

Board Meeting October 25, 2012

Our Mission

The Children's Board of Hillsborough County promotes the well-being of children and families by **uniting community partners, investing in innovative opportunities, and leading the county in best practices** so the whole community can realize its full potential.



CBHC REGULAR BOARD MEETING

OCTOBER 25, 2012 3:00 p.m. – 5:00 p.m.

AGENDA

MISSION: The Children’s Board of Hillsborough County promotes the well-being of children and families by uniting community partners, investing in innovative opportunities, and leading the county in best practices so the whole community can realize its full potential.

CALL TO ORDER

Quorum Verification C. Brown
Invocation and Pledge of Allegiance V. Goddard

PUBLIC COMMENT

The Children’s Board of Hillsborough County welcomes comments from the public. Those who wish to address the Board may do so at this time. Those addressing the Board should clearly state their full name and affiliation for the official record.

C. Brown

ACTION ITEMS

1. **Approval** of the September 13, 2012 Preliminary Public Hearing (TRIM) Summary C. Brown
2. **Approval** of the September 27, 2012 Final Public Hearing (TRIM) Summary C. Brown
3. **Approval** of the September 27, 2012 Regular Board Meeting Minutes C. Brown
4. **Approval** of Revised Program Funding Approach A. Petrilá
5. **Approval** of Board Policy for Emergency Funding Requests P. Iorio
6. **Approval** of Board Policy for Emerging Needs Funding Requests P. Iorio
7. **Approval** of Interim CEO Contract Amendment P. Iorio

REPORTS/PRESENTATIONS

1. Interim Chief Executive Officer P. Iorio
 - A. FY 2012 Audit Update by Crowe Horwath (handout) C. Update on RFAs for Art and Youth Initiatives
 - B. Board Retreat Update (handout) D. Internet Radio (handout)
2. Committee Reports
 - A. Executive Committee (verbal) C. Brown
 - B. Advocacy (verbal) S. Schneider
3. Presentation (7 Mins.)
 - Hispanic Services Council La Red de Padres Activos (Network of Active Parents)

ATTACHMENTS

1. Children’s Board Financial Statements - August 2012
2. CEO Contract Signature Log
3. Contract Tracking Log
4. Good News!
 - Alpha House Grant Award
 - Children’s Home Grant Award
 - Healthy Start Coalition Contract Awards
 - Tampa Jewish Family Services Grant Award
 - USF-CBHC-ELC High Quality Childcare Grant Award

CHILDREN'S BOARD OF HILLSBOROUGH COUNTY PRELIMINARY PUBLIC HEARING (TRIM) SEPTEMBER 13, 2012 AT 5:01 P.M.

Subject	Preliminary Public Hearing		Date	September 13, 2012	
Facilitator	Christopher E. Brown, Board Chair		Meeting Time	5:03 PM to 5:14 PM	
Location	Children's Board of Hillsborough County 1002 East Palm Avenue Tampa, Florida 33605 Boardroom		Adjourned	The meeting adjourned at 5:14 PM	
Board Member Attendees	Christopher E. Brown John Evon, III	Mike Carroll Valerie Goddard	Kevin Beckner Katherine Essrig	Pete Edwards	
Other Attendees	Pam Iorio, Interim CEO Darrell Smith		John Bakas, Esq., Board Attorney Veronica Blanco, Recorder		

SUMMARY

No.	Topic	Highlights
I.	CALL TO ORDER	
	Quorum Verification; Invocation and Pledge of Allegiance	Chris Brown called the meeting to order at 5:03 PM. Seven members of the Board present; quorum established. Invocation by Valerie Goddard followed by the Pledge of Allegiance.
II.	REMARKS	
		Chris Brown and Pam Iorio welcomed members of the community to the hearing.
III.	RESOLUTIONS	
		Chris Brown asked the Children's Board Attorney, Mr. Bakas, to read: <ul style="list-style-type: none"> • Resolution Number 12/13-01, Resolution Adopting Tentative Millage Rate • Resolution Number 12/13-02, Resolution Adopting Tentative Budget • Reference Motion A • Reference Motion B
IV.	BOARD DISCUSSION	
		None.
V.	PUBLIC COMMENT	
		Russell T. Habel – opposes the tax assessment; unfair; has no children, not his responsibility to provide for wellbeing of children of Hillsborough County; taxation without representation; how often is tax brought before voters for renewal; wants to end the tax. Mr. Bakas advised that the vote in 2016 may determine how often the tax is brought up for renewal.
VI.	BOARD VOTE	
	Motion Motion Passed	Referencing Motions set out under the Reference Section of the Agenda: Susan Schneider moved Motion A. Second by Valerie Goddard. No discussion. Vote: Six approve; one abstention Katherine Essrig. Motion passed.
	Motion Motion Passed	John Evon moved Motion B. Second by Pete Edwards. No discussion. Vote: Seven approve. Motion passed by unanimous consent.
VII.	ADJOURNMENT	No further business to discuss, the meeting adjourned at 5:14 PM.

READ AND APPROVED BY:

Christopher E. Brown, Chair

CHILDREN'S BOARD OF HILLSBOROUGH COUNTY

FINAL PUBLIC HEARING (TRIM)

SEPTEMBER 27, 2012 AT 5:01 P.M.

Subject	Final Public Hearing	Date	September 27, 2012
Facilitator	Christopher E. Brown, Board Chair	Meeting Time	5:01 PM to 5:11 PM
Location	Children's Board of Hillsborough County 1002 East Palm Avenue Tampa, Florida 33605 Boardroom	Adjourned	The meeting adjourned at 5:14 PM
Board Member Attendees	Kevin Beckner Christopher E. Brown Mike Carroll	Doretha Edgecomb Pete Edwards MaryEllen Elia	John Evon, III Valerie Goddard Susan P. Schneider
Other Attendees	Pam Iorio, Interim CEO Bill Armstrong	John Bakas, Esq., Board Attorney Veronica Blanco, Recorder	

SUMMARY			
No.	Topic	Highlights	
I.	CALL TO ORDER		
	Quorum Verification; Invocation and Pledge of Allegiance	Chris Brown called the meeting to order at 5:01 PM. Nine members of the Board present; quorum established. Invocation by Valerie Goddard followed by the Pledge of Allegiance.	
II.	REMARKS		
		None.	
III.	RESOLUTIONS		
		Chris Brown asked the Children's Board Attorney, Mr. Bakas, to read: <ul style="list-style-type: none"> • Resolution Number 12/13-03, Resolution Adopting Final Millage Rate • Resolution Number 12/13-04, Resolution Adopting Final Budget • Reference Motion A • Reference Motion B 	
IV.	BOARD DISCUSSION		
		None.	
V.	PUBLIC COMMENT (3 Minutes)		
		Al Davis – Supports the Board adoption of Millage Rate; stressed need to reach children who really need services; concern that there is no duplication of service such as agencies represented by ex officio members of the Board processed through their agencies also receiving services from the Children's Board.	
VI.	BOARD VOTE		
	Motion Motion Passed	Referencing Motions set out under the Reference Section of the Agenda: Valerie Goddard moved Motion 1-A. Second by John Evon. No discussion. Vote: Nine approve. Motion passed by unanimous vote.	
	Motion Motion Passed	Pete Edwards moved Motion 1-B. Second by Doretha Edgecomb. No discussion. Vote: Nine approve. Motion passed by unanimous vote.	
VII.	ADJOURNMENT	No further business to discuss, the meeting adjourned at 5:11 PM.	

READ AND APPROVED BY:

Christopher E. Brown, Chair

CBHC REGULAR BOARD MEETING – SEPTEMBER 27, 2012

Subject	Regular Board Meeting	Date	September 27, 2012
Facilitator	Christopher E. Brown, Chair	Meeting Time	3:00 PM – 5:00 PM
Location	Children’s Board of Hillsborough County 1002 East Palm Avenue Tampa, Florida 33605 Boardroom	Actual Meeting Time	3:04 PM – 4:15 PM
		Adjourned	The meeting adjourned at 4:15 PM
Board Member Attendance	Christopher E. Brown, Chair Kevin Beckner Mike Carroll Doretha W. Edgecomb	Robert ‘Pete’ Edwards John G. Evon, III Valerie Goddard Susan Schneider	
Other Attendees	Pam Iorio, Interim CEO Bill Armstrong, COO	John Bakas, Esq., Board Attorney Veronica Blanco, Recorder	

SUMMARY

No.	Topic	Highlights
I.	CALL TO ORDER	Christopher Brown, Chair, called the meeting to order at 3:04 PM. Eight Board Members present. A quorum was established followed by the Invocation and Pledge of Allegiance.
II.	PUBLIC COMMENT 0:02:08	Chris Brown, Chair, called for Public Comment, allowing three minutes allowed per Public Comment <u>A. Davis - Citizen</u> – Supports Program Recommendations <u>Patricia McDonald – Communities In Charge, Inc.</u> – Funding and program opportunities in the Plant City area for low-income and vulnerable populations; suggests as a funder CBHC focus on what community actually needs and not just what service the agency determines the community needs.
III.	ACTION ITEMS	
	1. Minutes 08-01-12 0:07:55 Motion Carried	<i>Motion by Valerie Goddard to approve the Minutes of the Special Board Meeting held August 1, 2012. Second by Doretha Edgecomb. No discussion. Motion carried by unanimous vote.</i>
	2. Minutes 08-23-12 0:08:49	<i>Motion by Susan Schneider to approve the Minutes of the Board Workshop held August 23, 2012. Second by Valerie Goddard. No discussion. Motion carried by unanimous vote.</i>
	3. Minutes 08-23-12 and 09-06-12 Continuation Mtg. 0:09:24 0:09:53	<i>Motion by Valerie Goddard to approve the Minutes of the Regular Board Meeting held August 23, 2012 and continuation meeting held September 6, 2012. Second by Susan Schneider. No discussion. Motion carried by unanimous vote.</i>
	4. Recommended Action 0:11:01	Pam Iorio advised that in preparation for the Board Meeting, each Board Member was briefed in a one-on-one meeting with the CEO to discuss and ask questions regarding the Recommended Action Items. Each Board Member is provided requested additional information and/or answers to questions raised in these briefings. Therefore, questions and discussions at the Board Meeting may or may not occur. <u>Approval of Additional Program Funding Recommendations – Amy Petrila</u> <u>Background:</u> The Recommended Action is to approve additional program funding recommendations of \$1.4M identified through reductions in the Children’s Board operating budget. <u>Recommendation:</u> Staff recommends hybrid approach for allocation of \$1.4M funding, (a) Contract amendments for agencies already approved \$825K; Expedited and Targeted RFPs \$575K. Amy Petrila provided a summary of each program, rationale for approval, service to be

