.</p> <p><u>Next Steps Delineated:</u></p> <ul style="list-style-type: none"> • Authorize John Bakas to draft contract to include provisions as stated. • Must have date certain of final date of employment, relinquish day-to-day responsibilities as CEO, and assure that only remuneration is accrued leave paid out under the contract <p>Second by John Evon.</p> <p>Roll Call Vote</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Pete Edwards – Yes</td> <td style="width: 50%;">Doretha Edgecomb – Yes</td> </tr> <tr> <td>Mike Carroll – Yes</td> <td>Valerie Goddard – Yes</td> </tr> <tr> <td>MaryEllen Elia – Yes</td> <td>John Evon – Yes</td> </tr> <tr> <td>Chris Brown – Yes</td> <td>Katherine Essrig – Yes</td> </tr> <tr> <td>Kevin Beckner – Yes</td> <td>Susan Schneider – Not in attendance</td> </tr> </table>	Pete Edwards – Yes	Doretha Edgecomb – Yes	Mike Carroll – Yes	Valerie Goddard – Yes	MaryEllen Elia – Yes	John Evon – Yes	Chris Brown – Yes	Katherine Essrig – Yes	Kevin Beckner – Yes	Susan Schneider – Not in attendance
Pete Edwards – Yes	Doretha Edgecomb – Yes											
Mike Carroll – Yes	Valerie Goddard – Yes											
MaryEllen Elia – Yes	John Evon – Yes											
Chris Brown – Yes	Katherine Essrig – Yes											
Kevin Beckner – Yes	Susan Schneider – Not in attendance											
	<p>Motion Passed 2:34:50.0</p>	<p>Motion Passed.</p> <p><u>Interim Chief Executive Officer</u></p> <p>John Bakas summarized terms of the proposed contract for an Interim CEO- Pam Iorio Discussion ensued.</p>										
	<p>Motion 2:41:34.0</p>	<p>Motion by Kevin Beckner to accept draft Consulting Agreement with Pam Iorio as Interim Chief Executive Officer. Second by John Evon.</p>										

SUMMARY

No.	Topic	Highlights										
	<p style="text-align: right;">2:52:49.0</p> <p style="text-align: right;">2:53:45.7</p>	<p>Discussion ensued.</p> <p><i>MOTION AGAIN to accept the proposed contract with Pam Iorio as Interim CEO. Second by Katherine Essrig</i></p> <p><i>No further discussion. Call for vote on original Motion.</i></p> <p><u>Roll Call Vote</u></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Pete Edwards – Yes</td> <td style="width: 50%;">Doretha Edgecomb – Yes</td> </tr> <tr> <td>Mike Carroll – Yes</td> <td>Valerie Goddard – Yes</td> </tr> <tr> <td>MaryEllen Elia – Yes</td> <td>John Evon – Yes</td> </tr> <tr> <td>Chris Brown – Yes</td> <td>Katherine Essrig – Yes</td> </tr> <tr> <td>Kevin Beckner – Yes</td> <td>Susan Schneider – Not in attendance</td> </tr> </table> <p><i>Motion passed.</i></p>	Pete Edwards – Yes	Doretha Edgecomb – Yes	Mike Carroll – Yes	Valerie Goddard – Yes	MaryEllen Elia – Yes	John Evon – Yes	Chris Brown – Yes	Katherine Essrig – Yes	Kevin Beckner – Yes	Susan Schneider – Not in attendance
Pete Edwards – Yes	Doretha Edgecomb – Yes											
Mike Carroll – Yes	Valerie Goddard – Yes											
MaryEllen Elia – Yes	John Evon – Yes											
Chris Brown – Yes	Katherine Essrig – Yes											
Kevin Beckner – Yes	Susan Schneider – Not in attendance											
4.	<p>MEETING CONTINUED</p> <p style="text-align: right;">2:58:56.0</p>	<p>The Chair continued the Meeting until August 2, 2012 at 4:00 PM if needed to allow all parties to review proposed contracts and Board actions. The August 2 meeting will be cancelled if agreement is reached.</p>										

MOTIONS

1.	<p><i>Motion by Pete Edwards "to adopt the contract once all the board discussion and if there is a second proceed with carrying out the vote."</i> Motion died for lack of a Second</p>
2.	<p><i>Motion by Kevin Beckner to terminate without cause the existing contract with the CEO, Luanne Panacek, pay the full terms under Option A and move forward to bringing in the Interim CEO.</i></p> <p>Motion Re-stated <i>Motion by Kevin Beckner to terminate Dr.Panacek's agreement effective as of this date without cause. CBHC would pay her the full terms of the contact and move on to filling the interim CEO's position--26 weeks compensation plus the accrued leave as of August 1, 2012.</i></p> <p><i>Second by Mike Carroll.</i></p> <p>Request that Motion be re-stated again by Kevin Beckner.</p> <p><i>Motion by Kevin Beckner to terminate Dr.Panacek's contract effective today and fulfill the terms of the agreement in the original contract which would provide for the 26 weeks' severance and other terms of the original contract.</i></p> <p>Additional statement to Motion by Chairman Chris Brown.</p> <p><i>Basically to exercise the termination without cause part of the current contract and complete the obligations therein.</i></p> <p><i>Roll Call Vote. Motion Passed 5-4 with technical infraction.</i></p>
3.	<p><i>Motion by Pete Edward to waive the requirements of the Bylaws. Second by Kevin Beckner.</i> Motion Withdrawn after discussion.</p>
4.	<p>Substitute Motion <i>Motion by Pete Edwards to terminate Dr. Panacek without cause effective September 1, 2012.</i> Motion died for lack of a Second</p>
5.	<p><i>Motion by Mike Carroll that the Board elect to terminate Luanne Panacek without cause effective October 1, 2012 and that Luanne Panacek use accrued leave effective August 2, 2012 through October 1, 2012 and that Luanne Panacek relinquish responsibilities as CEO during the time August 2, 2012 through October 1, 2012 to allow Board to secure operational supervision and Luanne Panacek will comply in all respects with current contract.</i></p> <p>Amendment to Motion</p> <p><i>Motion by Mike Carroll to amend the proposed contract/agreement to reflect that the date of October 1st stays the same, all other tenants stay the same, but it be made clear in the contract that any remuneration received between now and then comes from the legally obligated 26-week payout and accrued leave only and any balance due be paid out as it normally would and while in that capacity may consult on an as-needed basis and is relieved of day-to-day duties as CEO, general releases and non-disparagements kept but not additional pay.</i></p> <p><i>Second by John Evon.</i> <i>Roll Call Vote. Motion Passed.</i></p>
6.	<p><i>Motion by Kevin Beckner to accept draft Consulting Agreement with Pam Iorio as Interim Chief Executive Officer.</i> <i>Second by John Evon.</i> <i>Roll Call Vote. Motion Passed.</i></p>

READ AND APPROVED BY:

CHRISTOPHER E. BROWN, CHAIR

CBHC BUDGET WORKSHOP – AUGUST 23, 2012

Subject	CBHC Budget Workshop		Date	08-23-2012
Facilitator	Christopher E. Brown, Chair		Time	1:00 PM – 3:00 PM
Location	Children’s Board of Hillsborough County 1002 East Palm Avenue Tampa, Florida 33605 Conference Rooms B/C		Actual Meeting Time	1:09 PM – 2:43 PM
			Adjourned	The Meeting adjourned at 3:08 PM
Board Member Attendance	Christopher E. Brown Kevin Beckner Jan Gregory Doretha Edgecomb Pete Edwards	MaryEllen Elia Valerie Goddard Susan Schneider John Bakas	CBHC Staff Attendees	Pam Iorio Darrell Smith Amy Petрила Tonia Williams Veronica Blanco

BUDGET WORKSHOP SUMMARY

No.	Topic		Highlights
I.	CALL TO ORDER		Christopher E. Brown, Chair, called the meeting to order at 1:09 P.M. Quorum verification. Invocation by Valerie Goddard. Pledge of Allegiance. Chairman welcomed the Interim CEO, Pam Iorio, to the Children’s Board and the first meeting with the Board. Pam Iorio remarked how pleased she is to be part of the Children’s Board and that she wishes to be supportive of the Board.
II.	STAFF RECOMMENDATIONS AND DISCUSSION	1.	<p><u>FY2013 Program Funding Recommendations</u></p> <ul style="list-style-type: none"> • Recommendations are slightly different; \$4M+ in Neighborhood investments, \$16M+ in Countywide investments • Maps on display show the six neighborhoods, including schools and family resource centers and display countywide investments in healthy births, successful children being ready for school and school-related indicators, strong families. When completed the funded providers, their sub-contractors and their partners will be included in the maps; will display where program sites are located. • No more than 10% of funding may be allocated to Administrative Costs contractually by funded providers; this is in the CBHC contract. • Administrative Cost Report of all funded programs will be provided to the Board at a November Meeting • Pam Iorio commented that CBHC will lead by example by demonstrating a goal of less than 10% administrative cost. • Progress Report regarding Eckerd Diversion ITN and other needs for funding will be presented to Board in November; funding will not be automatic. • Requesting that Board to approve the Program Recommendations portion of the Budget so staff can begin negotiation of contracts. • New accountability measures (Attachment 4 of the RFP) being implemented; will provide quarterly reports to the Board on outcomes of funded programs beginning January 2013 or as soon as possible. • Will compile information on amount of funds per indicator area for recommended programs • Will establish a dashboard for Board that reports accomplishments in Neighborhood, Countywide and Leverage areas to date on a quarterly basis • Suggest establishing a timeline of reasonable expectations with clearly

0:11:13.0

BUDGET WORKSHOP SUMMARY

No.	Topic		Highlights
			<p>identified benchmarks of expected points for each funded agencies to be used to determine if outcomes are being met at a pre-determined time</p> <ul style="list-style-type: none"> • Acknowledged RFP project team
		2.	<p><u>FY2013 Budget</u> Tonia Williams presented highlights of the Budget developed prior to the organizational changes:</p> <ul style="list-style-type: none"> • budget based on .5 millage rate, not an increased millage rate, tax base decreased, cost to tax payer decreased, average for median home \$22.65 per year • total revenue decreased \$2.2M, tax base decreased \$724K • less money in revenue maximization area because fewer recommended services qualify • ASO funding has decreased as Eckerd is providing a lesser amount of funding \$630K, CBHC will receive 10% Admin Fee to manage ASO Funds; • expenditures decreased \$1.1M, due to reductions in community partner funding (ASO) • reduced internal operating budget \$750K by eliminating vacant positions (60.3 FTEs to 55.3 FTEs) and reductions in facility costs/professional services • program funding increased \$815K • Fund Balance at end of FY2012 estimated at \$13.7M used for reserves, assigned and unassigned, 5-year spend-down 2012 to 2016, building and capital reserves, money in Fund Balance to expand services
		3.	<p><u>New Organization for FY2013 and New Budget for FY2013</u> Pam Iorio presented the new budget; details will be sent to the Board one week in advance of the September 6th meeting. Slide presentation:</p> <ul style="list-style-type: none"> • Historic financial snapshot reflects the FY2013 Budget prior to organizational changes • Comparison of Children Services Councils across the state; in relation to other CSCs, CBHC spends less on direct services and more on salaries and benefits as a percentage of total budget • Displayed the Original CBHC Organizational Chart as of June 2013; ELC costs for salaries and benefits inflate the CBHC Budget by 2.8% and may be considered for attachment to the County • Reviewed the New CBHC Organizational Chart as of August 23, 2013; from 55.3 FTE positions to 40.5 FTE positions; net reduction in salaries, benefits and other operating expenditures; 80.4% of budget available for direct services • \$1.4M increase in new program dollars; funding recommendations by staff to cover geographic gaps (Plant City; Central Tampa Resource Center) arising out of the RFP; precise amount of recommendations will be made after direction from the Board • Tax revenue decreased 27% ; Operations Budget decreased by 36%; Positions decreased by 33% <p>Special Meeting on September 6, 2012 at 4:30 PM to vote on:</p> <ul style="list-style-type: none"> • New Budget for FY2013 is scheduled for September 6, 2012 at 4:30 • Beginning the process of termination of the Interlocal Agreement Between the Children’s Board and Hillsborough County for the services of Don Dixon; • Review awarding new program dollars <p>Question regarding the Resource Center and Library; Central Tampa Resource Center not included in Program Recommendations or CBHC Operating Budget but may be considered for funding with the additional funds; may be placed with a non-</p>

BUDGET WORKSHOP SUMMARY

No.	Topic		Highlights
			<p>profit organization in the CBHC facility or another location or internal operation; the Center and Library are operating today which is why they are included on the Organizational Chart</p> <p>Will continue to look at the organization for areas that may be contracted out, provide for new partnerships; possibility of the CBHC Library being merged with the Public Library System; ombudsman services may be provided at a lesser cost; resource center is being studied; may recommended additional changes to make the organization more efficient.</p> <p>Need to provide rationale, detailed analysis, define criteria for recommendations, define gap analysis, how gap analysis fits in the scope of the initial RFP, how the criteria will fill those gaps going forward, set parameters to ensure fair process.</p> <p>Regarding \$1.4M, approaches suggested:</p> <ul style="list-style-type: none"> targeting a specific amount for Plant City to build on existing services there gap funding focus on 3 target neighborhoods new mini-RFP <p><i>Motion by Pete Edwards that of the \$1.4M that \$250K be set aside for Plant City and the balance to be released through a Mini-RFP.</i></p> <p><i>Motion by Susan Schneider directing staff to prepare RFP language to bring back to the Board at its September 27, 2012 Meeting that would provide for needed services for children and families that align with the Children's Board result areas with a particular emphasis on geographic deficiencies and any deficiencies within our three targeted neighborhoods.</i> <i>Second by Kevin Beckner. No discussion. Motion carried by unanimous consent.</i></p>
	Motion	1:22:29	
	Motion Withdrawn		
	Motion	1:31:09	
	Motion Carried		
III.	PUBLIC COMMENT		None.
IV.	ADJOURNMENT		The meeting adjourned at 2:43 PM

Action Plan

No.	Initiated	Action Item(s)	Owner	Target Date
1.	08-23-2012	Administrative Cost Report of all funded programs will be provided to the Board at a November Meeting	Amy Petrila	November 2012
2.	08-23-2012	Progress Report regarding need for more Bridge Funding will be presented to Board in November	Amy Petrila	November 2012
3.	08-23-2012	Quarterly reports to the Board on outcomes of funded programs beginning January 2013	Amy Petrila	January 2013
4.		Dashboard for Board that reports accomplishments in Neighborhood, Countywide and Leverage areas to date on a quarterly basis	Amy Petrila	
5.		Establish a timeline of reasonable expectations with clearly identified benchmarks of expected points for each funded agencies to be used to determine if outcomes are being met at a pre-determined time		
6.		Special Meeting on September 6, 2012 at 4:30 PM to vote on New Budget for FY2012 and the Interlocal Agreement Between CBHC and the County		
7.		Need to provide rationale, detailed analysis, define criteria for recommendations, define gap analysis, how gap analysis fits in the scope of the initial RFP, how the criteria will fill those gaps going forward, set parameters to ensure fair process.		
8.		Special Meeting on September 6, 2012 at 4:30 PM		

MOTIONS

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|----|---|
| 1. | <i>Motion by Susan Schneider directing staff to prepare RFP language to bring back to the Board at its September 27, 2012 Meeting that would provide for needed services for children and families that align with the Children's Board result areas with a particular emphasis on geographic deficiencies and any deficiencies within our three targeted neighborhoods.
Second by Kevin Beckner. No discussion. Motion carried by unanimous consent.</i> |
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READ AND APPROVED BY:

Christopher E. Brown, Chair

CBHC REGULAR BOARD MEETING – AUGUST 23, 2012

Subject	Regular Board Meeting	Date	August 23, 2012
Facilitator	Christopher E. Brown, Chair	Meeting Time	3:00 PM – 5:00 PM
Location	Children’s Board of Hillsborough County 1002 E. Palm Avenue Tampa, Florida 33605 Boardroom	Actual Meeting Time	3:08 PM – 4:05 PM
		Adjourned	The meeting adjourned at 4:05 PM
Board Member Attendance	Christopher E. Brown, Chair Kevin Beckner Mike Carroll Doretha W. Edgecomb	Robert ‘Pete’ Edwards John G. Evon, III Valerie Goddard Susan Schneider	
Other Attendees	Pam Iorio, Interim CEO John Bakas, Esq., Board Attorney Darrell Smith, Special Assistant Veronica Blanco for Yolanda Cotroneo, Board Clerk	For a complete list of staff and other attendees, please contact the Board office at (813) 204-1760 or via email at vblanco@childrensboard.org .	

SUMMARY

No.	Topic	Highlights
I.	CALL TO ORDER	Christopher Brown, Chair, called the meeting to order at 3:08 PM. A quorum was established followed by the Invocation and Pledge of Allegiance.
II.	ACTION ITEMS	
	0:01:40 Motion Carried	<i>Motion by Doretha Edgecomb to approve the Minutes of the Regular Board Meeting held June 28, 2012. Second by Valerie Goddard. No discussion. Motion carried by unanimous vote.</i>
	2. Recommended Action 0:02:19	<u>Approval of FY2013 Program Funding Recommendations – Amy Petrila</u> <u>Background:</u> The Recommended Action is to approve FY 2013 Program Funding Recommendations of up to \$24,579,448 so that program contract negotiations can begin; recommendations align the Children’s Board funding with its strategic goal of “Children will be successful by age 8”; align with results described in the Children’s Board 2020 Strategic Plan: Healthy Children (30%), Successful Children (30%) and Strong Families (24%); \$4.1M for Neighborhood-Based programs; \$16.2M for Countywide programs; Leveraged investments (\$4.2 M or 16%); final approval of the FY 2013 Budget will occur at the September 6, 2012 Board Meeting. <u>Discussion:</u> None. Board has been briefed on details one-on-one and at Board Workshop.
	Motion 0:02:30 Motion carried	<i>Motion by Valerie Goddard to approve the FY2013 Program Funding Recommendations. Second by Doretha Edgecomb. No discussion. Motion carried by unanimous vote.</i>
	3. Recommended Action 0:04:19	<u>Approval to submit Revised FY2013 Budget at a continuation of the Regular Board Meeting on September 6, 2012 at 4:30 PM – Pam Iorio</u> <u>Background:</u> The Recommended Action is approve submittal of a revised FY2013 Budget that includes proposed changes at a continuation of the Regular Board Meeting on September 6, 2012 at 4:30 PM; also the discussion and action regarding the Interlocal Agreement between Children’s Board and Hillsborough County will occur at the meeting ; organizational changes presented by the Interim CEO at the August 23, 2012 Budget Workshop necessitate revisions to the FY 2013 Budget; Budget details will be forwarded to the Board prior to September 6 th for review. <u>Discussion:</u> None.
	Motion 0:04:55	<i>Motion by Pete Edwards to approve submittal of a revised FY2013 Budget that includes proposed changes at a continuation of the Regular Board Meeting on September 6, 2012</i>

SUMMARY

No.	Topic	Highlights
	<p style="text-align: right;">Motion carried</p> <p>4. Recommended Action</p> <p style="text-align: right;">0:05:16</p>	<p><i>at 4:30 PM. Second by Doretha Edgecomb. No discussion. Motion carried by unanimous vote.</i></p> <p><u>Approval of a revised contract for Legal Services – Chris Brown</u></p> <p><u>Background:</u> Recommendation from Executive Committee to Board to approve an increase of \$9,000 to the contract for legal services with John Bakas for a total of \$49,000 to compensate the Board Attorney for his time from May 17 to September 30, 2012; Board Attorney billed the Children’s Board for \$40,000 for services provided from October 1, 2011 to May 17, 2012; billing did not include additional legal work for the organization for time spent in RFP Appeal meetings, Board or Board committee meetings since April 1, 2012, weekly personnel meetings with the former CEO since April 1, 2012 (all services estimated at approximately \$11,200 were provided pro bono).</p> <p><u>Discussion:</u> Unbilled time is significant; attorney has devoted quite a bit of time.</p> <p><i>Motion by Susan Schneider to approve an increase of \$9,000 to the contract for legal services with John Bakas, Children’s Board Attorney, for a total of \$49,000. Second by Valerie Goddard. No discussion. Motion carried by unanimous vote.</i></p>
	<p style="text-align: right;">Motion 0:06:28</p> <p style="text-align: right;">Motion carried</p> <p>5. Recommended Action</p> <p style="text-align: right;">0:06:48</p>	<p><u>Approval of the Board Meeting Schedule for FY2013 – Pam Iorio</u></p> <p><u>Background:</u> Set annually, recommendation is to approve the FY2013 schedule of the monthly Regular Board Meeting scheduled for the fourth Thursday of each month, except for December (no meeting) and November (third Thursday); Board Committee meeting schedules will be finalized in September for FY 2013.</p> <p><u>Discussion:</u> None.</p>
	<p style="text-align: right;">Motion 0:07:09</p> <p style="text-align: right;">Motion carried</p> <p>6. Recommended Action</p> <p style="text-align: right;">0:07:24</p>	<p><u>Approval of Partnership with Hillsborough County Television (HTV) – Pam Iorio</u></p> <p><u>Background:</u> A meetings of governing or other public bodies with decision-making powers are of general interest to the public; approve recommendation to enter into an annual agreement with Hillsborough Television (HTV) for \$8,100 to broadcast monthly Regular Board meetings, with an option to broadcast portions of the Children’s Board Annual Legislative Summit or other special event; Hillsborough Television can provide instant and widespread public access to meetings via live video stream from a website, and cablecast live or by tape delay for broadcast on local cable channels for an approximate annual cost (based upon 12 tapings) of \$8,100.</p> <p><u>Discussion:</u> opportunity to learn what the agency does; establish guidelines and protocols for public speaking; indicate that discussion has occurred in committee or other meetings; staff will present recommendations for CBHC guidelines after a review guidelines of County Commission, School Board, City Council; may adjust public comments to first portion of the meeting if televised; be mindful of need to be respectful of opinions of public, set time for comment to three minutes.</p>
	<p style="text-align: right;">Motion 0:13:47</p> <p style="text-align: right;">Motion carried</p>	<p><i>Motion by Jan Gregory to approve annual agreement with Hillsborough Television (HTV) for \$8,100 to broadcast monthly Regular Board meetings, with an option to broadcast portions of the Children’s Board Annual Legislative Summit or other special event. Second by Pete Edwards. No discussion. Motion carried by unanimous vote.</i></p>
III.	<p>REPORTS/ PRESENTATIONS</p> <p style="text-align: right;">a. 0:14:20</p> <p style="text-align: right;">b. 0:15:22</p>	<p><u>Interim Chief Executive Officer</u></p> <p>Pam Iorio presented the following:</p> <p><u>Values of the Children’s Board</u></p> <p>Template given to staff for review and changes; Board Members asked to send suggestions or comments; staff agrees that agency should be on firm foundation of values.</p> <p><u>Proposed Six-Month Timeline and Actions</u></p> <p>In August and September approval of budget and funding allocations; mini-RFP for additional \$1.4M; re-organization of agency; review of policies, procedures, purchasing, operating standards, an internal audit of entire agency to ensure all procedures are in place, will present</p>