SUMMARY

No.	Topic	Highlights
	<p style="text-align: right;">Motion 0:35:52 Motion carried</p> <p>5. Recommended Action</p> <p style="text-align: right;">0:37:19</p> <p style="text-align: right;">Motion 0:43:02</p> <p style="text-align: right;">Motion carried</p>	<p>provided and amount allocated for the additional service(s) per agency; demographics of individuals served at CBHC resource centers in FY2011 and organizational chart of Family Resource Centers.</p> <p><i>Motion by Pete Edwards to approve the Additional Program Funding Recommendations. Second by Doretha Edgecomb. No further discussion. Motion carried by unanimous vote.</i></p> <p>Pam Iorio stated that the successful contract extensions speak to the quality of CBHC Partners and thanked them for their service to the children of the community: Healthy Start Coalition, ReachUP, Champions for Children, Family Justice Center, Children’s Zone, Devereaux Florida.</p> <p><u>Approval of Recommendations for FY2013 Technical Assistance Funding – Amy Petrila</u></p> <p><u>Background:</u> The Recommended Action is to approve recommendations for Technical Assistance grant eligibility for FY2013; total allocation \$200,000; eligibility: not-for-profits and governmental organizations, serve children of all ages, current contracted agencies and their subcontractors; grant limit \$5,000 per agency to build capacity, improve internal infrastructure, not for administration or direct services, construction, grant writers, or startup costs; decision process flowchart developed.</p> <p>Recommendation: Continue current practice to accept applications from all not-for-profit Hillsborough County organizations; add question to application requiring explanation of capacity enhancement and no available funds through program contract; set aside one-half of total allocation (\$100,000) for agencies not currently funded by CBHC; focus funding on agencies with overall budget of less than \$4M.</p> <p><i>Motion by Pete Edwards to approve recommendations for Technical Assistance grant eligibility for FY2013 with an amendment to the recommendations to set aside 65% of TA grant funding rather than one-half, AND recommendation to focus funding for agencies with an overall budget of less than \$2M rather than \$4M. Second by Valerie Goddard. No further discussion. Request for Roll Call vote. Motion carried by unanimous vote.</i></p>
IV.	<p>REPORTS/PRESENTATIONS</p> <p>1. <u>Interim Chief Executive Officer</u></p> <p>0:46:12 Pam Iorio presented the following:</p> <p>A. <u>Introduction of the Chief Operating Officer</u> - Bill Armstrong Board member suggested introducing the COO to the community</p> <p>B. <u>Review of resume of the new Public Affairs Director</u> - Joanne Cheshire Employment starts 10/8/2012; will work with COO and the Outreach Team on communications and advocacy.</p> <p>C. <u>Status of Invictus Report</u> Referring to the handout, progress to date on actions related to the findings and recommendations of the report; rewriting organization policies, procedures, and standards; developing ethics code; suggests ordering a compliance audit approximately eight months after new CEO is hired.</p> <p>D. <u>Status of ELC Staffing</u> Dave McGerald reported that the coalition has engaged two firms, one to handle employment health insurance and a second to handle their retirement; extra costs do not impact their services to children.</p> <p>E. <u>Board Retreat Update</u> Scheduled for October 29, 2012 from 1:00 PM to 3:30 PM at the Glazer Children’s Museum; will have a facilitator for the retreat; purpose is to address the CEO search process.; question regarding a plan for the public and for providers to have input and offer comments regarding the new CEO through an online survey, questionnaire or through email; consensus to determine what the Board decides first and then plan how to involve the providers and the public.</p>	

SUMMARY

No.	Topic	Highlights
		<p>F. <u>Status of CEO Roundtable</u> The CEO Roundtable voted to disband at the last meeting.</p> <p>G. <u>Update on Data Collection Information System</u> Considering comments regarding current SAMIS System, will bring on board an IT Consultant to have a third party evaluation of best options available for a software system to modernize needs of agency regarding capturing data, demographics and outcomes.</p> <p>2. <u>Committee Reports</u></p> <p>A. <u>Executive Committee</u> – Chris Brown The Committee requested staff develop a procedure for an Emergency Request for Funding; decided to not write a letter to the Governor regarding gubernatorial re-appointments and does not anticipate re-appointments before January 2013. Announcement: Chair will introduce the attendees to CBHC and its programs at the March of Dimes Healthy Start Coalition 2012 Statewide Prescription Drug Abuse Summit to be held December 14, 2012.</p> <p>B. <u>Advocacy</u> – Susan Schneider Community stakeholders meetings held regarding a community advisory committee. They will review documents of the previous CAC and its membership composition plan. Legislative Summit date is November 29, 2012 from 2:00 PM to 6:00 PM; issue forms will be distributed in the community; United Way will underwrite cost of Legislative Breakfast in January 2013; Healthy Start hosting a candidate forum at Town and Country Resource Center on October 9th, from 11:30 to 1:30 and Brandon Resource Center on October 30th from 11:30 to 1:30; Rural Resource Network hosting an informational meeting on October 25th to introduce new CBHC Programs in rural Hillsborough County.</p> <p style="text-align: center;">OTHER</p> <p>(1) Mike Carroll publically recognized and thanked Judge Essrig on receiving the Gladstone Award. (2) Pete Edwards commented on the Contract Tracking Log and advised that he and the CEO had a successful meeting with Editor of the Florida Sentinel Bulletin.</p>
V.	ADJOURNMENT	The meeting adjourned at 4:15 PM.

MOTIONS

1.	<i>Motion by Valerie Goddard to approve the Minutes of the Special Board Meeting held August 1, 2012. Second by Doretha Edgecomb. No discussion. Motion carried by unanimous vote.</i>
2.	<i>Motion by Susan Schneider to approve the Minutes of the Board Workshop held August 23, 2012. Second by Valerie Goddard. No discussion. Motion carried by unanimous vote.</i>
3.	<i>Motion by Valerie Goddard to approve the Minutes of the Regular Board Meeting held August 23, 2012 and continuation meeting held September 6, 2012. Second by Susan Schneider. No discussion. Motion carried by unanimous vote.</i>
4.	<i>Motion by Pete Edwards to approve the Additional Program Funding Recommendations. Second by Doretha Edgecomb. No further discussion. Motion carried by unanimous vote.</i>
5.	<i>Motion by Pete Edwards to approve recommendations for Technical Assistance grant eligibility for FY2013 with an amendment to Part B of the Recommendation to set aside 65% of TA grant funding rather than one-half, AND an amendment to Part C of the Recommendation to focus funding for agencies with an overall budget of less than \$2M rather than \$4M. Second by Valerie Goddard. No further discussion. Request for Roll Call vote. Motion carried by unanimous vote.</i>

READ AND APPROVED BY:

CHRISTOPHER E. BROWN, CHAIR

ACTION ITEM #4

Item: Revised Program Funding Approach and Recommendations

Initiator: Pam Iorio, Interim Chief Executive Officer

Date: Regular Board Meeting, Thursday, October 25, 2012

Approve revised program funding approach for additional funds to serve young children so that they are “ready to learn” in kindergarten.

Background:

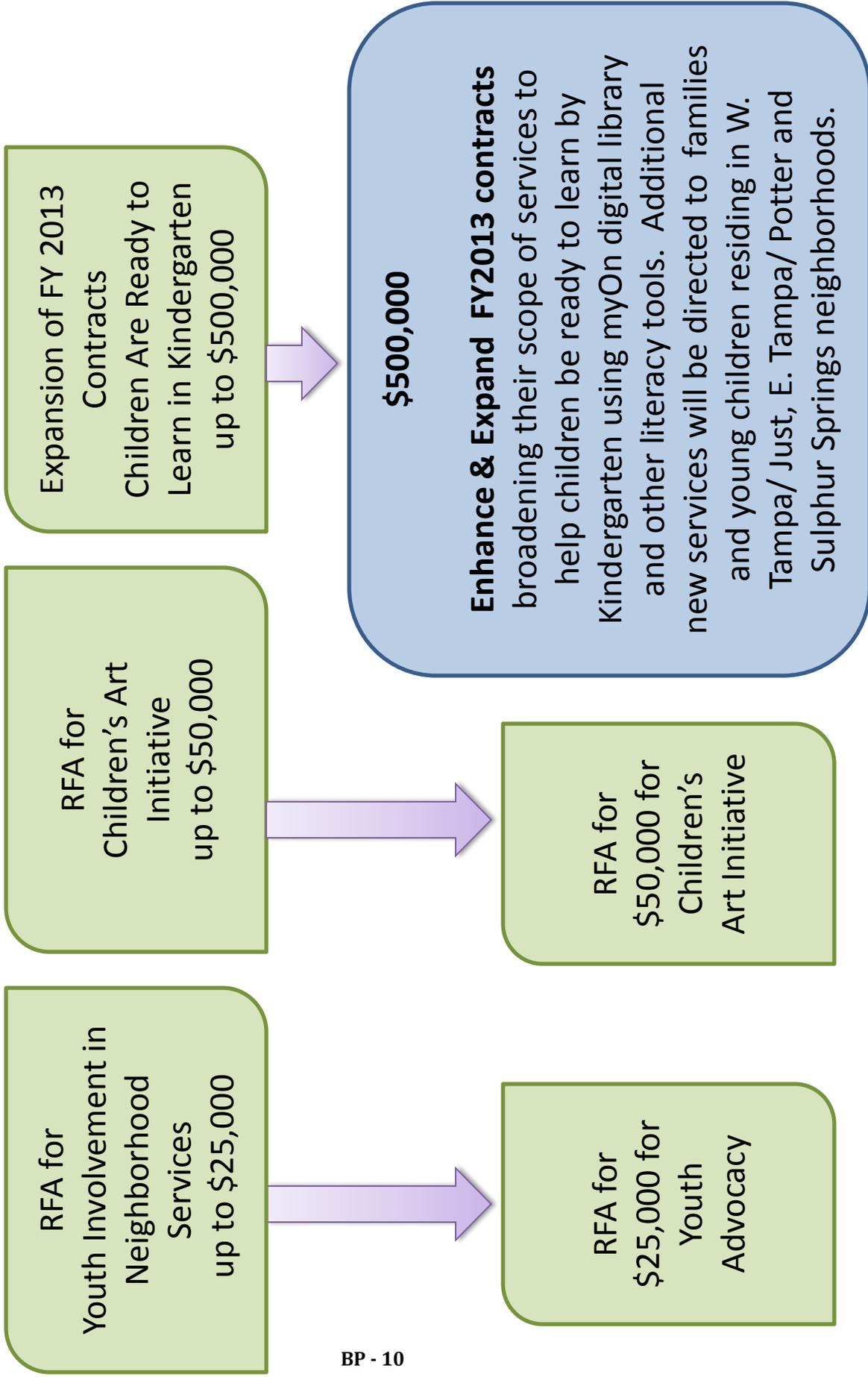
- At the September 27, 2012 Board meeting, the Board approved a hybrid funding approach that included \$825,000 to expand services in existing contracts and \$575,000 in services to be competitively procured through an expedited RFP process, including \$500,000 for services for preschool children who are not “ready to learn” in kindergarten.
- We are presenting a revised recommendation for the \$500,000 portion based on the following:
 - In meeting with current providers, we have gained an understanding of how we can best achieve our goal in the targeted neighborhoods without going through another RFP.
 - We have analyzed the timeline and can deliver the services faster through this approach. (First quarter of FY 2013.)
 - Having analyzed the agencies, their capacities, and the needs in the targeted areas (West Tampa/ Just, East Tampa/ Potter and Sulphur Springs), this recommendation addresses the Board’s area of concentration with known quality providers that will produce positive outcomes for young children.

Recommendation: Detailed in attached chart. (See tab 4-A.)

Summary:

- Expand Parents As Teachers (PAT), an evidence-based parent engagement and training service for parents of young children, to serve families until youngsters enter first grade to ensure a smooth and successful transition into elementary school. (See attached.)
- Expand Family Resource Center “mobile” services to reach and serve low income children not involved in formal services in the three target areas. (See attached.)
- Introduce an evidence-based reading instruction service in child care centers serving low income children residing in West Tampa/Just, East Tampa/ Potter and Sulphur Springs neighborhoods.