SUMMARY

No.	Topic	Highlights
		<p>to Board when completed; suggest Board Retreat in October to discuss CEO search and process; November/December begin search for CEO utilizing a search firm or other method; new CEO selection in January 2013.</p> <p>Discussion around transition of Board Members if new gubernatorial appointees will be in place by January; appointees may serve for some time before re-appointees are selected; should have a reasonable timeline for thoughtful, prudent deliberation in selecting a candidate and not rush to get process done because of a turnover concern</p> <p>c. 0:21:00 <u>Partnership with Hillsborough County for Legal Support</u> Would like to move forward with a proposed Interlocal Agreement with Hillsborough County for legal support on HR matters; have discussed with John Bakas and county attorney's office; Invictus Report spoke to employee perceptions when their HR issues rose to the legal level so that in the future when there is a complaint, CBHC would go to the county attorney's office and ask for their legal support on the issue and not solely rely on John Bakas; may be best for an organization to get appropriate legal advice without concern for perception of conflict of interest or special preference; will present a proposed interlocal agreement at the September Board Meeting.</p> <p>d. 0:23:33 <u>New Website (demo)</u> Viewed new website being developed; presents a straightforward approach to the Children's Board; mission is front and center, values and vision, funding more visible; pie chart displays of source and expenditure of funds; program results; partners; governance; easy to follow.</p> <p>a. 0:24:50 <u>Committee Reports</u> <u>Executive Committee</u> – Chris Brown The Minutes of the June 28, 2012 Meeting, motion by Mike Carroll to commission an external independent audit of CBHC contracting process, IT and RFP process, seconded by Ms. Goddard. At the Executive Committee it was brought up that this audit process was effectively being done by what the Board has done bringing in an Interim CEO and the evaluation done of the internal process and evaluations that will continue to happen, a top to bottom audit, more comprehensive. The recommendation of the Executive Committee is to withdraw the requested audit, eliminate the Board Action, and if we find that external audit is needed at a later time, it be renewed at that time. <u>Discussion:</u></p> <ul style="list-style-type: none"> • Interim CEO going through process to evaluate components of organization but need to have a Performance Audit of entire organization by an outside, independent agency to examine our checks and balances and give Board a sense that due diligence has been done. • Timeline for evaluation being done by Interim CEO • Table discussion and add Audit as agenda item for October Retreat • P. Iorio to report on status of completion of evaluation being conducted internally <p>Motion 0:29:20 <i>Motion by Kevin Beckner to table outside audit and re-visit it at the October. Second by Valerie Goddard. No discussion. Motion carried by unanimous vote.</i></p> <p>Motion carried 0:29:45 <u>Community Education and Awareness Committee (CEA)</u> – Pete Edwards Spoke with P. Iorio about restructuring of the public relations and communications team; in committee meeting discussed combining Advocacy with CEA; will give administration an opportunity to present how to restructure communications and advocacy to eliminate duplication, overlap and provide better communication; provider obligation to education their employees and service area about CBHC funding.</p> <p>c. 0:33:27 <u>Advocacy</u> – Susan Schneider Met August 8, 2012 with 21 community members, 2 board members, 4 CBHC Staff including P. Iorio; discussed community advisory groups and P. Iorio advised she would like to investigate ways for community members to act in an advisory role to CBHC; volunteers will meet with staff to discuss a community advisory group and make recommendations, reviewing models and report suggestions for considerations by the October Advocacy Committee Meeting, Lydia Medrano will be the staff liaison to this group of volunteers and anyone wanting to participate with the planning group can contact her or me; Legislative</p>

SUMMARY

No.	Topic	Highlights
		Summit will be held Thursday, November 29, 2012, ten volunteers signed up to help with summit, Amy Petrila is the staff liaison for this event; next Advocacy Committee Meeting scheduled for September 13, 2012 at 4:00 PM.
IV.	Public Comment 0:36:26	<p>C. Brown – three minutes allowed per Public Comment</p> <p>Lourdes Villanueva – NEHC Network – Gaps in serving Plant City.</p> <p>Brian McEwen – Champions for Children – Gratitude for closure on the processes (RFP and organizational changes).</p> <p>Alex DeMolina – North Tampa Resource Center FCAC – Funding for Family Stability and Success Program.</p> <p>Raquel Ochie Leonard – Artist and Education for Arts – Asking about the status of the Kids Create art program; will email specific questions to CEO.</p> <p>Gwendolyn Wheeler – Resident of North Tampa – Reconsider funds for Self-sufficiency programs at FCAC.</p> <p>Dave McGerald – Early Learning Coalition – ELC Contracted Services (HR, IT, Accounting); requests more time to procure HR Services.</p> <p><u>Discussion:</u></p> <ul style="list-style-type: none"> • ELC did not issue an RFP over past 13 years because not required to if contracted with public entity; forward thinking would have been prudent; may continue to utilize CBHC accounting and IT services; appropriate for Hillsborough County to absorb ELC. <p>P. Iorio will provide an update at the next Board Meeting or September 6th Meeting.</p>
V.	MEETING CONTINUED 1:04:25	The Chair continued the Meeting at 4:05 PM until September 6, 2012 at 4:30 PM.

Action Plan

No.	Initiated	Action Item(s)	Owner	Target Date
1.	08-23-2012	Discussion and action regarding the Interlocal Agreement between Children's Board and Hillsborough County	Pam Iorio	09-06-2012
2.	08-23-2012	Finalize the FY2013 schedule for Board Committees	Pam Iorio	09-2012
3.	08-23-2012	Staff will present recommendations for CBHC guidelines after a review guidelines of County Commission, School Board, City Council		
4.	08-23-2012	Will present a proposed interlocal agreement at the September Board Meeting.	Pam Iorio	09-27-2012
5.	08-23-2012	Add Audit as agenda item for October Retreat	Pam Iorio	October Retreat
6.	08-23-2012	report on status of completion of evaluation being conducted internally	Pam Iorio	October Retreat
7.	08-23-2012	will investigate ways for community members to act in an advisory role to CBHC	Pam Iorio	
8.	08-23-2012	P. Iorio will provide an update on ELC Status at the next Board Meeting or September 6 th Meeting	Pam Iorio	09-06-2012 or 09-27-2012

MOTIONS

1.	<i>Motion by Doretha Edgecomb to approve the Minutes of the Regular Board Meeting held June 28, 2012. Second by Valerie Goddard. No discussion. Motion carried by unanimous vote.</i>
2.	<i>Motion by Valerie Goddard to approve the FY2013 Program Funding Recommendations. Second by Doretha Edgecomb. No discussion. Motion carried by unanimous vote.</i>
3.	<i>Motion by Pete Edwards to approve submittal of a revised FY2013 Budget that includes proposed changes at a continuation of the Regular Board Meeting on September 6, 2012 at 4:30 PM. Second by Doretha Edgecomb. No discussion. Motion carried by unanimous vote.</i>
4.	<i>Motion by Susan Schneider to approve an increase of \$9,000 to the contract for legal services with John Bakas, Children's Board Attorney, for a total of \$49,000. Second by Valerie Goddard. No discussion. Motion carried by unanimous vote.</i>
5.	<i>Motion by Doretha Edgecomb to approve the FY2013 schedule of the monthly Regular Board Meeting. Second by Valerie Goddard. No discussion. Motion carried by unanimous vote.</i>

READ AND APPROVED BY:

CHRISTOPHER E. BROWN, CHAIR

CBHC CONTINUATION OF THE AUGUST 23, 2012 REGULAR BOARD MEETING – SEPTEMBER 6, 2012

Subject	Regular Board Meeting	Date	September 6, 2012
Facilitator	Christopher E. Brown, Chair	Meeting Time	4:35 p.m. to 5:38 PM
Location	Children's Board of Hillsborough County 1002 E. Palm Avenue Tampa, Florida 33605 Boardroom	Adjourned	The meeting adjourned at 6:10 PM.
Board Member Attendance	Christopher E. Brown, Chair Kevin Beckner Robert 'Pete' Edwards MaryEllen Elia	John G. Evon, III Valerie Goddard Susan P. Schneider	
Other Attendees	John Bakas, Esq., Board Attorney Pam Iorio, Interim CEO Veronica Blanco for Yolanda Cotroneo, Board Clerk	For a complete list of staff and other attendees, please contact the Board office at (813) 204-1760 or via email at vblanco@childrensboard.org .	

			SUMMARY
No.	Topic		Highlights
I.	CALL TO ORDER		Christopher Brown, Chair, called the meeting to order at 4:35 PM. Quorum verification; seven (7) Board Members present. Invocation by Valerie Goddard. Pledge of Allegiance.
II.	ACTION ITEMS 0.02:04	1.	<p>Tonia Williams presented an overview of the budget and the recommended action to provide final approval of a millage rate of .5000 and FY 2013 Budget of \$32,833,578.</p> <p><u>Background:</u> The Board approved the preliminary FY 2013 Budget and millage rate at the June 28, 2012 Board Meeting; the budget has been updated to include follow up information and other changes based on Board decisions since the June 28th Board Meeting; The Budget requires a spend-down of \$1,097,925 from the Fund Balance in FY 2013.</p> <p><u>Discussion:</u></p> <ul style="list-style-type: none"> • CEO Roundtable position (\$50,000; \$10,000 from CBHC) not recommended for funding due to no specific outcomes, the position reports to a rotating chairperson, no clear idea of tasks or accountability • May be other ways to provide staff support since role is to take minutes, coordinate meetings • Should consider the Roundtable as an opportunity to discuss cross-systems issues, create potential outcomes with a number of different agencies, and worthwhile activity for CBHC to facilitate • May perhaps assign someone from current CBHC Staff to work with the Roundtable assuming the workload will not be too much, but that staff person would report back to Board • Services to ELC being reduced as county may lease the employees; important to follow up as the program provides essential service to community; an update will be provided at the September Board Meeting • add on cost to televise monthly board meeting through county cable office <p>Pete Edwards presented suggested changes to the budget after reviewing previous budget; changes amount to a \$184K difference; requests the Board vote on each item as presented:</p> <ol style="list-style-type: none"> 1. CEO Search listed at \$40K; suggests it be reduced to \$25K cap and revisit if additional funds needed later

SUMMARY		
No.	Topic	Highlights
		<ul style="list-style-type: none"> ○ Scope of search will determine cost; leave the amount at \$40K for unforeseen events and may not spend the entire amount ○ Budget is planning document that does not commit the Board to any amount and expenditures will have to be approved by the Board independently ○ Board should first determine the scope and type of the search to be done and then determine if there should be a cap on an amount; discussion to be done at the October Retreat <p>Action on the Adjustment to amount of CEO Search deferred until the October Retreat</p> <ol style="list-style-type: none"> 2. Community Education and Media Buys recommended at \$75K; suggests increasing to \$100K <ul style="list-style-type: none"> ○ What does increase accomplish; what are the assurances ○ Must advertise with an intended purpose to interact with every cultural aspect of community ○ Greater Tampa media market is an inefficient use of funds, poor use of tax dollars, television is very expensive ○ Communications Plan being developed and Public Affairs Director will be brought on board ○ Funded agencies should be CBHC ambassadors and give us access to their contact lists, promote CBHC in their newsletters ○ Best target for media buys are weekly neighborhood and community-based news media, use social media, limited radio ○ Will continue to use LaGaceta and Florida Sentinel 3. HYC Activities – does not feel that CBHC Staff gave sufficient assistance to the group to encourage them to apply; recommends \$25K be put in Budget for HYC <ul style="list-style-type: none"> ○ HYC was sub-contactor with New Salem Ministries whose application was not rated high enough to move forward in the first round and on appeal they were denied ○ HYC’s involvement with CBHC began before they became a sub-contractor to New Salem; need to support them because they supported CBHC; prime example of youth engagement and advocacy ○ Consider HYC for additional funds being made available for potential gaps ○ Other opportunities may be available for student engagement across all communities in collaboration with the school system 4. Modular Furniture – recommends change in amount. 5. Kids Create Gallery – will include arts program in the \$1.4M additional funds; Arts Council may be of assistance 6. Staff recommends TA Funding up to \$200K; Pete Edwards recommended increasing the amount to \$260,000 with the proviso language that providers under contract cannot apply for TA grants. Needs for database assistance or capacity building should have been included in the RFP proposals and in their budgets. <ul style="list-style-type: none"> ○ TA grants are available to organizations to help them build capacity through strategic activities; not for salaries, grant writers, services, construction or renovation ○ When TA funding is open, agencies apply through the online Universal Application ○ Applications are scored by a Community Review Team, not staff ○ Suggest review of TA Policy, pro/con analysis and discussion of possible changes, with staff input be an Agenda item at the September 27th Board Meeting as it is a policy decision whether to fund all agencies or only non-funded agencies ○ May be best to have review by Finance Committee first and the

SUMMARY			
No.	Topic		Highlights
	Motion Motion carried		<p>Committee make recommendation to Board</p> <ul style="list-style-type: none"> Staff will recommend to Board a process for allocation of the \$1.4M; an option may be to use funds to fill pre-determined, geographic gaps determined by the Board; timeframe for allocation will be more expedient Need to address loss of services in Plant City and West Tampa <p><i>Motion by Pete Edwards for final approval of the millage rate of .5000 and FY 2013 Budget of \$32,833,578. Second by Valerie Goddard. No discussion. Motion carried by unanimous vote.</i></p>
	Motion Motion carried	2.	<p><u>Recommended Action Exercising the Termination Clause of the Interlocal Agreement with Hillsborough County</u> Relates to Don Dixon Discussion:</p> <ul style="list-style-type: none"> 90-day notice required Action provides a savings to CBHC <p><i>Motion by Pete Edwards to approve Exercising the Termination Clause of the Interlocal Agreement with Hillsborough County. Second by MaryEllen Elia. No discussion. Motion carried by unanimous vote.</i></p>
III.	Public Comment		<u>C. Brown</u> – two minutes allowed per Public Comment
			<p><u>Gwen McLain – NEHC Network</u> – Funding rural Hillsborough County. <u>Alena Rodriguez – The Network Plant City</u> – Rural area Hillsborough County. <u>Lilia G. Zamora – The Network</u> – Rural area Hillsborough County. <u>Janice Putvin – St. Clement Catholic Church</u> – Rural area Hillsborough County.</p>
IV.	Adjournment		There being no further business to discuss, the meeting adjourned at 6:10 P.M.

ACTION PLAN				
No.	Initiated	Action Item(s)	Owner	Target Date
1.	09-06-2012	an update on the County's willingness to support ELC will be provided at the September Board Meeting	Pam Iorio	09-27-2012
2.	09-06-2012	review of TA Policy, pro/con analysis and discussion of possible changes, with staff input be an Agenda item at the September 27 th Board Meeting	Amy Petrilá	09-27-2012

MOTIONS	
No.	
1.	<i>Motion by Pete Edwards for final approval of the millage rate of .5000 and FY 2013 Budget of \$32,833,578. Second by Valerie Goddard. No discussion. Motion carried by unanimous vote.</i>
2.	<i>Motion by Pete Edwards to approve Exercising the Termination Clause of the Interlocal Agreement with Hillsborough County. Second by MaryEllen Elia. No discussion. Motion carried by unanimous vote.</i>

READ AND APPROVED BY:

CHRISTOPHER E. BROWN, CHAIR

ACTION ITEM #4

Item: Additional Program Funding Recommendations

Initiator: Pam Iorio, Interim Chief Executive Officer

Date: Regular Board Meeting, Thursday, September 27, 2012

Approve additional program funding recommendations for \$1.4M identified through reductions in the Children's Board operating budget.

Background:

- The Board approved the FY 2013 budget at the September 6, 2012 Board meeting.
- Contained within the approved FY 2013 budget is \$1.4M in "Unallocated Program Funding." These additional funds were identified through reductions in the CBHC operating budget and are now available for services to children and families.
- At the Board Budget workshop on August 23, the Board made a motion to direct staff to prepare RFP language to bring back to the Board that would provide for needed services for children and families that align with the Children's Board result areas with a particular emphasis on geographic deficiencies and any deficiencies within the three targeted neighborhoods.
- On September 6, the Board requested that a process for allocating the additional funds be recommended at the September 27, 2012 Board meeting.

Recommendation:

- Staff recommends a hybrid approach for allocation of \$1.4 M in funding.
 - A. **Contract amendments** for needs that can be addressed by agencies already approved for services as a result of the recent RFP. These agencies have already received funding through our recent competitive process. **\$825,000**
 - B. **Expedited and targeted Requests for Proposals (RFPs)** for identified needs where no proposal was received during the recent competitive procurement RFP for program funds. **\$575,000.**

A. Contract Amendments to Address Identified Needs: \$825,000

1. Healthy Start Coalition/ Family Resource Centers: from \$2,099,924 to \$2,523,165

E. Hillsborough/ Plant City: Recommend allocating **\$240,600** to the Healthy Start Coalition/ FRC contract to coordinate and deliver services in neighborhoods throughout East Hillsborough County. The Healthy Start Coalition and the managing partner, Champions for Children (formerly the Child Abuse Council) will engage the Network of East Hillsborough Neighborhoods Board and other community partners to build on the work accomplished by the Network and to provide additional services. Champions for Children will utilize space at the existing office location at least until the lease expires next year. This centrally located space will continue to be a services “hub” with additional mobile services provided in other East County neighborhood locations. This new East Hillsborough provider can be operational October 1.

Central Tampa Family Resource Center: The Children’s Board currently operates the Central Tampa Family Resource Center (CTFRC) at the CBHC offices to serve residents from the surrounding neighborhood. The CBHC provides space and directly employs the staff who plan and conduct services. To date during FY 2012, the CTFRC has served 3,365 participants (duplicated) and has provided 5,594 individual services (duplicated). The CTFRC participates fully as a partner with the other FRCs managed by the Healthy Start Coalition. Recommend restoring **\$162,800** to the Healthy Start Coalition contract to manage the Central Tampa Family Resource Center as originally proposed in their response to the RFP, including mobile services to be offered in other community venues in Central Tampa such as churches, libraries, City recreation sites, and nonprofit organizations such as the Dream Center, Boys & Girls Clubs, Tampa Heights Junior Civic Association, Metropolitan Ministries, and the YMCA which are located nearby. The Healthy Start Coalition and its managing partner, REACHUP, will work with the already established Family Advisory Council for Central Tampa FRC.

An additional **\$19,841** is recommended for services provided through the Children’s Board Family Resource Center Collaborative for the neighborhoods throughout East Hillsborough County and for the neighborhoods served by the Central Tampa Family Resource Center. This includes mobile services and supports.

See organizational chart on next page for an overview of the partnership with Healthy Start Coalition and our Family Resource Centers.

2. Family Justice Center: \$283,564 to \$433,564

Recommend expanding the Family Justice Center contract by **\$150,000** to provide domestic violence prevention and services in the target neighborhoods of E. Tampa, W. Tampa and Sulphur Springs. These neighborhoods are among the highest areas in the county for domestic violence. The Family Justice Center (FJC) is currently under contract to serve zip code 33612 only. The Family Justice Center is already a subcontractor in the Tampa Housing Authority (THA) neighborhood proposal for West Tampa/ Just Elementary (\$10,000). Recommend replicating the THA/ FJC partnership and increase the Family Justice Center contract by an additional \$150,000 to provide training in East Tampa and Sulphur Springs (\$20,000) and for additional domestic violence services to residents in these three areas (\$130,000).

2. The Children’s Home, Inc. \$1,914,219 to \$2,114,219

Recommend allocating **\$200,000** to The Children’s Home, Inc. SEEDS (Supporting and Empowering Educational and Developmental Services) contract to serve up to 350 additional children aged 3-8 who are at risk of kindergarten and primary school failure from all elementary schools throughout Hillsborough County. The original SEEDS proposal was to provide outreach, case management and trauma-informed wraparound services to 1200 young children and their families per year, similar to the Family and Schools Support Teams (FASST) funded for many years by the Children’s Board. (Note: In FY 2012, four agencies were contracted for a total of \$3,322,205 to serve a minimum of 946 school-aged and preschool children in the FASST program.) The SEEDS budget was reduced due to CBHC budget constraints, which required a reduction in the number of children who could be served.

3. Devereux Florida Sulphur Springs Initiative \$607,811 to \$615,511

Recommend increasing the Devereux Florida Sulphur Springs contract by **\$7,700** to continue the Keeping Kids Safe Partnership efforts this year. The Keeping Kids Safe Partnership (KKSP) is a multi-partner social marketing effort to raise awareness about child abuse prevention each year during “Child Abuse Prevention” month (April). KKSP sponsors many events and activities throughout Hillsborough County that involve over twenty organizations and reach thousands of children and families. The efforts are aligned with the CBHC result of “strong families” and with the prevention and reduction of child maltreatment. The KKSP was imbedded in the Devereux Countywide proposal which was not recommended for funding.

4. Flexible Services for Families—ASO

Allocate up to **\$37,459** to the Children’s Board Administrative Services Organization to be available for flexible services for families and children. This may include innovative pilot projects with schools or other emerging needs that are identified during the coming fiscal year with community partners.

Total Contract Amendments: \$825,000

B. Expedited and targeted RFPs to address identified needs: \$575,000

1. Youth Involvement in Neighborhood Services: up to \$25,000

There were no proposals recommended for funding that provide youth advocacy as addressed in the RFP: “In addition, older youth may be included in a neighborhood-based application that includes youth leadership and advocacy as a component. These youth may also serve as advisors to the Children’s Board.”

Recommend release of a targeted RFP for up to **\$25,000** for youth residents in East Tampa, West Tampa and Sulphur Springs for services such as leadership, advocacy, mentoring and other activities that assist younger children to achieve the CBHC goal of “children are successful by age 8.” The successful applicant will coordinate youth service opportunities and develop a “youth corps” of young resident leaders and mentors who assist neighborhood youngsters and serve as advisors to the Children’s Board in conjunction with the community advisory group currently in formation.

2. Children’s Art Initiative: up to \$50,000

Since it began in 2004, the Children’s Board KidzCreate Gallery has successfully celebrated the artistic talent of Hillsborough County children with more than 100 public art exhibits created by children from our human services community, county school system and exceptional education system. The children’s art concept can be provided by agreement with community providers.

Recommend release of a targeted RFP for up to **\$50,000** to support continuation of the children’s art program similar to the KidzCreate Gallery and entertain creative ideas to offer art to our targeted age groups in other ways.

3. Children Are Ready to Learn in Kindergarten: up to \$500,000

There were few proposals recommended for funding to address the needs of children who are not ready to learn in kindergarten. The Children’s Board will seek proposals that promote language development, cognitive development, and social-emotional competence before age five. These services can be delivered in formal, informal and home-based settings with models and/or curricula that are proven to work. The RFP will target our three neighborhoods of West Tampa, East Tampa and Sulphur Springs.

Recommend release of a targeted RFP for **\$500,000** for enhanced, quality early learning opportunities that prepare young children to learn in kindergarten.

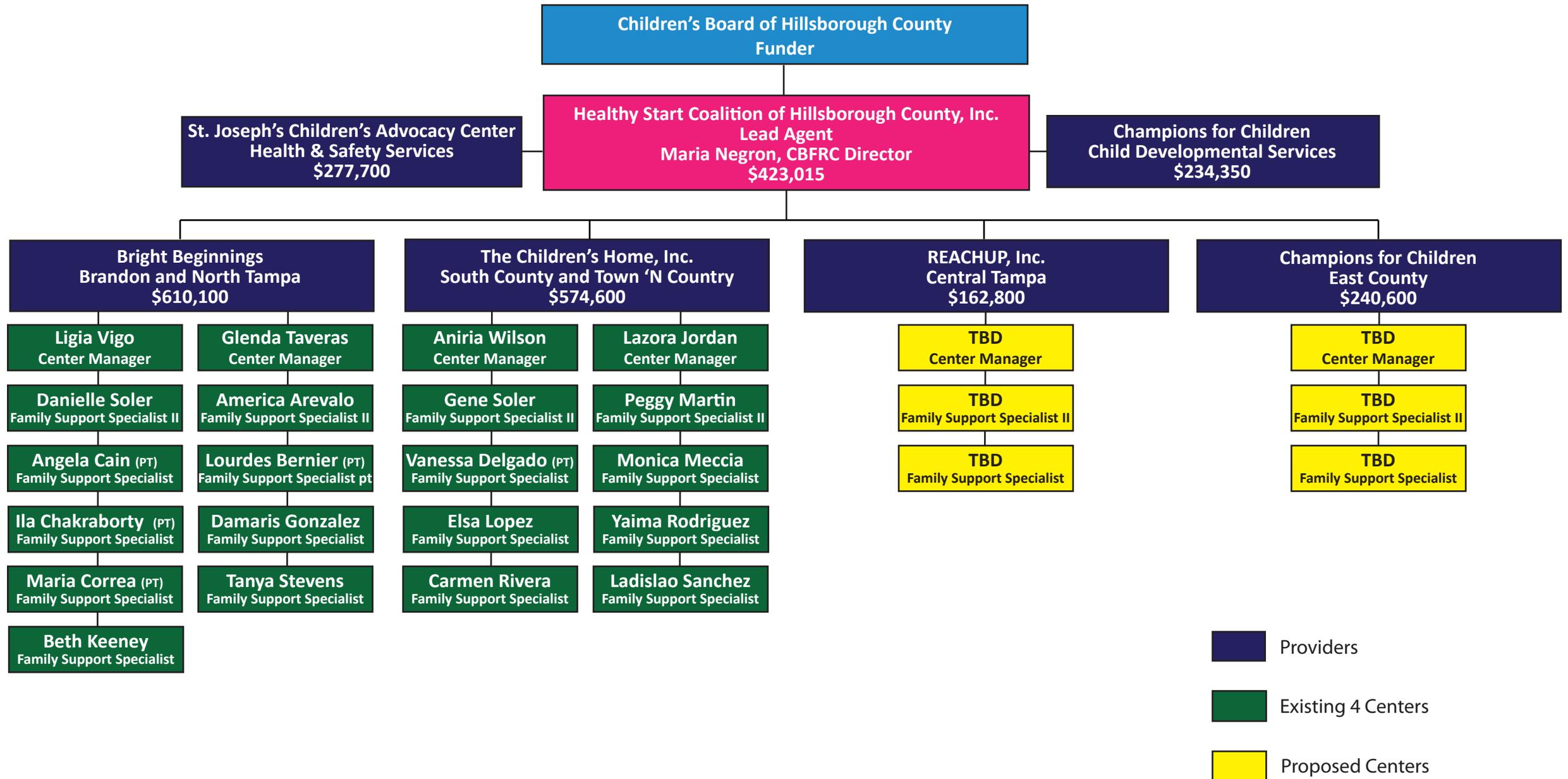
Targeted RFPs: \$575,000

Summary of Additional Program Recommendations:

Contract Amendments:	\$825,000
Targeted RFPs:	\$575,000
TOTAL	\$1,400,000

Children's Board Family Resource Centers Partnership with Healthy Start Coalition

ORGANIZATIONAL CHART



- Providers
- Existing 4 Centers
- Proposed Centers

ACTION ITEM #5

Item: Recommendations for FY 2013 Technical Assistance Funding

Initiator: Pam Iorio, Interim Chief Executive Officer

Date: Regular Board Meeting, Thursday, September 27, 2012

Approve recommendations for Technical Assistance grant eligibility for FY 2013.