FY2013 Revised Program Funding Methods



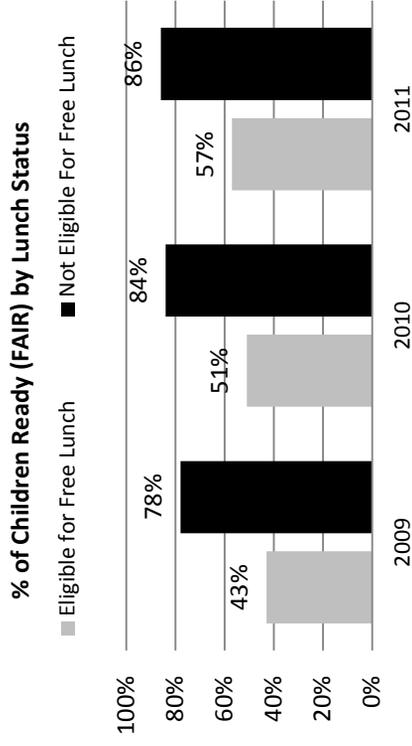
Children are “Ready to Learn” By Kindergarten

The Need

- Research shows that low- and middle-income students benefit more when kindergarten readiness supports last until they enter first grade.
- In Hillsborough County, low income children eligible for free lunch perform lower than their ineligible peers on the Kindergarten Readiness Screen (FAIR).

The Solution

- Leveraging the Capstone myOn Digital Library investment, expand funding by **\$500,000** to include:
 - **Engagement** with an emphasis on recruiting and engaging low income families with pre-school age children that are **not enrolled** in child care.
 - **Enhancement** of existing services to help children be “**Ready to Learn**” by Kindergarten.
 - **New, Targeted Services** with existing partners that replicate reading practices to serve children in pre-schools serving target neighborhoods and low-income families (such as BrightStart!)



Recommendations for \$500,000 Investment in “Ready to Learn by Kindergarten”	
<p>Implement “K -Ready” Initiatives--\$300,000</p> <p>(1) Enhance Parents As Teachers (PAT) and expand scope to serve young children through kindergarten.</p> <p>(2) Expand capacity to serve more families with young children NOT involved with formal services (such as Head Start, VPK, child care centers) using innovative outreach strategies in the neighborhoods, myOn digital library, developmental playgroups, etc.</p>	<p>Implement an Evidence-Based Reading Intervention--\$200,000</p> <p>Implement a new evidence-based reading instruction program with the Early Learning Coalition in the Quality Counts for Kids contract. Provide new services (such as BrightStart!) in pre-schools serving target neighborhoods and low income children along with myOn digital library.</p>
<p>PARTNERS:</p> <p>West Tampa/ Just neighborhood:</p> <ul style="list-style-type: none"> <u>Housing Authority of City of Tampa/ BRIDGES</u> for expanded Early Childhood Literacy--up to \$150,000 <u>Central Tampa Family Resource Center</u> for expanded Mobile Services--up to \$25,000 <p>in Sulphur Springs:</p> <ul style="list-style-type: none"> <u>Champions for Children /Layla’s House--PAT</u>--up to \$25,000 <u>N. Tampa Family Resource Center</u> for expanded Mobile Services--up to \$25,000 	<p>PARTNERS:</p> <p><u>Early Learning Coalition</u> – Quality Counts for Kids and pre-schools serving W. Tampa/ Potter neighborhood children</p> <p><u>Early Learning Coalition</u> – Quality Counts for Kids and pre-schools serving Sulphur Springs neighborhood children</p>
<p>In East Tampa/ Potter neighborhood:</p> <ul style="list-style-type: none"> <u>Infants and Young Children- PAT</u>-up to \$25,000 <u>DACCO --PAT</u>--up to \$25,000 <u>Central Tampa Family Resource Center</u> for expanded Mobile Services- up to \$25,000 <p>PAT= Parents as Teachers</p>	<p><u>Early Learning Coalition</u> – Quality Counts for Kids and pre-schools serving E. Tampa/ Potter neighborhood children</p>

ACTION ITEM #5

Item: Board Policy for Emergency Funding

Initiator: Pam Iorio, Interim Chief Executive Officer

Date: Regular Board Meeting, Thursday, October 25, 2012

Approve Board Policy for agencies who request Emergency Funding for unforeseen or catastrophic circumstances.

Background:

- The Board Chair and Executive Committee requested staff to develop a Board policy for Emergency Funding requests on September 13, 2012.
- At the October 11, 2012 Executive Committee meeting, the attached draft Board policy was reviewed and is now forwarded to the full Board for adoption.

Recommendation:

Approve attached proposed Board policy for Emergency Funding requests.

**BOARD POLICY
FOR
EMERGENCY FUNDING REQUESTS
REVISED DRAFT 10-18-12**

Purpose:

The purpose of the Emergency Funding policy is to guide the response of the Children’s Board to agencies who request funding to meet unforeseen and/or catastrophic circumstances that negatively affect services for children and families in Hillsborough County.

Procedure:

If an individual representing an agency comes before the Board to request emergency funding, the Board will direct that the agency representative meet with the CEO and that the CEO report back to the Board at the next scheduled meeting. The CEO will work with the agency taking into account the following:

- The agency/program is experiencing a financial emergency because of unforeseen and/or catastrophic circumstances.
- This financial emergency can be expected to seriously impair the effectiveness of the agency’s programs if not addressed.
- The financial emergency could not be reasonably anticipated prior to the adoption of the annual CBHC budget.
- The agency has documented reasonable efforts to obtain assistance from other sources.
- The agency has documented why funds are not available within the agency’s current available resources, budget or endowment.
- For agencies NOT currently funded by CBHC, the program must address Children’s Board strategic goal: “children are succeeding by age eight.”

After evaluation, the CEO will recommend to the Board the appropriate course of action.

ACTION ITEM #6

Item: Board Policy for Emerging Community Needs

Initiator: Pam Iorio, Interim Chief Executive Officer

Date: Regular Board Meeting, Thursday, October 25, 2012

Approve Board Policy for Emerging Community Needs that may arise throughout the fiscal year.

Background:

- The Board Chair and Executive Committee requested staff to develop a Board policy for Emerging Community Needs on September 13, 2012.
- At the October 11, 2012 Executive Committee meeting, the attached draft Board policy was reviewed and is now forwarded to the full Board for adoption.

Recommendation:

Approve attached proposed Board policy for Emerging Community Needs.

**BOARD POLICY
FOR
EMERGING COMMUNITY NEEDS FUNDING REQUESTS
REVISED DRAFT 10-18-12**

Purpose:

The purpose of the Emerging Community Needs funding policy is to guide the review and response of the Children’s Board to emerging community needs and/or funding requests that are communicated to members of the Children’s Board and /or the Children’s Board staff, including the CEO, throughout the fiscal year.

Criteria:

Not-for-profit corporations or governmental organizations may apply or be identified to receive funding to address emerging needs according to the following criteria:

- The unanticipated need can be expected to seriously affect children aged 0-8 and their families in Hillsborough County.
- The emerging need could not be reasonably anticipated prior to the adoption of the annual CBHC budget.
- The emerging need addresses Children’s Board strategic goal: “children are succeeding by age eight” and is strategically aligned with the CBHC desired results of: 1) Children are healthy and developmentally on track; 2) Children are successful in school; or 3) Children have strong families.

Procedure:

1. A need is identified by and/or communicated to the Children’s Board.
2. The request initiator is directed to the Children’s Board CEO for discussion.
3. If appropriate, the CEO directs staff to initiate and follow the funding review procedure and negotiates a timeframe for completion of a recommendation.
4. A recommendation is transmitted from staff to the CEO for review and approval.
5. The CEO presents the findings to the Board and makes a recommendation for funding at the next regularly scheduled Board Meeting.

ACTION ITEM #7

Item: Amendment to Interim CEO Contract

Initiator: Pam Iorio, Interim Chief Executive Officer

Date: Regular Board Meeting, Thursday, October 25, 2012

Approve amendment to Interim CEO contract to extend the contract until a permanent Chief Executive Officer is hired and begins working at the Children's Board.

Background:

The contract signed by the Interim CEO ends on February 1, 2013. The current estimated timeline will likely extend until March.

Recommendation:

Approve attached proposed amendment to Interim CEO contract.

Estimated Timeline CEO Selection

October 29, 2012	Board Retreat.
October 30, 2012	RFP released.
November 13, 2012	Proposal submission.
November 15, 2012	Regular Board meeting. Executive Search Firm approved.
November 26, 2012	Contract signed.
December 6 or 13, 2012	Special Board meeting. Executive Search Firm meets with Board.
February 14 – 20, 2013	Finalists meet with individual Board members.
February 21, 2013	Regular Board meeting – CEO selected and contract negotiations authorized.
February 26, 2013	Special Board meeting. Approval of contract and starting date.
March, 2013	New CEO starts at CB sometime in March, 2013.

**CHILDREN'S BOARD OF HILLSBOROUGH COUNTY
AMENDMENT 1 TO
CONSULTING AGREEMENT WITH
PAM IORIO AS
INTERIM CHIEF EXECUTIVE OFFICER**

THIS AMENDMENT is effective as of _____, 2012, by and between the Children's Board of Hillsborough County, Florida, an independent special taxing district, hereinafter called the "Children's Board" and Pam Iorio, hereinafter called "Iorio." In consideration of the mutual promises contained herein, the parties agree as follows:

Section 1. Section 2 of the CONSULTING AGREEMENT WITH PAM IORIO AS INTERIM CHIEF EXECUTIVE OFFICER dated as of August 2, 2012, (the "Consulting Agreement") is amended and restated in its entirety to read:

Section 2. Term and Termination

This Agreement shall commence August 2, 2012 and shall end 11:59 pm on the day prior to the first day of full-time work at the Children's Board's offices located at 1002 E. Palm Avenue, Tampa, Florida 33605 by a new Chief Executive Officer hired by the Children's Board

after the effective date of this Amendment. Such end date is referred to as the Termination Date.

The Children's Board may terminate this Agreement prior to the Termination Date upon written notice to Iorio.

Iorio may terminate this Agreement prior to the Termination Date upon thirty days' prior written notice to the Children's Board.

Section 2. Except as expressly modified by this Amendment, all of the terms, conditions, provisions, agreements, requirements, promises, obligations, duties, covenants and representations of the Children's Board and Iorio, respectively, in the Consulting Agreement are hereby ratified by the Children's Board and Iorio, respectively, and continue in full force and effect as provided in the Consulting Agreement.

Section 3. All references contained in the Consulting Agreement to the "Agreement" shall mean the Agreement as supplemented and amended by this Amendment.

Section 4. This Amendment shall be executed in two counterparts, each of which when so executed and delivered shall be deemed to be an original, and both

counterparts of this Amendment when taken together, shall constitute one and the same Amendment.

IN WITNESS WHEREOF, the parties have signed this Amendment to the Consulting Agreement.

WITNESS:

**Children's Board of Hillsborough
County, Florida**

By: _____

**Christopher E. Brown
Chair**

Print Name

Date

Date

WITNESS:

**Pam Iorio,
Interim Chief Executive Officer**

Print Name

Date

Date

Children's Board of Hillsborough County Planning Meeting for 9/30/2012 Audit

- Scope of Services/Deliverables
- Client Service Team
- Independence Considerations
- Status of Engagement
- Audit Estimates and Areas of Risk
- Those Charged with Governance Considerations
 - Fraud Inquiries
 - Feedback and Planning Input
 - New Accounting and Auditing Developments
 - Communicating Recommendations and Preliminary Results
- Follow-up on Prior Year Findings
 - None
- Possible Recommendations from Interim Fieldwork
 - Operational Contracts

FY2012 Annual Financial Audit Timeline

Interim on-site field work	July 16 – 20	Completed
Meeting with Board	October 25	Scheduled
Discussion of overall plans for conducting the audit as well as presenting comments or findings, if any, from interim field work.		
Final on-site field work	December 3 – 14	Scheduled
Perform final testing/verification of account balances, review staff-prepared financial statements.		
Meeting with Board	January 24	Scheduled
Present general overview of audit, needs board approval of audited financial statements to finalize Fiscal Year 2012 audit.		

DRAFT PLAN FOR BOARD RETREAT

Draft Agenda for Monday, October 29 – 1-3 p.m., Children’s Museum (location information) facilitated by Laurey T. Stryker (see bio attached)

Retreat to discuss and reach consensus on the selection criteria and process for recruiting CEO

I have asked our facilitator, Laurey T. Stryker, to develop both questions and a process to maximize discussion and input during our two hour session. Please take time to go over the questions prior to the retreat.

The retreat will be structured to assure opportunities for each Board member to contribute on each topic. This means that the facilitator will use time limits for comments and topics to assure everyone is heard.

The retreat will be attended by the Board and myself. The facilitator will work with the Board. I will be a resource at the session and not directly participate. Of course, the retreat is open to the public and media.

A. Selection Criteria for new CEO

- 1. What are the critical attributes to advance our mission, vision and values?**
- 2. How would you weight these attributes?**
- 3. Given the critical attributes and relative importance of each -- what additional criteria would contribute to selecting our CEO.**
 - a. Minimum education background**
 - b. Minimum years of experience/Type of experience**
 - c. Experience with similar or larger size organization and budget**
 - d. Recruiting focus: Tampa Bay, Florida, Southeast, national**
 - e. Other (salary range, title?)**

B. Selection process:

- 1. Selection of recruiting firm – Board meets with firm after selection to go over the process.**
- 2. Potential process for selection of candidates for interview:**
 - a. Selection of candidates for interview – set minimum/maximum number perhaps no less than 3 or more than 5 -- full Board reviews qualified candidate resumes with ranking system**

- b. Based upon compiled rankings, 3-5 individuals become finalists**

- 3. Potential Process for community involvement**
 - a. Invitation to submit candidate names to recruiting firm**
 - b. Invitation to submit questions for candidate interview**
 - c. Citizen committee options**
 - d. Informal meetings with stakeholders**

ATTACHMENT: Laurey T. Stryker - BIO



Dr. Laurey T. Stryker founded Stryker Consulting in 2009. She works with private foundations and non-profit organizations. Services include facilitation, research, project development and implementation.

Specific clients include The Patterson Foundation and the Gulf Coast Community Foundation. Both rank in Florida's top ten Foundations by endowments and charitable giving.

The Patterson initiative is a three-year (2010 – present) facilitation between the Sarasota School District, 30 arts/cultural/science organizations and consortia to improve connections between classrooms and unique community assets. Resulted in EdExplore platform supported by school district – community organization partnership where 30 organizations offer 140 experiences to K-12 students. (<http://www.thepattersonfoundation.org/work/initiatives/edexplore/edexplore.html> -)

Facilitated development of the Gulf Coast Community Foundation project with Sarasota and Charlotte school districts that resulted in a 5 year \$2.5 M STEM project for middle and high schools. (January – July, 2010)
<http://www.gulfcoastcf.org/news/agenda/stemsmart/>.

Prior to her consultant practice, she held leadership positions in education, finance and human resources. She spent twelve years at the University of South Florida. At U.S.F., she was Vice President for Human Resources, Finance and Technology and later President of the University of South Florida Sarasota-Manatee campus.

She was Florida's Deputy Commissioner of Education for eight years where she worked with K-20 programs. She led policy development in key areas including financial aid, new technology in public schools, school accountability, school to work transition, articulation between high school and Florida colleges and public private partnerships.

Dr. Stryker's academic and education experience is broadened by appointments as Florida's Deputy Labor Secretary and Policy Director of the Governor's State Budget Office.

Dr. Stryker earned her B.A. and M.A. degrees in Political Science and her Ed.D. In Higher Education management, all from Florida State University.

UPDATE: Summary and Timeline for Program RFAs

Children's Art Initiative Request for Applications:

A Request for Applications (RFA) for up to **\$50,000** will support continuation of the children's art program similar to the KidzCreate Gallery and will entertain creative ideas to offer art to our targeted age groups in other ways.

- Intend to release the RFA on November 1, 2012.
- Applications will be due to the Children's Board on December 1, 2012. A staff review team will review all applications and recommendations will be developed for approval by the Board at the January 24, 2013 Board meeting.
- Contract(s) will commence on 2-1-13.

Youth Advocacy Initiatives Request for Applications:

A Request for Applications (RFA) for up to **\$25,000** for youth residents in East Tampa, West Tampa and Sulphur Springs will support services such as leadership, advocacy, mentoring and other activities that assist younger children to achieve the CBHC goal of "children are successful by age 8." The successful applicant will coordinate youth service opportunities and develop a "youth corps" of young resident leaders and mentors who assist neighborhood youngsters and serve as advisors to the Children's Board in conjunction with the community advisory group currently being formed.

- Intend to release the RFA on November 1, 2012.
- Applications will be due to the Children's Board on December 1, 2012. A staff review team will review all applications and recommendations will be developed for approval by the Board at the January 24, 2013 Board meeting.
- Contract(s) will commence on 2-1-13.

CBHC Internet Radio

History: CBHC Radio began in 2008 with an initial budget of \$15,000 for equipment and consultation plus approximately \$30,000 in dedicated CBHC staff time. The goal was to reach audiences who use the internet to get information, to increase community access to information on available services for children, and to enhance awareness of CBHC and Family Resource Centers. The internet radio station was also envisioned as a means for transmitting on-line courses and podcasts.

Current status: 196 listeners in August 2012 (down from 360 last month; average listening time is 294 minutes--up from 173 minutes last month.

Issues:

- Cannot determine originating location of listeners (are listeners from Hillsborough County?)
- Cannot determine demographics of listeners (young, old, parents, teens?) Are we reaching our target populations?
- Costs, particularly of staff time, outweigh benefits

FY 12 Budget:

CBHC Staff time (G. Brown up to 20 hr/wk@\$29.60/hr)	\$30,784
Distributed Streaming Network (Abacast and v5Player) -	\$2376
Arrakis Systems scheduling software and bridge -	\$1200
Budgeted Consultation Services	\$4680
Program distribution (hardware, software, external hard drives for storage, etc)	\$2099
Licensing (SESAC) for content	<u>\$256</u>
SUB-TOTAL	\$41,395
Equipment (waiting rooms at CBHC FRCs)	\$2610
Other Related Consulting (budgeted)	<u>\$9750</u>
Annual Grand Total	\$53,755

New Direction:

1. End internet radio contracts for an annual savings of approximately \$4000. Re-orient CBHC staff to contract monitoring / outreach responsibilities.
2. Pursue partnership with Hillsborough Community College for air time on their radio station. Include discussion of HCC student involvement and joint training opportunities using CBHC internet radio equipment and studio.
 - a. Students actually are a target audience for CBHC as they are beginning their lives as possible future families.
 - b. CBHC equipment could potentially be used by HCC students for production time while HCC studio is occupied.
3. Develop plans for use of current CBHC equipment in conjunction with HCC such as:
 - a. Podcasts on CBHC website. Podcasts can include topical subjects from providers regarding their work in the community or messages from CBHC to the community.
 - b. Continuing education through on-line courses and podcasts for professionals working with children.



Children's Board

HILLSBOROUGH COUNTY

Dreams Worth Growing

Monthly Financial Report

August 2012

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Fiscal Year 2012 Budget

	FY 2012 Original Budget	Changes	FY 2012 Revised Budget
Revenues			
Ad-Valorem Taxes	29,936,574		29,936,574
Investment Income	96,500		96,500
Revenue Maximization Funding	830,000		830,000
Grants	693,900		693,900
Administrative Services Organization	1,882,000		1,882,000
Other Community Partner Funding	239,500		239,500
Miscellaneous Income	314,061	16,574	330,635
ELC Non-Profit Lease Agreement of Employees Revenues	1,000,688		1,000,688
Total Revenues	34,993,223		35,009,797
Expenditures			
Program Expenditures:			
CBHC Funded Program Expenditures	22,280,395	496,008	22,776,403
Other Community Partner Program Expenditures	2,620,772		2,620,772
CBHC New Program Expenditures	400,000		400,000
Special CBHC Programming Expenditures	1,419,540	1,550	1,421,090
Total Program Expenditures:	26,720,707		27,218,265
Operating			
Salaries	3,642,923	(265,442)	3,377,481
Employee Benefits	1,300,496	(65,568)	1,234,928
Contracted Professional Services	218,329	97,125	315,454
Facility Expenditures	428,706	32,119	460,825
Professional Development	52,325	(3,000)	49,325
Other Operating	273,212	(15,210)	258,002
Total Operating	5,915,991		5,696,015
Capital Expenditures	6,000	8,375	14,375
Mandatory Government Fees	1,349,837		1,349,837
ELC Non-Profit Lease Agreement of Employees Expenditures	1,000,688		1,000,688
Total Expenditures	34,993,223	285,957	35,279,180
Net Spend Down of Fund Balance	0		(269,383)

Financial Statement Definitions

- **Revenues**
 - **Investment Income** includes revenue from the various interest-bearing accounts as well as any unrealized gain or loss recognized from the Local Government Investment Pool Fund B investments.
 - **Revenue Maximization Funding** are earnings generated from federal and state funding sources outside of the community. Children's Board dollars are used to generate the additional dollars.
 - **Grants** are funds generated from foundations or other government organizations for which the Children's Board has applied. An example would be the 21st Century grant recently awarded to CBHC.
 - **Administrative Services Organization Funding** represents contributions from other community partners specifically designated for use in the ASO program. These dollars are included in the overall expense line of the ASO program dollar allocation.
 - **Other Community Partner Funding** represents funds contributed from our community partners such as HKI and United Way.
 - **Miscellaneous Income** consists of facility rental income, Heart Gallery contributions, administrative fees, and miscellaneous donations.
 - **ELC Non-Profit Lease Agreement of Employees Revenue** represents the employee lease agreements CBHC has with the Early Learning Coalition (ELC). These employees are paid directly by CBHC and is subsequently reimbursed for both the salary and employee benefit expenditures. There is also a corresponding leased employee expenditure offset which results in zero budgetary impact.
- **Expenditures**
 - **CBHC Funded Program Expenditures** represents the dollars in continuation program contracts funded by CBHC property tax revenue.
 - **Other Community Partner Program Expenditures** represents expenditure of funds contributed from our community partners such as HKI, the school district, United Way that are passed through CBHC and are included in our continuation program contracts and other funders through the ASO.
 - **CBHC New Program Expenditures** includes CBHC funded dollars budgeted for new program contracts, one time technical assistance and match dollars available.
 - **Special CBHC Programming Expenditures** represent expenditures for CBHC managed programs including the Administrative Services Organization, Family Support & Resource Center, and Kidzcreate Art Gallery. This also includes expenditures directly related to program activities such as the internet radio, advocacy, policy, capacity building, public education and awareness campaign and training.
 - **Salaries** include wages paid to non-contractor employees. This includes full time FTE's (permanent), part time employees (hired on a temporary basis) and full time temporary employees (hired for up to a year).
 - **Employee Benefits** represents benefits provided for salaried and hourly wage employees such as FICA, health insurance and retirement benefits.
 - **Contracted Professional Services** represents services contracted with outside professionals including legal, auditing, Civil Service fees and other professional services.
 - **Facility Expenditures** includes those expenditures necessary to operate the facility including utilities, IT and facility maintenance and repairs.
 - **Professional Development** includes the cost of training staff, conference travel and meeting travel.
 - **Other Operating** contains postage, insurance, promotional activities, printing, supplies, advertising for TRIM and other public notices, dues & subscriptions,
 - **Capital Expenditures** are permanent items over \$5,000
 - **Mandatory Government Fees** include tax collector's and property appraiser's fee as well as the city storm water fee and the community redevelopment assessment fee.
 - **ELC Non-Profit Lease Agreement of Employee Expenditures** includes salary and benefit expenditures that are reimbursed by the Early Learning Coalition.