Background:

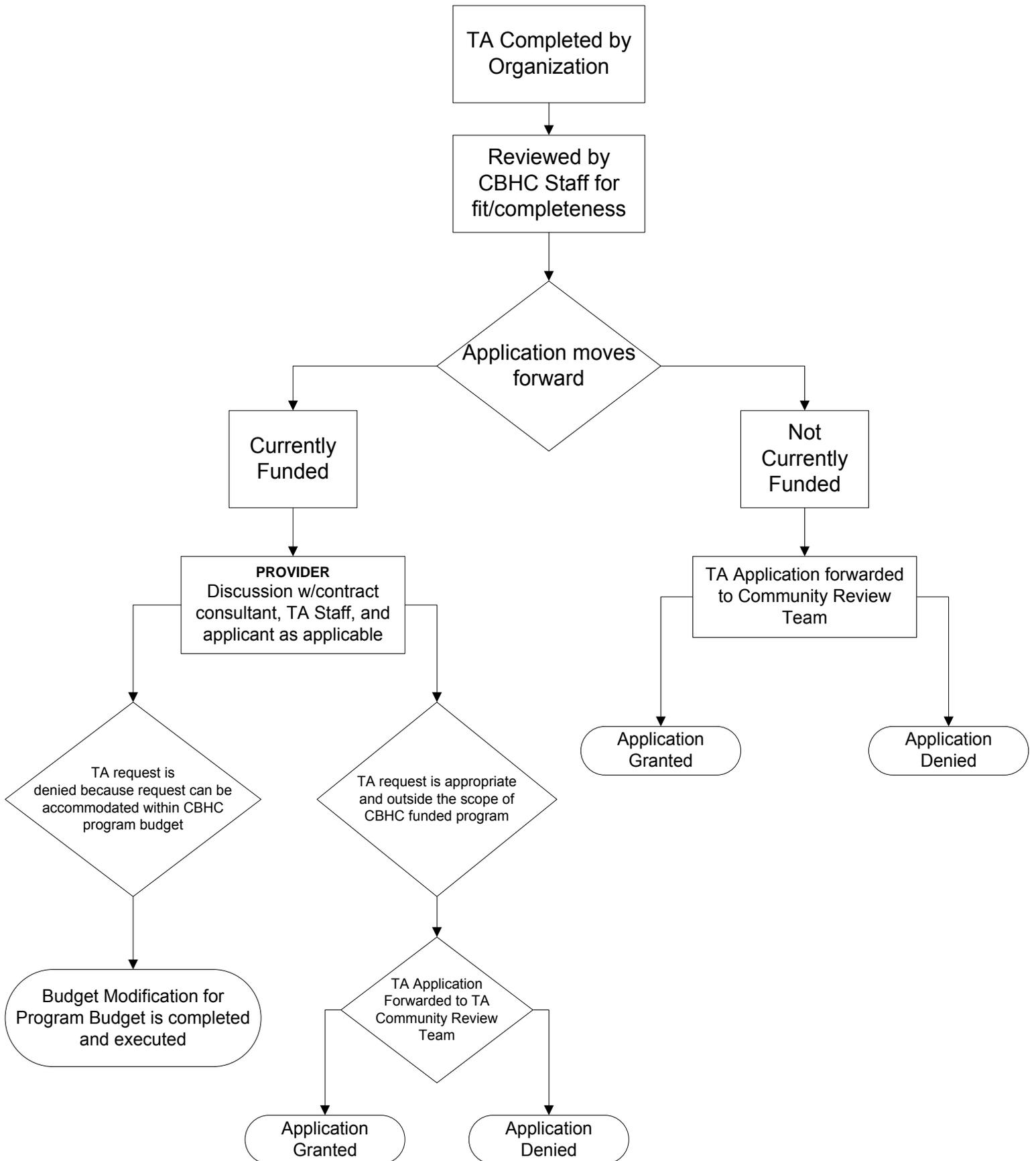
- The Board requested that the eligibility and procedures governing Technical Assistance grants be reviewed and that recommendations be provided at the September 27, 2012 Board meeting.
- Currently \$200,000 is allocated for Technical Assistance funding.
- Current Policy: Technical Assistance (TA) grants are available to not-for-profit and governmental organizations that serve Hillsborough County children of all ages and their families, including any agency holding program contracts and their subcontractors. TA funds are limited to \$5,000 per agency and assist organizations build their capacity through activities that strengthen their operations over the long term. TA grants improve internal infrastructure in the areas of Governance, Management, Finance and Fund Development and may not be used for salaries, direct services, grant writers, construction or renovations, or costs related to start-up.
- Why the current policy?
 - TA grants help agencies, including those that are already providing CBHC-funded services, to build capacity so that they can be more successful over time.
 - TA grants are investments in an agency's infrastructure, not in a service. The TA fund is often the only source for organization-wide capacity building funds in the County.
 - Example: Big Brothers Big Sisters will use their \$5,000 TA grant to update their fingerprinting equipment to streamline approval of new mentors and may begin a social enterprise.
- Why change the policy?
 - A concern was raised that if we are funding an agency for a service and awarding them a TA grant, they are "double dipping" and should have provided for the funding for capacity building through their program contract. Staff has prepared a flowchart showing the decision process for TA grants and has also prepared a summary on awards made in FY 2012 (attached).
 - Eliminating currently funded program providers potentially allows more funding for organizations that have not received CB funds, but may result in fewer total awards if applications are of poor quality or otherwise ineligible.

Recommendation:

Continue the current practice to allow Technical Assistance applications from organizations serving children and families in Hillsborough County, including any organizations holding program contracts and their subcontractors, with the following limitations:

- A. Add a question to the TA application and review process that requires any currently funded Children’s Board provider to explain why the TA request cannot be funded through the program contract and how the organization’s overall capacity will be enhanced through the TA award. The Children’s Board capacity checklist will guide the process.
- B. Set aside at least one-half or \$100,000 of TA grant funding for agencies that do not provide services funded through the Children’s Board. (In FY 12, 56% of TA grants were made to agencies not receiving program funds.)
- C. Focus on smaller agencies that need capacity building, both organizations we currently fund and those we don’t, by limiting TA funds to those agencies with an overall budget of less than \$4 million.

Current Technical Assistance (TA) Decision Process



Summary of FY 2012 Technical Assistance Grants

Background: Technical Assistance (TA) grants were available to not-for-profit and governmental organizations that serve Hillsborough County children of **all** ages and their families. TA funds are intended to assist organizations build their capacity through activities that strengthen their operations over the long term. TA grants are limited to improving internal infrastructure in the areas of Governance, Management, Finance and Fund Development and may not be used for salaries, direct services, grant writers, construction or renovations, or costs related to start-up.

FY 2012 Technical Assistance Awards: Sixty (60) applications were submitted and all were reviewed by the same Community Review Team. Forty-two applications were recommended for funding and forty-one agencies were awarded TA funds. Of these, 18 (42%) are funded by the Children’s Board through program funding in FY12. Sixteen of the FY 2012 TA grantees (38%) are recommended for Children’s Board program funding in FY2013. Thirteen TA awards (28%) were to faith-based organizations and 18 awards (40%) were made to grassroots organizations.

	Governance	Management	Finance	Fund Development	Total
FY2012 TA awards	1	37	4	7	41*
TA awards made to CBHC FY 12 programs/providers	0	15	0	3	18
TA awards made to CBHC FY13 program/providers**	0	14	0	2	16

* Some applications fit into multiple categories. Management includes technology upgrades.

** CBHC providers changed substantially in FT 13; TA awards carry over fiscal years.

Examples of TA awards to agencies that receive program funds:

- Homeless Coalition was approved to purchase fund development software to build agency fund-raising capacity.
- Big Brothers Big Sisters will update their fingerprinting equipment to streamline approval of new mentors and may begin a social enterprise.
- The Skills Center was approved for Board training. (These purchases would not be approved as part of a direct service program contract.)

Examples of TA awards to agencies that do NOT receive program funds:

- Girl Scouts of West Central Florida was approved to purchase equipment and software to build internal capacity for their Finance Department.
- Salvation Army was approved funds to purchase technology (computers) for use by residents for job searches, homework completion, and research for services.
- Tampa Bay Academy of Hope was approved for technology upgrades for equipment that was outdated and inefficient.

PROGRESS TO DATE ON ACTIONS RELATED TO FINDINGS AND RECOMMENDATIONS OF THE INVICTUS REPORT

- CBHC hired Interim CEO to take immediate and decisive action to identify and resolve serious problems/issues and establish a positive culture across the organization
- Former Chief of Staff for City of Tampa was hired to facilitate the initial transition and assist in the resolution of problems and issues
- Interim CEO introduced a comprehensive list of values that have been revised and adopted by the organization
- In order to obtain direct feedback on their findings and recommendations, the Interim CEO and Special Assistant met with partners from Invictus who accomplished the organizational assessment and prepared the report
- Completed a review of the staff organizational structure and implemented a new organizational structure that provides clear lines of authority and accountability while establishing a Chief Operation Officer position, eliminating 16 full-time positions and saving \$1.4 million
- Redirected staff to improve focus on increased accountability, time management, productivity, our core mission and the timely dissemination of materials and information prior to each Board meeting
- Transitioning to enclosed offices and high wall modular furniture to provide supervisors and employees with a work place that has less noise, fewer distractions, more privacy and greater productivity
 - utilized existing space to create enclosed office space for the CEO, COO and four Senior Staff Directors
 - acquiring additional modular furniture to provide an enclosed modular furniture office for three managers
 - acquiring additional modular furniture to provide other employees with work space that includes higher side walls between each unit
- Systematically reviewing all policies, procedures and training requirements that encompass the total operation of the organization in order to have new, compliant operating standards
- Transitioning to the Hillsborough County Civil Service Performance Management Program
- Developing an Interlocal Agreement with the Hillsborough County Administrator in order for the CBHC to participate in Hillsborough County group benefits programs
- Developing agreement with the Hillsborough County Attorney so that CBHC can obtain legal services in the area of labor law
- Hired a very experienced Chief Operating Officer to improve the focus on the smooth and efficient integration and coordination of daily operations, increase accountability, provide timely decisions and quickly respond to personnel issues or employee complaints

Hillsborough CEO Roundtable:

The CEO Roundtable convened on Monday, September 17th to consider the following agenda:

1. Is there a desire to continue the CEO Roundtable?
2. If so, what will be the short-term and long-term goals?
3. Who will be members?
4. How will it be supported?

Don Dixon chaired the meeting and members in attendance focused on question 1. The members present were in agreement that the Roundtable should be disbanded and that, should a critical issue arise, CEOs would request that the group re-convene for specific problem-solving actions.

Judge Ralph Stoddard made the motion to disband the Roundtable at this time. Dr. Doug Holt seconded. The motion passed unanimously.