Statement of Revenue and Expenditures

August 2012

	FY 2012 Revised YTD Budget	FY 2012 YTD Actual	FY 2012 Variance \$	FY 2012 Variance %
Revenues				
Ad-Valorem Taxes	29,936,574	29,957,290	20,716	0%
Investment Income	88,457	124,951	36,494	41%
Revenue Maximization Funding	760,861	438,036	(322,825)	-42%
Grants	636,098	323,872	(312,226)	-49%
Administrative Services Organization	1,725,229	1,105,757	(619,472)	-36%
Other Community Partner Funding	219,549	72,458	(147,091)	-67%
Miscellaneous Income	304,473	409,060	104,587	34%
ELC Non-Profit Lease Agreement of Employees Revenues	917,331	820,530	(96,801)	-11%
Total Revenues	34,588,572	33,251,954	(1,336,618)	-4%
Expenditures				
Program Expenditures:				
Continuation and New Funding	18,938,336	19,217,687	(279,351)	-1%
Special CBHC Programming Expenditures	1,302,843	1,014,876	287,967	22%
Total Program Expenditures:	20,241,179	20,232,563	8,616	0%
Operating Expenditures				
Salaries	3,339,465	2,865,604	473,861	14%
Employee Benefits	1,193,271	1,049,623	143,648	12%
Contracted Professional Services	301,517	155,607	145,910	48%
Facility Expenditures	425,114	280,996	144,118	34%
Professional Development	44,964	17,437	27,527	61%
Other Operating	238,603	194,522	44,081	18%
Total Operating	5,542,934	4,563,789	979,145	18%
Capital Expenditures	14,375	8,450	5,925	41%
Mandatory Government Fees	1,349,837	1,344,426	5,411	0%
ELC Non-Profit Lease Agreement of Employees Expenditures	917,331	820,530	96,801	11%
Total Expenditures	28,065,656	26,969,758	1,095,898	
Net Cash Flow	6,522,916	6,282,196	(240,720)	

Revenue Variance Analysis

Statement of Revenues

August 2012	FY 2012 Revised YTD Budget	FY 2012 YTD Actual	FY 2012 Variance \$	FY 2012 Variance %
Revenues				
Ad-Valorem Taxes	29,936,574	29,957,290	20,716	0%
Investment Income	88,457	124,951	36,494	41%
Revenue Maximization Funding	760,861	438,036	(322,825)	-42%
Grants	636,098	323,872	(312,226)	-49%
Administrative Services Organization	1,725,229	1,105,757	(619,472)	-36%
Other Community Partner Funding	219,549	72,458	(147,091)	-67%
Miscellaneous Income	304,473	409,060	104,587	34%
ELC Non-Profit Lease Agreement of Employees Revenues	917,331	820,530	(96,801)	-11%
Total Revenues	34,588,572	33,251,954	(1,336,618)	-4%

- **Investment Income**
 - Interest earned on investment funds has been higher than expected.
 - Unrealized gains from LGIP Fund B have been higher than expected.
- **Revenue Maximization Funding**
 - TCM revenue is under budget due to decreased billing by providers.
- **Grants**
 - The final 21st Century grant billings will be recorded in September resulting in a large increase in grant revenue.
- **Administrative Services Organization**
 - ASO actual expenditures for DCF, and BNET, were less than budgeted resulting in lower recognized revenue.
- **Other Community Partner Funding**
 - The annual FASST revenue from SDHC will not be received for 2012.
- **Miscellaneous Income**
 - Due to additional contributions from HKI, ASO administrative service fees are higher than budgeted.
- **ELC Non-Profit Lease Agreement of Employee Revenues**
 - Two positions included in this budgeted line item were vacated early in the fiscal year and have not been filled.
 - One position belongs to ELC, and the other position is a CBHC IT position which would have been reimbursed by SAMIS.

Expenditure Variance Analysis

Statement of Expenditures

August 2012	FY 2012 Revised YTD Budget	FY 2012 YTD Actual	FY 2012 Variance \$	FY 2012 Variance %
Expenditures				
Program Expenditures:				
Continuation and New Funding	18,938,336	19,217,687	(279,351)	-1%
Special CBHC Programming Expenditures	1,302,843	1,014,876	287,967	22%
Total Program Expenditures:	20,241,179	20,232,563	8,616	21%
Operating				
Salaries	3,339,465	2,865,604	473,861	14%
Employee Benefits	1,193,271	1,049,623	143,648	12%
Contracted Professional Services	301,517	155,607	145,910	48%
Facility Expenditures	425,114	280,996	144,118	34%
Professional Development	44,964	17,437	27,527	61%
Other Operating	238,603	194,522	44,081	18%
Total Operating	5,542,934	4,563,789	979,145	18%
Capital Expenditures	14,375	8,450	5,925	41%
Mandatory Government Fees	1,349,837	1,344,426	5,411	0%
ELC Non-Profit Lease Agreement of Employees Expenditures	917,331	820,530	96,801	11%
Total Expenditures	28,065,656	26,969,758	1,095,898	

- **Special CBHC Programming Expenditures**
 - Under budget due to mid year cuts in expenditures related to program support.
- **Employee Salaries**
 - CBHC has multiple vacancies that will not be filled.
- **Employee Benefits**
 - CBHC has multiple vacancies that will not be filled.
- **Contracted Professional Services**
 - Under budget due to mid year cuts in budgeted expenditures.
- **Facility Expenditures**
 - Facility expenditures are under budget due to lower utilities, cleaning costs and IT maintenance.
- **Professional Development**
 - Under budget due to greater use of online and county trainings and planned reduced travel to Tallahassee.
- **Other Operating**
 - Promotional Activities have not occurred yet this fiscal.
 - Small Equipment Office Supplies purchases have been curtailed for this fiscal year.
- **Capital Expenditures**
 - Replacement of the gate scanner was cancelled in order to cut costs.
- **ELC Non-Profit Lease Agreement of Employees Expenditures**
 - Two positions included in this budgeted line item were vacated early in the fiscal year and have not been filled.

Children's Board Of Hillsborough County
Investments Statement
August 2012

<u>Investment Instrument</u>	<u>Financial Institution</u>	<u>Balance</u>	<u>Maturity</u>	<u>Yield</u>
Checking	Wells Fargo Government Advantage	124,432	1 day	0.00%
LGIP	Florida State Board of Administration	18,325,707	N/A	0.30%
LGIP--Unrealized Loss	Florida State Board of Administration	-29,403		
Wells Fargo	Advantage Funds	<u>1,002,322</u>	1 day	0.03%
		<u>19,423,058</u>		

Status of LGIP Fund B		% of Orig Balance
Original Fund B Balance (12/07)	2,327,404	
Total Distributions	2,017,228	86.67%
Principal Balance @ 08/31/12	<u>310,176</u>	13.33%
Breakdown of Principal Balance		
Estimated Unrealized Loss	29,403	1.26%
Estimated Net Asset value*	<u>280,773</u>	12.06%

*Estimated Net asset value is the amount the Children's Board would receive from those securities if they were redeemed at this point in time.

**Estimated Lapse Report
Fiscal Year 2012**

	Revised Budget	YTD Actual	Estimated Actual	Projected Lapse
Revenues				
Ad-Valorem Taxes	29,936,574	29,957,290	29,936,574	0
Investment Income	96,495	124,951	131,060	34,565
Revenue Maximization Funding	830,000	438,036	590,000	(240,000)
Grants	693,900	323,872	708,500	14,600
Administrative Services Organization Funding	1,882,000	1,105,757	1,299,544	(582,456)
Other Community Partner Funding	239,500	72,458	234,500	(5,000)
Miscellaneous Income	330,635	409,060	394,558	63,923
ELC Non-Profit Lease Agreement of Employees Revenues	1,000,688	820,530	931,175	(69,513)
Total Revenues	35,009,792	33,251,954	34,225,911	(783,881)
Expenditures				
Program:				
Continuation and New Funding	25,797,175	19,217,687	24,787,631	1,009,544
Special CBHC Programming Expenditures	1,421,090	1,014,876	1,304,390	116,700
Total Program Expenditures:	27,218,265	20,232,563	26,092,021	1,126,244
Operational				
Salaries	3,377,481	2,865,604	3,130,545	246,937
Employee Benefits	1,234,926	1,049,623	1,125,408	109,519
Contracted Professional Services	243,677	155,607	136,066	107,611
Facility Expenditures	460,825	280,996	422,083	38,742
Professional Development	49,325	17,437	28,809	20,516
Other Operating	329,779	194,522	267,139	62,640
Total Operational	5,696,013	4,563,789	5,110,050	585,965
Capital Expenditures	14,375	8,450	8,375	6,000
Mandatory Government Fees	1,349,837	1,344,426	1,353,187	(3,350)
ELC Non-Profit Lease Agreement of Employees Expenditures	1,000,688	820,530	931,175	69,513
Total Expenditures	35,279,179	26,969,758	33,494,808	1,784,372
Total Projected Lapse				1,000,491

Narrative/Assumptions

FY 2012 Estimated Lapse

- **Revenues**

- Investment Income is projected higher than budget due to unrealized gain on the LGIP Fund B investment account. This line item budget includes an unrealized loss in this account.
- Revenue Maximization Funding
 - TCM revenue is projected to be \$250,000 under budget due to decreased billing by providers.
 - DCF adoption support is projected to be over budget by \$10,000 because the eligibility rate is higher than expected.
- Grants revenue is expected to be over budget \$14,600.
 - The KidzCreate Gallery received a grant from the state of Florida in late FY 2011 which was not budgeted in FY 2012.
- Administrative Services Organization revenue and associated expenditures are currently projected to be under budget because of the transition from HKI to Eckerd.
 - EFSP ASO dollars are also under budget.
- Other Community Partner Program revenues are expected to be under budget.
 - CBHC is not projected to receive the budgeted \$160,000 from SDHC for 2012.
- Miscellaneous income is over budget due to unexpected refund from Hillsborough County for OPEB expenditures.
 - CBHC also received an unbudgeted donation of \$10,000.

- **Expenditures**

- **Program**

- Continuation and New Funding is expected to be under budget by \$427,088.
- Other Community Partner Program Expenditures are expected to be under budget due to decreased revenue from our community partners, mostly related to ASO.
- Special CBHC Programming Expenditures is expected to be under budget due to mid year cuts in expenditures related to program support.

- **Operational**

- Salaries and benefits are under budget because of five vacant positions which will not be filled.
- Contracted Professional Services are under budget due to mid year cuts in planned expenditures.
- Facility Expenditures are under budget due to lower than budgeted utilities, cleaning expenses and IT maintenance and repair costs.
- Professional Development expenditures are under budget due to broader use of online trainings and meetings as well as less travel to Tallahassee.
- Other Operating is under budget due to lower than budgeted promotional expenditures.
- Capital Expenditures is projected to be under budget by \$5,925. Replacement of the gate scanner was cancelled in order to cut costs.
- Mandatory Government Fees will be over budget by \$3,350 due to property appraiser allocation of TRIM notice mailing expense.