Children's Board
HILLSBOROUGH COUNTY

Dreams Worth Growing

Monthly Financial Report

July 2012

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Fiscal Year 2012 Budget

	FY 2012 Original Budget	Changes	FY 2012 Revised Budget
Revenues			
Ad-Valorem Taxes	29,936,574		29,936,574
Investment Income	96,500		96,500
Revenue Maximization Funding	830,000		830,000
Grants	693,900		693,900
Administrative Services Organization	1,882,000		1,882,000
Other Community Partner Funding	239,500		239,500
Miscellaneous Income	314,061	16,574	330,635
ELC Non-Profit Lease Agreement of Employees Revenues	1,000,688		1,000,688
Total Revenues	34,993,223		35,009,797
Expenditures			
Program Expenditures:			
CBHC Funded Program Expenditures	22,280,395	496,008	22,776,403
Other Community Partner Program Expenditures	2,620,772		2,620,772
CBHC New Program Expenditures	400,000		400,000
Special CBHC Programming Expenditures	1,419,540	1,550	1,421,090
Total Program Expenditures:	26,720,707		27,218,265
Operating			
Salaries	3,642,923	(265,442)	3,377,481
Employee Benefits	1,300,496	(65,568)	1,234,928
Contracted Professional Services	218,329	97,125	315,454
Facility Expenditures	428,706	32,119	460,825
Professional Development	52,325	(3,000)	49,325
Other Operating	273,212	(15,210)	258,002
Total Operating	5,915,991		5,696,015
Capital Expenditures	6,000	8,375	14,375
Mandatory Government Fees	1,349,837		1,349,837
ELC Non-Profit Lease Agreement of Employees Expenditures	1,000,688		1,000,688
Total Expenditures	34,993,223	285,957	35,279,180
Net Spend Down of Fund Balance	0		(269,383)

Financial Statement Definitions

- **Revenues**

- **Investment Income** includes revenue from the various interest-bearing accounts as well as any unrealized gain or loss recognized from the Local Government Investment Pool Fund B investments.
- **Revenue Maximization Funding** are earnings generated from federal and state funding sources outside of the community. Children's Board dollars are used to generate the additional dollars.
- **Grants** are funds generated from foundations or other government organizations for which the Children's Board has applied. An example would be the 21st Century grant recently awarded to CBHC.
- **Administrative Services Organization Funding** represents contributions from other community partners specifically designated for use in the ASO program. These dollars are included in the overall expense line of the ASO program dollar allocation.
- **Other Community Partner Funding** represents funds contributed from our community partners such as HKI and United Way.
- **Miscellaneous Income** consists of facility rental income, Heart Gallery contributions, administrative fees, and miscellaneous donations.
- **ELC Non-Profit Lease Agreement of Employees Revenue** represents the employee lease agreements CBHC has with the Early Learning Coalition (ELC). These employees are paid directly by CBHC and is subsequently reimbursed for both the salary and employee benefit expenditures. There is also a corresponding leased employee expenditure offset which results in zero budgetary impact.

- **Expenditures**

- **CBHC Funded Program Expenditures** represents the dollars in continuation program contracts funded by CBHC property tax revenue.
- **Other Community Partner Program Expenditures** represents expenditure of funds contributed from our community partners such as HKI, the school district, United Way that are passed through CBHC and are included in our continuation program contracts and other funders through the ASO.
- **CBHC New Program Expenditures** includes CBHC funded dollars budgeted for new program contracts, one time technical assistance and match dollars available.
- **Special CBHC Programming Expenditures** represent expenditures for CBHC managed programs including the Administrative Services Organization, Family Support & Resource Center, and Kidzcreate Art Gallery. This also includes expenditures directly related to program activities such as the internet radio, advocacy, policy, capacity building, public education and awareness campaign and training.
- **Salaries** include wages paid to non-contractor employees. This includes full time FTE's (permanent), part time employees (hired on a temporary basis) and full time temporary employees (hired for up to a year).
- **Employee Benefits** represents benefits provided for salaried and hourly wage employees such as FICA, health insurance and retirement benefits.
- **Contracted Professional Services** represents services contracted with outside professionals including legal, auditing, Civil Service fees and other professional services.
- **Facility Expenditures** includes those expenditures necessary to operate the facility including utilities, IT and facility maintenance and repairs.
- **Professional Development** includes the cost of training staff, conference travel and meeting travel.
- **Other Operating** contains postage, insurance, promotional activities, printing, supplies, advertising for TRIM and other public notices, dues & subscriptions,
- **Capital Expenditures** are permanent items over \$5,000
- **Mandatory Government Fees** include tax collector's and property appraiser's fee as well as the city storm water fee and the community redevelopment assessment fee.
- **ELC Non-Profit Lease Agreement of Employee Expenditures** includes salary and benefit expenditures that are reimbursed by the Early Learning Coalition.

Statement of Revenue and Expenditures

July 2012

	FY 2012 Revised YTD Budget	FY 2012 YTD Actual	FY 2012 Variance \$	FY 2012 Variance %
Revenues				
Ad-Valorem Taxes	29,666,127	29,619,071	(47,056)	0%
Investment Income	80,419	105,333	24,914	31%
Revenue Maximization Funding	691,722	321,265	(370,457)	-54%
Grants	578,296	174,921	(403,375)	-70%
Administrative Services Organization	1,568,458	1,076,358	(492,100)	-31%
Other Community Partner Funding	199,598	70,417	(129,181)	-65%
Miscellaneous Income	278,311	345,099	66,788	24%
ELC Non-Profit Lease Agreement of Employees Revenues	833,974	719,990	(113,984)	-14%
Total Revenues	33,896,905	32,432,454	(1,464,451)	-4%
Expenditures				
Program Expenditures:				
Continuation and New Funding	17,935,718	17,725,962	209,756	1%
Special CBHC Programming Expenditures	1,184,595	931,584	253,011	21%
Total Program Expenditures:	19,120,313	18,657,546	462,767	2%
Operating Expenditures				
Salaries	3,036,007	2,586,103	449,904	15%
Employee Benefits	1,084,846	954,976	129,870	12%
Contracted Professional Services	287,580	155,607	131,973	46%
Facility Expenditures	389,403	264,031	125,372	32%
Professional Development	40,603	15,898	24,705	61%
Other Operating	220,404	173,289	47,115	21%
Total Operating	5,058,843	4,149,904	908,939	18%
Capital Expenditures	14,375	8,450	5,925	41%
Mandatory Government Fees	1,349,837	1,337,662	12,175	1%
ELC Non-Profit Lease Agreement of Employees Expenditures	833,974	719,990	113,984	14%
Total Expenditures	26,377,342	24,873,552	1,503,790	
Net Cash Flow	7,519,563	7,558,902	39,339	

Revenue Variance Analysis

Statement of Revenues

July 2012	FY 2012		FY 2012 Variance \$	FY 2012 Variance %
	Revised YTD Budget	FY 2012 YTD Actual		
Revenues				
Ad-Valorem Taxes	29,666,127	29,619,071	(47,056)	0%
Investment Income	80,419	105,333	24,914	31%
Revenue Maximization Funding	691,722	321,265	(370,457)	-54%
Grants	578,296	174,921	(403,375)	-70%
Administrative Services Organization	1,568,458	1,076,358	(492,100)	-31%
Other Community Partner Funding	199,598	70,417	(129,181)	-65%
Miscellaneous Income	278,311	345,099	66,788	24%
ELC Non-Profit Lease Agreement of Employees Revenues	833,974	719,990	(113,984)	-14%
Total Revenues	33,896,905	32,432,454	(1,464,451)	-4%

- **Investment Income**
 - Interest earned on investment funds has been higher than expected.
 - Unrealized gains from LGIP Fund B have been higher than expected.
- **Revenue Maximization Funding**
 - TCM revenue is under budget due to decreased billing by providers.
- **Grants**
 - 21st Century grant expenditures have not occurred as expected. However, we expect expenditures to increase as summer approaches.
- **Administrative Services Organization**
 - ASO actual expenditures for DCF, and BNET, were less than budgeted resulting in lower recognized revenue.
- **Other Community Partner Funding**
 - The annual FASST revenue from SDHC has not yet been received for 2012.
- **Miscellaneous Income**
 - Due to additional contributions from HKI, ASO administrative service fees are higher than budgeted.
- **ELC Non-Profit Lease Agreement of Employee Revenues**
 - Two positions included in this budgeted line item were vacated early in the fiscal year and have not been filled.
 - One position belongs to ELC, and the other position is a CBHC IT position which would have been reimbursed by SAMIS.

Expenditure Variance Analysis

Statement of Expenditures

July 2012	FY 2012 Revised YTD Budget	FY 2012 YTD Actual	FY 2012 Variance \$	FY 2012 Variance %
Expenditures				
Program Expenditures:				
Continuation and New Funding	17,935,718	17,725,962	209,756	1%
Special CBHC Programming Expenditures	1,184,595	931,584	253,011	21%
Total Program Expenditures:	19,120,313	18,657,546	462,767	23%
Operating				
Salaries	3,036,007	2,586,103	449,904	15%
Employee Benefits	1,084,846	954,976	129,870	12%
Contracted Professional Services	287,580	155,607	131,973	46%
Facility Expenditures	389,403	264,031	125,372	32%
Professional Development	40,603	15,898	24,705	61%
Other Operating	220,404	173,289	47,115	21%
Total Operating	5,058,843	4,149,904	908,939	18%
Capital Expenditures	14,375	8,450	5,925	41%
Mandatory Government Fees	1,349,837	1,337,662	12,175	1%
ELC Non-Profit Lease Agreement of Employees Expenditures	833,974	719,990	113,984	14%
Total Expenditures	26,377,342	24,873,552	1,503,790	

- **Special CBHC Programming Expenditures**
 - Under budget due to mid year cuts in expenditures related to program support.
- **Employee Salaries**
 - CBHC has multiple vacancies that will not be filled.
- **Employee Benefits**
 - CBHC has multiple vacancies that will not be filled.
- **Contracted Professional Services**
 - Under budget due to mid year cuts in budgeted expenditures.
- **Facility Expenditures**
 - Facility expenditures are under budget due to lower utilities, cleaning costs and IT maintenance.
- **Professional Development**
 - Under budget due to greater use of online and county trainings and planned reduced travel to Tallahassee.
- **Other Operating**
 - Promotional Activities have not occurred yet this fiscal.
 - Small Equipment Office Supplies purchases have been curtailed for this fiscal year.
- **Capital Expenditures**
 - Replacement of the gate scanner was cancelled in order to cut costs.
- **ELC Non-Profit Lease Agreement of Employees Expenditures**
 - Two positions included in this budgeted line item were vacated early in the fiscal year and have not been filled.

Children's Board Of Hillsborough County
Investments Statement
July 2012

Investment Instrument	Financial Institution	Balance	Maturity	Yield
Checking	Wells Fargo Government Advantage	56,058	1 day	0.00%
LGIP	Florida State Board of Administration	20,820,950	N/A	0.30%
LGIP--Unrealized Loss	Florida State Board of Administration	-44,255		
Wells Fargo	Advantage Funds	<u>1,002,313</u>	1 day	0.03%
		<u>21,835,066</u>		

Status of LGIP Fund B	% of Orig Balance
Original Fund B Balance (12/07)	2,327,404
Total Distributions	2,012,015 86.45%
Principal Balance @ 07/31/12	<u>315,389</u> 13.55%
 Breakdown of Principal Balance	
Estimated Unrealized Loss	44,255 1.90%
Estimated Net Asset value*	<u>271,134</u> 11.65%

*Estimated Net asset value is the amount the Children's Board would receive from those securities if they were redeemed at this point in time.

**Estimated Lapse Report
Fiscal Year 2012**

	Revised Budget	YTD Actual	Estimated Actual	Projected Lapse
Revenues				
Ad-Valorem Taxes	29,936,574	29,619,071	29,936,574	0
Investment Income	96,495	105,333	131,060	34,565
Revenue Maximization Funding	830,000	321,265	590,000	(240,000)
Grants	693,900	174,921	708,500	14,600
Administrative Services Organization Funding	1,882,000	1,076,358	1,299,544	(582,456)
Other Community Partner Funding	239,500	70,417	234,500	(5,000)
Miscellaneous Income	330,635	345,099	394,558	63,923
ELC Non-Profit Lease Agreement of Employees Revenues	1,000,688	719,990	931,175	(69,513)
Total Revenues	35,009,792	32,432,454	34,225,911	(783,881)
Expenditures				
Program:				
Continuation and New Funding	25,797,175	17,725,962	24,787,631	1,009,544
Special CBHC Programming Expenditures	1,421,090	931,584	1,304,390	116,700
Total Program Expenditures:	27,218,265	18,657,546	26,092,021	1,126,244
Operational				
Salaries	3,377,481	2,586,103	3,130,545	246,937
Employee Benefits	1,234,926	954,976	1,125,408	109,519
Contracted Professional Services	243,677	155,607	136,066	107,611
Facility Expenditures	460,825	264,031	422,083	38,742
Professional Development	49,325	15,898	28,809	20,516
Other Operating	329,779	173,289	267,139	62,640
Total Operational	5,696,013	4,149,904	5,110,050	585,965
Capital Expenditures	14,375	8,450	8,375	6,000
Mandatory Government Fees	1,349,837	1,337,662	1,353,187	(3,350)
ELC Non-Profit Lease Agreement of Employees Expenditures	1,000,688	719,990	931,175	69,513
Total Expenditures	35,279,179	24,873,552	33,494,808	1,784,372
Total Projected Lapse				1,000,491

Narrative/Assumptions

FY 2012 Estimated Lapse

- **Revenues**

- Investment Income is projected higher than budget due to unrealized gain on the LGIP Fund B investment account. This line item budget includes an unrealized loss in this account.
- Revenue Maximization Funding
 - TCM revenue is projected to be \$250,000 under budget due to decreased billing by providers.
 - DCF adoption support is projected to be over budget by \$10,000 because the eligibility rate is higher than expected.
- Grants revenue is expected to be over budget \$14,600.
 - The KidzCreate Gallery received a grant from the state of Florida in late FY 2011 which was not budgeted in FY 2012.
- Administrative Services Organization revenue and associated expenditures are currently projected to be under budget because of the transition from HKI to Eckerd.
 - EFSP ASO dollars are also under budget.
- Other Community Partner Program revenues are expected to be under budget.
 - CBHC is not projected to receive the budgeted \$160,000 from SDHC for 2012.
- Miscellaneous income is over budget due to unexpected refund from Hillsborough County for OPEB expenditures.
 - CBHC also received an unbudgeted donation of \$10,000.

- **Expenditures**

- **Program**

- Continuation and New Funding is expected to be under budget by \$427,088.
- Other Community Partner Program Expenditures are expected to be under budget due to decreased revenue from our community partners, mostly related to ASO.
- Special CBHC Programming Expenditures is expected to be under budget due to mid year cuts in expenditures related to program support.

- **Operational**

- Salaries and benefits are under budget because of five vacant positions which will not be filled.
- Contracted Professional Services are under budget due to mid year cuts in planned expenditures.
- Facility Expenditures are under budget due to lower than budgeted utilities, cleaning expenses and IT maintenance and repair costs.
- Professional Development expenditures are under budget due to broader use of online trainings and meetings as well as less travel to Tallahassee.
- Other Operating is under budget due to lower than budgeted promotional expenditures.
- Capital Expenditures is projected to be under budget by \$5,925. Replacement of the gate scanner was cancelled in order to cut costs.
- Mandatory Government Fees will be over budget by \$3,350 due to property appraiser allocation of TRIM notice mailing expense.

CHIEF EXECUTIVE OFFICER FUNDING APPROVAL LISTING

Fiscal Year 2012 (October 1, 2011 - September 30, 2012)

Funding Amount	Category	Agency/Program - Description
\$0		<i>October 2011 Total</i>
\$0		<i>November 2011 Total</i>
\$0		<i>December 2011 Total</i>
\$0		<i>January 2012 Total</i>
\$0		<i>February 2012 Total</i>
\$75,000	Undesignated Funding	Hillsborough County Public Schools / MyOn Capstone Reader Contract period from 3/1/12 to 2/28/13. \$25,000 included in original approved budgeted program expenditures; actual contract amount is for \$100,000. \$75,000 additional amount included in Uncommitted Program Funding/CEO Approvals Report to the Board at April 26, 2012
\$75,000		<i>March 2012 Total</i>
\$10,600	Undesignated Funding	Funding requested for Transforming Early Childhood Community Systems (TECCS) in the amount of \$10,600 from FY 12 Undesignated Program Funding for Participation in the TECCS Nationwide Initiative. This board memo request was approved at the April 26, 2012 regular Board Meeting.
\$10,600		<i>April 2012 Total</i>
\$2,500	Undesignated Funding	Camelot Community Care, Inc. / Donations collected on behalf of the Children's Board Heart Gallery of Tampa Bay are available to your program.
\$2,500		<i>May 2012 Total</i>
\$0		<i>June 2012 Total</i>

CHIEF EXECUTIVE OFFICER FUNDING APPROVAL LISTING

Fiscal Year 2012 (October 1, 2011 - September 30, 2012)

Funding Amount	Category	Agency/Program - Description
\$0		<i>July 2012 Total</i>
\$1,616	Technical Assistance	Parents and Children Advance Together Literacy Ministries, Inc. / PCAT Family Literacy
\$5,000	Technical Assistance	Big Brothers/Big Sisters of Tampa Bay, Inc. / Fingerprint Machine Project
\$5,000	Technical Assistance	Hispanic Services Council, Inc. / Agency Capacity Building
\$4,500	Technical Assistance	34TH STREET CHURCH OF GOD, INC. / King's Kids Christian Academy Learning and Development Center
\$5,000	Technical Assistance	Champions for Children, Inc. / Layla's House
\$3,498	Technical Assistance	SERVE, Inc. / Tech Tools for Safety and Success
\$4,668	Technical Assistance	Infants & Young Children of WCF, Inc. (IYC) / Positive Development
\$4,949	Technical Assistance	Alpha House of Tampa, Inc. / Capacity Building
\$5,000	Technical Assistance	The Spring of Tampa Bay, Inc. / Server
\$5,000	Technical Assistance	The Homeless Coalition of Hillsborough County / Implementation of Data Management System for Sustainable Funding
\$4,290	Technical Assistance	Pregnancy Care Center of Plant City / Technical Assistance
\$5,000	Technical Assistance	Greater Palm River Point CDC / Database Capacity Building
\$5,000	Technical Assistance	St. Joseph's Children's Hospital - Children's Advocacy Center / Spanish First Aid and CPR
\$5,000	Technical Assistance	The Skills Center, Inc. / Technology and Board Development
\$2,026	Technical Assistance	Voices for Children of Tampa Bay, Inc. / Guardian ad Litem
\$4,999	Technical Assistance	Family Literacy Academy of Tampa Bay LLC / Literacy and Technology
\$4,058	Technical Assistance	Children / Increasing Technology Capacity for the FAEYC

CHIEF EXECUTIVE OFFICER FUNDING APPROVAL LISTING

Fiscal Year 2012 (October 1, 2011 - September 30, 2012)

Funding Amount	Category	Agency/Program - Description
\$5,000	Technical Assistance	Hiphop Basketball Foundation, Inc. / Hiphop Basketball Foundation Programs
\$4,932	Technical Assistance	Dream Center of Tampa / Youth Outreach and Support Services
\$4,780	Technical Assistance	BOCC, 13th Judicial Circuit / Supervised Visitation Program
\$2,000	Technical Assistance	Salesian Youth Center/Boys & Girls Club / Salesian Youth Center Development Office Equipment
\$5,000	Technical Assistance	Girl Scouts of West Central Florida / Internal Capacity Building for Finance Department
\$5,000	Technical Assistance	Wheels of Success, Inc. / Program Sustainability
\$5,000	Technical Assistance	Tampa Metropolitan Area YMCA / Caring and Learning with ME
\$4,957	Technical Assistance	Mary Lee's House / Community Awareness and Involvement
\$4,858	Technical Assistance	Project LINK, Inc (Local Impact on Neighborhood Kids) / Project Upgrade
\$5,000	Technical Assistance	ECHO OF BRANDON INC. / Client Resource Center
\$5,000	Technical Assistance	Wholesome Community Ministries / Capacity Building
\$3,000	Technical Assistance	Early Childhood Council of Hillsborough County, Inc. / Early Childhood Training Institute
\$4,824	Technical Assistance	Pregnancy Care Center (University Crisis Pregnancy Center) / Pregnancy Outreach
\$5,000	Technical Assistance	Tampa Bay Academy of Hope / Youth C5 - Achieving Core Talent/Positive Youth Development
\$4,936	Technical Assistance	Crisis Center of Tampa Bay / Training and Development
\$4,850	Technical Assistance	Pink Wish Foundation / Pink Wish Academy
\$5,000	Technical Assistance	Mission Tampa / Capacity Building
\$5,000	Technical Assistance	The Centre for Women, Inc., d/b/a The Centre / Strategic Plan Development Project

CHIEF EXECUTIVE OFFICER FUNDING APPROVAL LISTING

Fiscal Year 2012 (October 1, 2011 - September 30, 2012)

Funding Amount	Category	Agency/Program - Description
\$2,806	Technical Assistance	The Sylvia Thomas Center for Adoptive and Foster Families, Inc. / Fundraising and Events Management System
\$4,702	Technical Assistance	Environment / CHOICE IL and Empowerment Program
\$4,924	Technical Assistance	Transitional Housing Program for Homeless Women and Children
\$3,781	Technical Assistance	Buddy Cruise Inc / Technology and Education
\$4,993	Technical Assistance	Easter Seals Florida, Inc. / Murray Child Development Center
\$5,000	Technical Assistance	Corp. / Preparation for the New Charter School Audit Review
\$5,000	Technical Assistance	Back On Track Empowerment Center, Inc. / Back on Track Capacity Building Program
\$5,000	Technical Assistance	Shiloh Restoration Tabernacle, Inc / Operation Restoring Hope
\$1,200	Technical Assistance	The LIFE Center of the Suncoast, Inc. / Trauma Informed Care - Accelerated Resolution Therapy
\$2,333	Technical Assistance	Florida Guardian ad Litem Program / 13th Judicial Circuit Guardian ad Litem Program
\$198,480		<i>August 2012 Total</i>
\$286,580		<i>Grand Total YTD</i>

Children's Board of Hillsborough County
FY 2012 UNCOMMITTED PROGRAM EXPENDITURES REPORT
Regular Board Meeting - September 27, 2012

Updated as of 9/27/12					
	Beginning Budget	YTD Amount Approved by the CEO/Board	YTD Uncommitted Funds Available	Proposed Board Memos & TA Commitments	Uncommitted Funds Available
<u>Uncommitted Program Funding</u>					
Technical Assistance / Match	\$ 200,000	198,480	\$ 1,520	-	\$ 1,520
Undesignated Funding	\$ 200,000	88,100	\$ 111,900	-	\$ 111,900
Total Funds Available	\$ 400,000	\$ 286,580	\$ 113,420	-	\$ 113,420