Children's Board of Hillsborough County

FY 2012 UNCOMMITTED PROGRAM EXPENDITURES REPORT

Regular Board Meeting - October 25, 2012

Updated as of 10/25/12					
	Beginning Budget	YTD Amount Approved by the CEO/Board	YTD Uncommitted Funds Available	Proposed Board Memos & TA Commitments	Uncommitted Funds Available
<u>Uncommitted Program Funding</u>					
Technical Assistance / Match	\$ 200,000	198,480	\$ 1,520	-	\$ 1,520
Undesignated Funding	\$ 200,000	88,100	\$ 111,900	-	\$ 111,900
Total Funds Available	\$ 400,000	\$ 286,580	\$ 113,420	-	\$ 113,420

CHIEF EXECUTIVE OFFICER FUNDING APPROVAL LISTING

Fiscal Year 2012 (October 1, 2011 - September 30, 2012)

Funding Amount	Category	Agency/Program - Description
\$0		<i>October 2011 Total</i>
\$0		<i>November 2011 Total</i>
\$0		<i>December 2011 Total</i>
\$0		<i>January 2012 Total</i>
\$0		<i>February 2012 Total</i>
\$75,000	Undesignated Funding	Hillsborough County Public Schools / MyOn Capstone Reader Contract period from 3/1/12 to 2/28/13. \$25,000 included in original approved budgeted program expenditures; actual contract amount is for \$100,000. \$75,000 additional amount included in Uncommitted Program Funding/CEO Approvals Report to the Board at April 26, 2012
\$75,000		<i>March 2012 Total</i>
\$10,600	Undesignated Funding	Funding requested for Transforming Early Childhood Community Systems (TECCS) in the amount of \$10,600 from FY 12 Undesignated Program Funding for Participation in the TECCS Nationwide Initiative. This board memo request was approved at the April 26, 2012 regular Board Meeting.
\$10,600		<i>April 2012 Total</i>
\$2,500	Undesignated Funding	Camelot Community Care, Inc. / Donations collected on behalf of the Children's Board Heart Gallery of Tampa Bay are available to your program.
\$2,500		<i>May 2012 Total</i>
\$0		<i>June 2012 Total</i>

CHIEF EXECUTIVE OFFICER FUNDING APPROVAL LISTING

Fiscal Year 2012 (October 1, 2011 - September 30, 2012)

Funding Amount	Category	Agency/Program - Description
\$0		<i>July 2012 Total</i>
\$1,616	Technical Assistance	Parents and Children Advance Together Literacy Ministries, Inc. / PCAT Family Literacy
\$5,000	Technical Assistance	Big Brothers/Big Sisters of Tampa Bay, Inc. / Fingerprint Machine Project
\$5,000	Technical Assistance	Hispanic Services Council, Inc. / Agency Capacity Building
\$4,500	Technical Assistance	34TH STREET CHURCH OF GOD, INC. / King's Kids Christian Academy Learning and Development Center
\$5,000	Technical Assistance	Champions for Children, Inc. / Layla's House
\$3,498	Technical Assistance	SERVE, Inc. / Tech Tools for Safety and Success
\$4,668	Technical Assistance	Infants & Young Children of WCF, Inc. (IYC) / Positive Development
\$4,949	Technical Assistance	Alpha House of Tampa, Inc. / Capacity Building
\$5,000	Technical Assistance	The Spring of Tampa Bay, Inc. / Server
\$5,000	Technical Assistance	The Homeless Coalition of Hillsborough County / Implementation of Data Management System for Sustainable Funding
\$4,290	Technical Assistance	Pregnancy Care Center of Plant City / Technical Assistance
\$5,000	Technical Assistance	Greater Palm River Point CDC / Database Capacity Building
\$5,000	Technical Assistance	St. Joseph's Children's Hospital - Children's Advocacy Center / Spanish First Aid and CPR
\$5,000	Technical Assistance	The Skills Center, Inc. / Technology and Board Development
\$2,026	Technical Assistance	Voices for Children of Tampa Bay, Inc. / Guardian ad Litem
\$4,999	Technical Assistance	Family Literacy Academy of Tampa Bay LLC / Literacy and Technology
\$4,058	Technical Assistance	Children / Increasing Technology Capacity for the FAEYC

CHIEF EXECUTIVE OFFICER FUNDING APPROVAL LISTING

Fiscal Year 2012 (October 1, 2011 - September 30, 2012)

Funding Amount	Category	Agency/Program - Description
\$5,000	Technical Assistance	Hiphop Basketball Foundation, Inc. / Hiphop Basketball Foundation Programs
\$4,932	Technical Assistance	Dream Center of Tampa / Youth Outreach and Support Services
\$4,780	Technical Assistance	BOCC, 13th Judicial Circuit / Supervised Visitation Program
\$2,000	Technical Assistance	Salesian Youth Center/Boys & Girls Club / Salesian Youth Center Development Office Equipment
\$5,000	Technical Assistance	Girl Scouts of West Central Florida / Internal Capacity Building for Finance Department
\$5,000	Technical Assistance	Wheels of Success, Inc. / Program Sustainability
\$5,000	Technical Assistance	Tampa Metropolitan Area YMCA / Caring and Learning with ME
\$4,957	Technical Assistance	Mary Lee's House / Community Awareness and Involvement
\$4,858	Technical Assistance	Project LINK, Inc (Local Impact on Neighborhood Kids) / Project Upgrade
\$5,000	Technical Assistance	ECHO OF BRANDON INC. / Client Resource Center
\$5,000	Technical Assistance	Wholesome Community Ministries / Capacity Building
\$3,000	Technical Assistance	Early Childhood Council of Hillsborough County, Inc. / Early Childhood Training Institute
\$4,824	Technical Assistance	Pregnancy Care Center (University Crisis Pregnancy Center) / Pregnancy Outreach
\$5,000	Technical Assistance	Tampa Bay Academy of Hope / Youth C5 - Achieving Core Talent/Positive Youth Development
\$4,936	Technical Assistance	Crisis Center of Tampa Bay / Training and Development
\$4,850	Technical Assistance	Pink Wish Foundation / Pink Wish Academy
\$5,000	Technical Assistance	Mission Tampa / Capacity Building
\$5,000	Technical Assistance	The Centre for Women, Inc., d/b/a The Centre / Strategic Plan Development Project

CHIEF EXECUTIVE OFFICER FUNDING APPROVAL LISTING

Fiscal Year 2012 (October 1, 2011 - September 30, 2012)

Funding Amount	Category	Agency/Program - Description
\$2,806	Technical Assistance	The Sylvia Thomas Center for Adoptive and Foster Families, Inc. / Fundraising and Events Management System
\$4,702	Technical Assistance	Environment / CHOICE IL and Empowerment Program
\$4,924	Technical Assistance	Transitional Housing Program for Homeless Women and Children
\$3,781	Technical Assistance	Buddy Cruise Inc / Technology and Education
\$4,993	Technical Assistance	Easter Seals Florida, Inc. / Murray Child Development Center
\$5,000	Technical Assistance	Corp. / Preparation for the New Charter School Audit Review
\$5,000	Technical Assistance	Back On Track Empowerment Center, Inc. / Back on Track Capacity Building Program
\$5,000	Technical Assistance	Shiloh Restoration Tabernacle, Inc / Operation Restoring Hope
\$1,200	Technical Assistance	The LIFE Center of the Suncoast, Inc. / Trauma Informed Care - Accelerated Resolution Therapy
\$2,333	Technical Assistance	Florida Guardian ad Litem Program / 13th Judicial Circuit Guardian ad Litem Program
\$198,480		<i>August 2012 Total</i>

\$286,580		<i>Grand Total YTD</i>
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CHILDREN'S BOARD OF HILLSBOROUGH COUNTY
PROJECTIONS at .500 Millage
 FISCAL YEARS 2011-2016

FINAL

	MILLAGE RATE						
	FY 2011 Revised Budget	FY 2011 Estimated Actual	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
	.5000	.5000	.5000	.5000	.5000	.5000	.5000
Projected Tax Revenue (mill. @ .5000 w/ 4.28% dec in tax base in FY 2012, 0% inc FY 2013, 4.8% inc FY 2014, 6.4% inc FY 2015, 7.1% inc FY 2016)	31,270,743	31,198,150	29,936,574	29,933,306	31,366,504	33,369,160	35,733,045
Investment Income	51,361	(62,100)	96,500	195,627	208,575	217,735	209,102
Revenue Maximization Funding	1,631,002	1,136,002	830,000	130,000	130,000	130,000	130,000
Grants, Administrative Services Organization and Other Community Partner Funding	2,687,766	2,538,648	2,815,400	2,815,400	2,815,400	2,815,400	2,815,400
Miscellaneous Income	175,944	250,882	314,061	314,061	314,061	314,061	314,061
Employee Lease (reimb) Income	847,096	847,096	1,000,688	1,000,688	1,000,688	1,000,688	1,000,688
Total Revenue Available	36,663,912	35,908,678	34,993,223	34,389,082	35,835,228	37,847,045	40,202,296
Operating Expenditures	6,148,891	5,850,084	5,915,991	5,891,991	5,891,991	5,891,991	5,891,991
Non-Operating & Employee Lease (reimb) Expenses	2,257,543	2,257,543	2,350,525	2,350,525	2,425,623	2,530,559	2,654,423
Capital Outlay, Building & Capital Reserve	161,994	241,284	6,000	100,000	100,000	100,000	100,000
Other - Kidspeak Gallery, ASO & CBHC FSRC	1,013,665	903,363	688,704	688,704	688,704	688,704	688,704
Expenditures Related to Program Support	573,850	795,236	730,836	730,836	730,836	730,836	730,836
CBHC Program Contracts	29,252,513	28,736,651	22,280,395	22,550,000	22,550,000	22,550,000	22,550,000
Other Community Partner Program Expenditures	2,836,461	2,639,105	2,620,772	2,620,772	2,620,772	2,620,772	2,620,772
New Program Expenditures Continued in Future Years	0	0	0	0	0	2,500,000	4,600,000
New Program Expenditures	400,000	400,000	400,000	400,000	2,900,000	2,500,000	2,600,000
Total Expenditures	42,644,917	41,823,266	34,993,223	35,332,828	37,907,926	40,112,862	42,436,726
Net Income (Spend Down)	(5,981,005)	(5,914,588)	0	(943,746)	(2,072,698)	(2,265,817)	(2,234,430)
Fund Balance							
Total Fund Balance Beginning of Year	16,898,972	16,898,972	10,984,384	10,984,384	10,040,638	7,967,940	5,702,123
Net Income (Spend Down of Fund Balance)	(5,981,005)	(5,914,588)	0	(943,746)	(2,072,698)	(2,265,817)	(2,234,430)
Total Fund Balance End of Year after Spend Down	10,917,967	10,984,384	10,984,384	10,040,638	7,967,940	5,702,123	3,467,693
Less Board Designated Operating Reserve & Capital Reserve*	(2,503,157)	(2,415,462)	(2,073,276)	(2,090,291)	(2,219,303)	(2,329,770)	(2,446,196)
Fund Balance Available for Carry Forward of Program Continuation Funding	8,414,810	8,568,922	8,911,108	7,950,347	5,748,637	3,372,353	1,021,497

* Board Designated Operating Reserve for 3 months of operations adjusted annually to reflect 5.01% of Total Budgeted Expenditures. Capital Reserve is the balance of the annual \$100,000 reserve for building and large capital expenditures over the years.