CHILDREN'S BOARD OF HILLSBOROUGH COUNTY
PROJECTIONS at .500 Millage
 FISCAL YEARS 2011-2016

FINAL

	FY 2011 Revised Budget	FY 2011 Estimated Actual	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
MILLAGE RATE	.5000	.5000	.5000	.5000	.5000	.5000	.5000
Projected Tax Revenue (mill. @ .5000 w/ 4.28% dec in tax base in FY 2012, 0% inc FY 2013, 4.8% inc FY 2014, 6.4% inc FY 2015, 7.1% inc FY 2016)	31,270,743	31,198,150	29,936,574	29,933,306	31,366,504	33,369,160	35,733,045
Investment Income	51,361	(62,100)	96,500	195,627	208,575	217,735	209,102
Revenue Maximization Funding	1,631,002	1,136,002	830,000	130,000	130,000	130,000	130,000
Grants, Administrative Services Organization and Other Community Partner Funding	2,687,766	2,538,648	2,815,400	2,815,400	2,815,400	2,815,400	2,815,400
Miscellaneous Income	175,944	250,882	314,061	314,061	314,061	314,061	314,061
Employee Lease (reimb) Income	847,096	847,096	1,000,688	1,000,688	1,000,688	1,000,688	1,000,688
Total Revenue Available	36,663,912	35,908,678	34,993,223	34,389,082	35,835,228	37,847,045	40,202,296
Operating Expenditures	6,148,891	5,850,084	5,915,991	5,891,991	5,891,991	5,891,991	5,891,991
Non-Operating & Employee Lease (reimb) Expenses	2,257,543	2,257,543	2,350,525	2,350,525	2,425,623	2,530,559	2,654,423
Capital Outlay, Building & Capital Reserve	161,994	241,284	6,000	100,000	100,000	100,000	100,000
Other - Kidspeak Gallery, ASO & CBHC FSRC	1,013,665	903,363	688,704	688,704	688,704	688,704	688,704
Expenditures Related to Program Support	573,850	795,236	730,836	730,836	730,836	730,836	730,836
CBHC Program Contracts	29,252,513	28,736,651	22,280,395	22,550,000	22,550,000	22,550,000	22,550,000
Other Community Partner Program Expenditures	2,836,461	2,639,105	2,620,772	2,620,772	2,620,772	2,620,772	2,620,772
New Program Expenditures Continued in Future Years	0	0	0	0	0	2,500,000	4,600,000
New Program Expenditures	400,000	400,000	400,000	400,000	2,900,000	2,500,000	2,600,000
Total Expenditures	42,644,917	41,823,266	34,993,223	35,332,828	37,907,926	40,112,862	42,436,726
Net Income (Spend Down)	(5,981,005)	(5,914,588)	0	(943,746)	(2,072,698)	(2,265,817)	(2,234,430)
Fund Balance							
Total Fund Balance Beginning of Year	16,898,972	16,898,972	10,984,384	10,984,384	10,040,638	7,967,940	5,702,123
Net Income (Spend Down of Fund Balance)	(5,981,005)	(5,914,588)	0	(943,746)	(2,072,698)	(2,265,817)	(2,234,430)
Total Fund Balance End of Year after Spend Down	10,917,967	10,984,384	10,984,384	10,040,638	7,967,940	5,702,123	3,467,693
Less Board Designated Operating Reserve & Capital Reserve*	(2,503,157)	(2,415,462)	(2,073,276)	(2,090,291)	(2,219,303)	(2,329,770)	(2,446,196)
Fund Balance Available for Carry Forward of Program Continuation Funding	8,414,810	8,568,922	8,911,108	7,950,347	5,748,637	3,372,353	1,021,497

* Board Designated Operating Reserve for 3 months of operations adjusted annually to reflect 5.01% of Total Budgeted Expenditures. Capital Reserve is the balance of the annual \$100,000 reserve for building and large capital expenditures over the years.

Additional Board designated operating reserve required * (342,186) 17,015 129,012 110,467 116,426

CHILDREN'S BOARD OF HILLSBOROUGH COUNTY
PROJECTIONS at .500 Millage
 FISCAL YEARS 2011-2016

	FY 2011 Revised Budget	FY 2011 Actual	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
MILLAGE RATE	.5000	.5000	.5000	.5000	.5000	.5000	.5000
Projected Tax Revenue (mill. @ .5000 w/ 4.28% dec in tax base in FY 2012, 2.2% dec FY 2013, 1% inc FY 2014, 3.7% inc FY 2015, 4.3% inc FY 2016)	31,270,743	31,359,402	29,936,574	29,281,956	29,583,582	30,682,517	32,006,492
Investment Income	51,361	102,931	96,500	197,219	201,339	199,825	181,772
Revenue Maximization Funding	1,631,002	1,305,178	830,000	130,000	130,000	130,000	130,000
Grants, Administrative Services Organization and Other Community Partner Funding	2,687,766	1,841,477	2,815,400	2,815,400	2,815,400	2,815,400	2,815,400
Miscellaneous Income	175,944	277,763	314,061	314,061	314,061	314,061	314,061
Employee Lease (reimb) Income	847,096	987,185	1,000,688	1,000,688	1,000,688	1,000,688	1,000,688
Total Revenue Available	36,663,912	35,873,936	34,993,223	33,739,324	34,045,070	35,142,491	36,448,413
Operating Expenditures	6,033,011	5,641,217	5,660,366	5,691,991	5,691,991	5,691,991	5,691,991
Non-Operating & Employee Lease (reimb) Expenses	2,257,543	2,356,310	2,350,525	2,350,525	2,425,623	2,530,559	2,654,423
Capital Outlay, Building & Capital Reserve	161,994	100,343	6,000	37,385	31,059	0	239,266
Other - Kidspeak Gallery, ASO & CBHC FSRC	1,013,665	904,865	688,704	688,704	688,704	688,704	688,704
Expenditures Related to Program Support	573,850	502,159	730,836	730,836	730,836	730,836	730,836
CBHC Program Contracts	29,252,513	27,284,015	22,536,020	22,550,000	22,550,000	22,550,000	22,550,000
Other Community Partner Program Expenditures	2,836,461	2,538,233	2,620,772	2,620,772	2,620,772	2,620,772	2,620,772
New Program Expenditures Continued in Future Years	0	0	0	0	0	1,500,000	3,000,000
New Program Expenditures	400,000	335,957	400,000	400,000	1,900,000	1,900,000	1,000,000
Total Expenditures	42,529,037	39,663,099	34,993,223	35,070,213	36,638,985	38,212,862	39,175,992
Net Income (Spend Down)	(5,865,125)	(3,789,163)	0	(1,330,889)	(2,593,915)	(3,070,371)	(2,727,579)

CHILDREN'S BOARD OF HILLSBOROUGH COUNTY
PROJECTIONS at .500 Millage
 FISCAL YEARS 2011-2016

	FY 2011 Revised Budget	FY 2011 Actual	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
<u>Fund Balance</u>							
Total Fund Balance Beginning of Year	16,898,972	16,898,972	13,109,809	13,109,809	11,778,920	9,185,004	6,114,634
Net Income (Spend Down of Fund Balance)	(5,865,125)	(3,789,163)	0	(1,330,889)	(2,593,915)	(3,070,371)	(2,727,579)
Total Fund Balance End of Year after Spend Down	11,033,847	13,109,809	13,109,809	11,778,920	9,185,004	6,114,634	3,387,055
Less Non-Spendable Fund Balance Reserve	(619,000)	(7,335)	(7,335)	(7,335)	(7,335)	(7,335)	(7,335)
Less Committed Fund Balance Reserve	(2,503,157)	(2,073,276)	(2,069,777)	(2,136,242)	(2,283,621)	(2,462,315)	(2,371,206)
Less Assigned Fund Balance Reserve	(6,054,614)	(7,516,691)	(9,722,754)	(8,391,865)	(5,797,950)	(2,727,579)	0
Unassigned Fund Balance	1,857,076	3,512,507	1,309,943	1,243,478	1,096,099	917,405	1,008,514

Definitions:

Non-Spendable Fund Balance Reserve include prepaid deposits

Committed Fund Balance Reserve includes the building/capital reserve and an operational reserve of 5% of the budgeted expenditures for the year.

Assigned Fund Balance Reserve consists of the future commitments included in the five year projections that spend down from the fund balance.

Unassigned Fund Balance represents the difference between the total fund balance and all reserves above.

The reserve amounts above are determined and approved by the board each year during the budgeting process.

Contract Tracking Log as of September 20, 2012

Agency (Program)	Amount	Contract Submitted by Provider	Contract completed
ALPHA HOUSE OF TAMPA, INC., (Homeless Pregnant/Parenting Women and Teens)	\$371,966.00	9/18/2012 9:42	
BIG BROTHERS BIG SISTERS OF TAMPA BAY, INC., (21st Century Community Learning Centers Mentoring)	\$30,000.00	9/18/2012 12:51	
BIG BROTHERS BIG SISTERS OF TAMPA BAY, INC., (Neighborhood Focused Mentoring Program)	\$200,000.00	9/18/2012 9:43	
BOYS & GIRLS CLUBS OF TAMPA BAY, INC., (21st Century Community Learning Centers)	\$447,600.00		
CAMELOT COMMUNITY CARE, INC., (Children's Board Heart Gallery of Tampa Bay)	\$241,407.00		
CHAMPIONS FOR CHILDREN, INC., (Layla's House)	\$290,000.00		
CHAMPIONS FOR CHILDREN, INC., (Promoting Attachment and Family Education)	\$746,753.00		
CHILDREN'S MUSEUM OF TAMPA, INC., (Community Outreach and Family Education)	\$96,575.00		
DRUG ABUSE COMPREHENSIVE COORDINATING OFFICE, INC. (DACCO), (Early Family Stabilization Service)	\$372,565.00		
DRUG ABUSE COMPREHENSIVE COORDINATING OFFICE, INC. (DACCO), (Nurturing Pregnancies & Newborns)	\$182,693.00		
EARLY CHILDHOOD COUNCIL OF HILLSBOROUGH COUNTY, INC., (Early Childhood Council)	\$528,470.00	9/18/2012 9:59	
FAMILY JUSTICE CENTER OF HILLSBOROUGH COUNTY, INC., (Coordinated Community Response 33612)	\$283,564.00		
FEDERATION OF FAMILIES FOR CHILDREN'S MENTAL HEALTH OF HILLSBOROUGH COUNTY, INC., (Faith and Family Uplift Initiative for East Tampa)	\$168,333.00		
FLORIDA INSTITUTE FOR COMMUNITY STUDIES, INC., (South Shore CARES)	\$232,279.00		
GREATER PALM RIVER POINT, CDC, (Go-4-Kids Parenting Matters Program)	\$126,007.00		
GULF COAST JEWISH FAMILY AND COMMUNITY SERVICES, INC., (Woman to Woman Program)	\$275,965.00		
HEALTHY START COALITION OF HILLSBOROUGH COUNTY, INC., (Children's Board Family Resource Centers)	\$2,099,924.00	9/19/2012	
HEALTHY START COALITION OF HILLSBOROUGH COUNTY, INC., (Healthy Families Hillsborough)	\$1,831,545.00		
HEALTHY START COALITION OF HILLSBOROUGH COUNTY, INC., (Safe Baby Plus Program)	\$360,663.00		
HILLSBOROUGH COUNTY SCHOOL READINESS, INC. D/B/A EARLY LEARNING COALITION OF HILLSBOROUGH COUNTY, (Quality Counts for Kids)	\$2,000,000.00		
HILLSBOROUGH COUNTY SCHOOL READINESS, INC. D/B/A EARLY LEARNING COALITION OF HILLSBOROUGH COUNTY, (School Readiness Funding)	\$1,763,239.00	9/18/2012 10:26	
HISPANIC SERVICES COUNCIL, INC., (La RED de Padres Activos)	\$413,191.00		
HOMELESS COALITION OF HILLSBOROUGH COUNTY, INC., (Unity Information Network)	\$50,000.00		

Contract Tracking Log as of September 20, 2012

Agency (Program)	Amount	Contract Submitted by Provider	Contract completed
HOUSING AUTHORITY OF THE CITY OF TAMPA, (BRIDGES, a JUST Neighborhood Collaborative)	\$475,298.00		
INFANTS AND YOUNG CHILDREN OF WEST CENTRAL FLORIDA, INC., (Positive Development: A Healthy Steps Model)	\$927,571.00		
INSTRUMENTS OF CHANGE, INC., (21st Century Community Learning Centers Music Program)	\$26,100.00		
METROPOLITAN MINISTRIES, INC., (Homeless Family Early Intervention Program)	\$1,287,160.00		
POSITIVE SPIN, INC., (E.A.C.H. One Initiative)	\$245,863.00	9/18/2012 10:42	
REACHUP, INC., (Black Infant Health Practice Initiative (BIHPI) Get Smart)	\$140,790.00		
REACHUP, INC., (Special Delivery Selected Prevention Services)	\$598,386.00		
SCHOOL BOARD OF HILLSBOROUGH COUNTY D/B/A SCHOOL DISTRICT OF HILLSBOROUGH COUNTY, (Capstone myOn Reader)	\$100,000.00		
SENIORS IN SERVICE OF TAMPA BAY, INC., (Lowry Park Neighborhood Initiative)	\$226,201.00		
TAMPA METROPOLITAN AREA YMCA, INC., (Community Learning Center at Sulphur Springs Elementary)	\$275,000.00		
TAMPA METROPOLITAN AREA YMCA, INC., (Partners of Hillsborough - Kinship Services)	\$610,896.00		
THE CHILDREN'S HOME, INC., (Supporting and Empowering Educational and Developmental Services (SEEDS))	\$1,991,219.00		
THE CRISIS CENTER OF TAMPA BAY, INC., (2-1-1 and Care Coordination)	\$451,016.00	9/19/2012	
THE DEVEREUX FOUNDATION, INC., (Sulphur Springs Family Support Initiative)	\$607,811.00		
UNIVERSITY OF SOUTH FLORIDA BOARD OF TRUSTEES, A PUBLIC BODY CORPORATE, (Hillsborough HIPPI Parent Involvement Project)	\$1,141,417.00		