Additional Board designated operating reserve required *

(342,186)

17,015

129,012

110,467

116,426

CHILDREN'S BOARD OF HILLSBOROUGH COUNTY
PROJECTIONS at .500 Millage
 FISCAL YEARS 2011-2016

	FY 2011 Revised Budget	FY 2011 Actual	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
	.5000	.5000	.5000	.5000	.5000	.5000	.5000
Projected Tax Revenue (mill. @ .5000 w/ 4.28% dec in tax base in FY 2012, 2.2% dec FY 2013, 1% inc FY 2014, 3.7% inc FY 2015, 4.3% inc FY 2016)	31,270,743	31,359,402	29,936,574	29,281,956	29,583,582	30,682,517	32,006,492
Investment Income	51,361	102,931	96,500	197,219	201,339	199,825	181,772
Revenue Maximization Funding	1,631,002	1,305,178	830,000	130,000	130,000	130,000	130,000
Grants, Administrative Services Organization and Other Community Partner Funding	2,687,766	1,841,477	2,815,400	2,815,400	2,815,400	2,815,400	2,815,400
Miscellaneous Income	175,944	277,763	314,061	314,061	314,061	314,061	314,061
Employee Lease (reimb) Income	847,096	987,185	1,000,688	1,000,688	1,000,688	1,000,688	1,000,688
Total Revenue Available	36,663,912	35,873,936	34,993,223	33,739,324	34,045,070	35,142,491	36,448,413
Operating Expenditures	6,033,011	5,641,217	5,660,366	5,691,991	5,691,991	5,691,991	5,691,991
Non-Operating & Employee Lease (reimb) Expenses	2,257,543	2,356,310	2,350,525	2,350,525	2,425,623	2,530,559	2,654,423
Capital Outlay, Building & Capital Reserve	161,994	100,343	6,000	37,385	31,059	0	239,266
Other - Kidspeak Gallery, ASO & CBHC FSRC	1,013,665	904,865	688,704	688,704	688,704	688,704	688,704
Expenditures Related to Program Support	573,850	502,159	730,836	730,836	730,836	730,836	730,836
CBHC Program Contracts	29,252,513	27,284,015	22,536,020	22,550,000	22,550,000	22,550,000	22,550,000
Other Community Partner Program Expenditures	2,836,461	2,538,233	2,620,772	2,620,772	2,620,772	2,620,772	2,620,772
New Program Expenditures Continued in Future Years	0	0	0	0	0	1,500,000	3,000,000
New Program Expenditures	400,000	335,957	400,000	400,000	1,900,000	1,900,000	1,000,000
Total Expenditures	42,529,037	39,663,099	34,993,223	35,070,213	36,638,985	38,212,862	39,175,992
Net Income (Spend Down)	(5,865,125)	(3,789,163)	0	(1,330,889)	(2,593,915)	(3,070,371)	(2,727,579)

CHILDREN'S BOARD OF HILLSBOROUGH COUNTY
PROJECTIONS at .500 Millage
 FISCAL YEARS 2011-2016

	FY 2011 Revised Budget	FY 2011 Actual	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Fund Balance							
Total Fund Balance Beginning of Year	16,898,972	16,898,972	13,109,809	13,109,809	11,778,920	9,185,004	6,114,634
Net Income (Spend Down of Fund Balance)	(5,865,125)	(3,789,163)	0	(1,330,889)	(2,593,915)	(3,070,371)	(2,727,579)
Total Fund Balance End of Year after Spend Down	11,033,847	13,109,809	13,109,809	11,778,920	9,185,004	6,114,634	3,387,055
Less Non-Spendable Fund Balance Reserve	(619,000)	(7,335)	(7,335)	(7,335)	(7,335)	(7,335)	(7,335)
Less Committed Fund Balance Reserve	(2,503,157)	(2,073,276)	(2,069,777)	(2,136,242)	(2,283,621)	(2,462,315)	(2,371,206)
Less Assigned Fund Balance Reserve	(6,054,614)	(7,516,691)	(9,722,754)	(8,391,865)	(5,797,950)	(2,727,579)	0
Unassigned Fund Balance	1,857,076	3,512,507	1,309,943	1,243,478	1,096,099	917,405	1,008,514

Definitions:

Non-Spendable Fund Balance Reserve include prepaid deposits

Committed Fund Balance Reserve includes the building/capital reserve and an operational reserve of 5% of the budgeted expenditures for the year.

Assigned Fund Balance Reserve consists of the future commitments included in the five year projections that spend down from the fund balance.

Unassigned Fund Balance represents the difference between the total fund balance and all reserves above.

The reserve amounts above are determined and approved by the board each year during the budgeting process.

Contract Signature Log FY 2013

As of 10/12/12

Vendor	Brief Description	Contract Period	Contract Amount	Signed By	Date Signed
Hillsborough County, A Political Subdivision of the State of Florida	CBHC/BOCC Neighborhood Mini-Grant Projects. This is a no-cost extension. The expiration date of this LOA has been extended to 12/31/12.	10/1/11 - 9/30/12	\$14,731	Pam Iorio	10/2/12
Florida Children's Services Council	Florida After School network - Mott Grant	10/1/12 - 9/30/13	\$10,000	Pam Iorio	10/3/12
Statewide SAMIS Management Committee	Termination of CBHC's relationship and participation in SAMIS.	10/1/12 to 9/30/13	N/A	Pam Iorio	10/3/12
Women Integrated For Gods Glory	ASO Provider - In home parent instruction / Life aide - coach	10/5/12 - ongoing	Various	Pam Iorio	10/8/12
Healthy Start Coalition of Hillsborough County, Inc.	Zero Exposure Partnership. This is a no-cost extension. The expiration date of this contract has been extended to 12/31/12. A new Special Condition was also added.	10/1/11 - 9/30/12	\$285,617	Pam Iorio	10/8/12
The Presbyterian Learning Center	ASO Provider - Childcare	10/4/12 - ongoing	Various	Pam Iorio	10/4/12
Big Brothers Big Sisters of Tampa Bay	21st Century Community Learning Centers Mentoring. Funding from the Florida Department of Education	8/1/12 to 7/31/13	\$30,000	Pam Iorio	10/8/12
Sarah Allen	ASO Provider - In-home counseling services for adolescents and adults	10/10/12 - ongoing	Various	Pam Iorio	10/11/12
Success 4 Kids & Families	MOU for administration of ASO services	10/1/12 - 9/30/13	\$52,137	Pam Iorio	10/10/12
Children's Museum	Community Outreach and Family Education. Will recognize CBHC support of the family-child daily programs and Title 1 school field trips. Partnership on other head-line events.	10/1/12 to 9/30/13	\$96,575	Pam Iorio	10/11/12
Hillsborough County	Hillsborough TV coverage of CBHC board meetings	10/01/12 to 09/30/13	\$8,065	Pam Iorio	10/8/12

Agency	Lead Staff	Amount	Contract Completed by Provider	Completed Contract packet sent to Provider for signature	Signed Contract received from Provider	Contract sent to CBHC Authorized Official for signature	Fully executed Contract mailed to Provider
ALPHA HOUSE OF TAMPA, INC., (Homeless Pregnant/Parenting Women and Teens)	Slake Counts	\$371,966.00	9/18/2012 9:42				
BIG BROTHERS BIG SISTERS OF TAMPA BAY, INC., (21st Century Community Learning Centers Mentoring)	Bobbi Davis	\$30,000.00	9/18/2012 12:51	9/27/2012 9:55	10/5/2012 13:46	10/5/2012 13:46	10/9/2012 8:15
BIG BROTHERS BIG SISTERS OF TAMPA BAY, INC., (Neighborhood Focused Mentoring Program)	Irene Hill	\$200,000.00	9/18/2012 9:43				
BOYS & GIRLS CLUBS OF TAMPA BAY, INC., (21st Century Community Learning Centers)	Bobbi Davis	\$447,600.00					
CAMELOT COMMUNITY CARE, INC., (Children's Board Heart Gallery of Tampa Bay)	Leslie Pokres	\$241,407.00	9/25/2012 8:10				
CHAMPIONS FOR CHILDREN, INC., (Layla's House)	Martha Guzman	\$290,000.00					
CHAMPIONS FOR CHILDREN, INC., (Promoting Attachment and Family Education)	Amy Haile	\$746,753.00					
CHILDREN'S MUSEUM OF TAMPA, INC., (Community Outreach and Family Education)	Amy Haile	\$96,575.00		10/1/2012 8:43	10/10/2012 8:28	10/10/2012 14:37	10/12/2012 8:27
DRUG ABUSE COMPREHENSIVE COORDINATING OFFICE, INC. (DACCOC), (Early Family Stabilization Service)	Leslie Pokres	\$372,565.00	10/10/2012 17:09				
DRUG ABUSE COMPREHENSIVE COORDINATING OFFICE, INC. (DACCOC), (Nurturing Pregnancies & Newborns)	Slake Counts	\$182,693.00	10/11/2012 17:56				
EARLY CHILDHOOD COUNCIL OF HILLSBOROUGH COUNTY, INC., (Early Childhood Council)	Amy Haile	\$528,470.00	9/18/2012 9:59				

Agency	Lead Staff	Amount	Contract Completed by Provider	Completed Contract packet sent to Provider for signature	Signed Contract received from Provider	Contract sent to CBHC Authorized Official for signature	Fully executed Contract mailed to Provider
FAMILY JUSTICE CENTER OF HILLSBOROUGH COUNTY, INC., (Coordinated Community Response 33612)	Glenn Brown	\$433,564.00					
FEDERATION OF FAMILIES FOR CHILDREN'S MENTAL HEALTH OF HILLSBOROUGH COUNTY, INC., (Faith and Family Uplift Initiative for East Tampa)	Leslie Pokres	\$168,333.00	9/22/2012 11:27				
FLORIDA INSTITUTE FOR COMMUNITY STUDIES, INC., (South Shore CARES)	Glenn Brown	\$232,279.00	10/12/2012 12:18				
GREATER PALM RIVER POINT, CDC, (Go-4-Kids Club)	Amy Haile	\$126,007.00	10/9/2012 12:21				
GULF COAST JEWISH FAMILY AND COMMUNITY SERVICES, INC., (Woman to Woman)	Slake Counts	\$275,965.00	10/9/2012 13:15				
HEALTHY START COALITION OF HILLSBOROUGH COUNTY, INC., (Children's Board Family Resource Centers)	Amy Haile	\$2,523,165.00	9/20/2012 10:27				
HEALTHY START COALITION OF HILLSBOROUGH COUNTY, INC., (Healthy Families Hillsborough)	Slake Counts	\$1,801,545.00	10/11/2012 11:55				
HEALTHY START COALITION OF HILLSBOROUGH COUNTY, INC., (Safe Baby Plus)	Slake Counts	\$360,663.00	9/24/2012 8:02				
HILLSBOROUGH COUNTY SCHOOL READINESS, INC. D/B/A EARLY LEARNING COALITION OF HILLSBOROUGH COUNTY, (Quality Counts for Kids)	Amy Haile	\$2,000,000.00	9/24/2012 8:00				
HILLSBOROUGH COUNTY SCHOOL READINESS, INC. D/B/A EARLY LEARNING COALITION OF HILLSBOROUGH COUNTY, (School Readiness Funding)	Amy Haile	\$1,763,239.00	9/18/2012 10:26				
HISPANIC SERVICES COUNCIL, INC., (La RED de Padres Activos)	Martha Guzman	\$413,191.00					

Agency	Lead Staff	Amount	Contract Completed by Provider	Completed Contract packet sent to Provider for signature	Signed Contract received from Provider	Contract sent to CBHC Authorized Official for signature	Fully executed Contract mailed to Provider
HOMELESS COALITION OF HILLSBOROUGH COUNTY, INC., (Unity Information Network)	Glenn Brown	\$50,000.00					
HOUSING AUTHORITY OF THE CITY OF TAMPA, (BRIDGES, a JUST Neighborhood Collaborative)	Irene Hill	\$475,298.00					
INFANTS AND YOUNG CHILDREN OF WEST CENTRAL FLORIDA, INC., (Positive Development: A Healthy Steps Model)	Amy Haile	\$927,571.00	9/24/2012 8:01				
INSTRUMENTS OF CHANGE, INC., (21st Century Community Learning Centers Music Program)	Bobbi Davis	\$26,100.00	9/24/2012 10:33	9/27/2012 9:55			
METROPOLITAN MINISTRIES, INC., (Homeless Family Early Intervention Program)	Glenn Brown	\$1,287,160.00					
POSITIVE SPIN, INC., (E.A.C.H. One Initiative)	Leslie Pokres	\$245,863.00	9/18/2012 10:42				
REACHUP, INC., (Black Infant Health Practice Initiative (BIHPI) Get Smart)	Slake Counts	\$140,790.00					
REACHUP, INC., (Special Delivery Doulas)	Slake Counts	\$598,386.00	10/11/2012 17:30				
SCHOOL BOARD OF HILLSBOROUGH COUNTY D/B/A SCHOOL DISTRICT OF HILLSBOROUGH COUNTY, (Capstone myOn Reader)	Leslie Pokres	\$105,000.00					
SENIORS IN SERVICE OF TAMPA BAY, INC., (Lowry Park Neighborhood Initiative)	Irene Hill	\$226,201.00	9/24/2012 8:00				
TAMPA METROPOLITAN AREA YMCA, INC., (Community Learning Center at Sulphur Springs Elementary)	Martha Guzman	\$275,000.00					
TAMPA METROPOLITAN AREA YMCA, INC., (Partners of Hillsborough - Kinship Services)	Leslie Pokres	\$610,896.00					

Agency	Lead Staff	Amount	Contract Completed by Provider	Completed Contract packet sent to Provider for signature	Signed Contract received from Provider	Contract sent to CBHC Authorized Official for signature	Fully executed Contract mailed to Provider
THE CHILDREN'S HOME, INC., (Supporting and Empowering Educational and Developmental Services (SEEDS))	Irene Hill	\$2,191,219.00					
THE CRISIS CENTER OF TAMPA BAY, INC., (2-1-1 and Care Coordination)	Amy Haile	\$451,016.00	9/20/2012 10:26				
THE DEVEREUX FOUNDATION, INC., (Sulphur Springs Family Support Initiative)	Martha Guzman	\$595,511.00					
UNIVERSITY OF SOUTH FLORIDA BOARD OF TRUSTEES, A PUBLIC BODY CORPORATE, (Hillsborough HIPPIY Parent Involvement Project)	Amy Haile	\$1,141,417.00	9/24/2012 8:01				

WHAT'S BEEN HAPPENING

CHILDREN'S BOARD OF HILLSBOROUGH COUNTY GRANT AWARDED FOR PROGRAM EXPANSION



We are proud to announce that Alpha House of Tampa has been chosen to receive \$371,966 in funding from the Children's Board of Hillsborough County in the 2012 competitive grant process. This grant will enable us to expand our on-site Parents As Teachers (PAT) program to continue to serve mothers and children currently in residence at Alpha House and to provide home-visitation and case-management services to clients on the waiting list as well as clients who leave Alpha House for independent housing.

Parents As Teachers is a national child-development curriculum based on the belief that a parent is the child's first and best teacher. The Parents as Teachers program provides ongoing "ages and stages" child development assessments for babies and toddlers and includes ongoing parent education and training to increase parent knowledge of early child development, improve parenting practices, provide early detection of developmental delays and health issues, prevent child abuse and neglect, and increase school readiness and school success.



Our "pre-admission" program will give homeless pregnant or newly-parenting mothers a head start in receiving pre-natal

Donate

UPCOMING EVENTS

Alpha Angels Giving Program Kick-Off Meeting

**more information*

WHEN

Thursday, October 18th

12:00pm - 1:00pm

WHERE

Alpha House of Tampa

Bonnie Center

208 S. Tampania Ave

[RSVP HERE](#)

Lunch and Learn

Would you like to learn more about Alpha House of Tampa? Join us for lunch and a tour of the maternity residence.

UPCOMING DATES

October 25

November 8

December 13

[RSVP HERE](#)

FOR IMMEDIATE RELEASE

October 2, 2012



CONTACT:

Ms. Merrill Stewart
Interim Director of Development
813-864-1536
mstewart@childrenshome.org

The Children's Home, Inc.
10909 Memorial Highway
Tampa, Florida 33615
P: 813-855-4435
F: 813-855-8640
www.childrenshome.org

The Children's Home Announces Federal Grant Award to Expand Kinship Services

Tampa, FL – The Children's Home, Inc. is pleased to announce that the organization has been awarded a Federal Family Connection Grant from the Children's Bureau in the amount of \$750,000 for up to three years. The only such grant awarded in Florida, and one of only seven awarded in the country, the grant supports Child Welfare/TANF Collaboration in Kinship Navigation Programs.

A kinship caregiver is a relative who is not a child's parent but has primary custody of a child. The program will serve kinship families in Hillsborough and Pinellas counties. Ms. Irene K. Rickus, MS, LMHC and President and CEO of The Children's Home, says, "The Children's Home is honored to have been selected for a major federal award. The services that we will implement are innovative in many ways, including the use of technology and an interdisciplinary approach to improve service delivery. We are excited for this opportunity to serve even more kinship families in the Tampa Bay region."

This major award will enable The Children's Home and its partner agencies, including the Juvenile Welfare Board of Pinellas County, to begin a significant new program to better assist kinship caregivers to receive the financial help and other community services for which they are eligible. "JWB funds Kinship Services to provide an array of supports and case management to relative caregivers because we know this is an extremely successful program for families. We are delighted these critical services to some of our most at-risk children will be expanded through additional resources," said Gay Lancaster, Executive Director of the JWB.

Kinship care arrangements are on the rise, according to KIDS COUNT research from 2010. The U.S. census reports 2.3 million children living with kinship caregivers in 2011. Florida ranks third highest in the country by number of children in state-supervised kinship foster care and approximately four percent of Florida children are in kinship care (KIDS COUNT, 2010). Kinship care has significant benefits over state placements, particularly in the areas of social and emotional well-being and positive relationships with adults and peers.

About The Children's Home, Inc. (please note that the "T" is capitalized in The Children's Home)
Celebrating its 120th year, The Children's Home, Inc. is nationally accredited, community supported, 501(c)(3) not-for-profit organization that operates child and family-centered programs in the Tampa Bay area. The Children's Home strengthens communities through programs that support, serve and protect children and their families. Its programs help over 15,000 children and adults each year by: strengthening families through family support, outreach, and prevention services; supporting children through therapeutic and traditional foster homes; supporting forever families through kinship services; and healing the trauma of abuse and neglect for over 100 children in residence at our healing campus.
For more information visit www.childrenshome.org.

###

Celebrating 20 Years



We Are Here

eConnection

FALL 2012

Taking Care of Moms-To-Be

Based on recommendations from the March of Dimes, MomCare advises women to prepare for a healthy baby before getting pregnant by taking a multivitamin with folic acid. Folic acid intake helps reduce the chance of neural tube birth defects in babies.

During pregnancy, MomCare recommends that moms take care of themselves by exercising and eating healthy. They encourage moms to go to their prenatal care appointments and avoid alcohol and harmful drugs.

Continued on page 3.

SAVE THE DATE

HILLSBOROUGH COUNTY RESOURCE EXCHANGE

Thursday, December 6
8:00 am to 4:00 pm

Crossover Church in Tampa

HSC is partnering Alpha House, Hillsborough Healthy Teen Network and The Centre to bring you this great event for service providers working with children and families.

For details, visit:
www.healthystartcoalition.org

Children's Board Invests in Families

The Healthy Start Coalition of Hillsborough County is honored to announce that it has been awarded three contracts by the Children's Board of Hillsborough County in order to continue offering essential services for infants and young children in our community. The Children's Board of Hillsborough County allocates funding to numerous community programs which promote the well-being of children and families by uniting community partners, investing in innovative opportunities, and leading the county in best practices.

Beginning last year, the Children's Board required potential partnering agencies to submit proposals focusing on children being born healthy, prepared and ready for school and/or reading at or above grade level by third grade. Through this competitive process, the Children's Board will provide maximum benefits for Hillsborough County residents by narrowing the focus of its funding in areas that are proven to be critical in any community.

The Healthy Start Coalition of Hillsborough County received funding to continue and enhance services in the Children's Board Family Resource Centers, Healthy Families Hillsborough program, and Safe Baby Plus program, which all focus on the Children's Board's healthy children and family strengthening priority results areas.



Children's Board Family Resource Centers

The Children's Board Family Resource Centers are located throughout Hillsborough County to meet the needs of individuals and families. The Centers offer a refreshing, homelike environment where caring staff and other families offer individuals support, opportunities and new friendships. Primary services offered are access to health services, developmental screenings and playgroups, and family support. All programs and services are available at no cost to participants and are planned by community members.

The Children's Board Family Resource Centers focus on growing healthy children and strengthening families. In an effort to reach more families in the community, the contract will allow the Centers to expand from four locations to six. These locations

include Brandon, Central Tampa, East County, North Tampa, South County, and Town 'N Country.

Healthy Families Hillsborough

Healthy Families Hillsborough serves pregnant women and parents that reside in Hillsborough County through intensive long-term home visiting for 3 to 5 years after the birth of the baby.



It is a credentialed site of Healthy Families America, a nationally recognized evidence-based home visiting program model designed

Continued on page 2.



Jewish Press
Group of Tampa Bay, Inc.

The *Only* Jewish Community Newspapers Serving the Tampa Bay Area!

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of Tampa

Est. 1969

Serving the Jewish communities of Hillsborough County
Tampa, Brandon, Carrollwood, Westchase, Palma Ceia,
New Tampa, Temple Terrace, Lutz, Sun City Center...
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TODAY in the Jewish World

[Gaza terrorists fire shoulder-launched missile at Israeli helicopter](#)
 Palestinian terrorists in Gaza launched an anti-aircraft missile at an Israeli Air Force helicopter.

[Peres receives credentials of Egypt.](#)

Poll

If the presidential election was being held today, for whom would you most likely vote: Barack Obama, the Democrat

Mitt Romney, the Republican	56%
Someone else	44%
Don't know	0%
	0%

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TJFS wins award for senior aid program

Tampa Jewish Family Services has been selected as the first place winner of the Children's Board of Hillsborough County 2012 Innovative Business Plan Competition.

The first place award of \$25,000 will assist TJFS in implementing its Senior CareLink program, a comprehensive assessment, care management and counseling program for families trying to manage the care of their senior loved ones.

"Tampa Jewish Family Services is grateful to the Children's Board for their support in helping us bring this important program for seniors to Hillsborough County," said TJFS CEO Michael Barnett.

Senior CareLink services are provided by licensed clinical social workers that are specially trained to manage geriatric care. The Senior CareLink staff helps families find the best solutions for the care of a senior loved one, especially when family members live outside of the Tampa area. The agency's team of professionals recognizes that a senior's health and living situation often change over time, and family members can benefit from expert and reassuring help to address and manage these changes. This service can be particularly important in a case of an emergency or a crisis situation.

The Senior CareLink program fees range from \$350-\$395 for a comprehensive assessment to develop a care plan for an individual senior or a senior couple. Following the assessment, families may choose to continue with care management services for \$65 per hour, and/or counseling services for \$36 per hour. TJFS accepts Medicare and many major health insurance plans. Senior CareLink's "affordable pricing structure" supports the agency's mission to deliver services consistent with Jewish values, for the purpose of strengthening individuals and families of all faiths, according to TJFS.

TJFS also offers free quarterly workshops, "Preparing to Care for your Senior Parent: Your Changing Role." The next workshop is Tuesday, Oct. 23, from 7-8:30 p.m. at the Maureen and Douglas Cohn Jewish Community Campus, 13009 Community Campus Drive. For more information, call (813) 960-1848 or visit www.tjfs.org.

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OCTOBER 2012

CHILDREN'S BOARD AWARDS TJFS \$25,000

CHILDREN'S BOARD OF HILLSBOROUGH COUNTY RECOGNIZES SENIOR CARELINK PROGRAM

Tampa Jewish Family Services was recently selected by the Children's Board of Hillsborough County as the first-place winner in their 2012 Innovative Business Plan

Competition. The first-place award of \$25,000 will assist TJFS in implementing its Senior CareLink program, a social enterprise venture.



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SEPTEMBER AT-A-GLANCE

422 - Food bags distributed
19 - Emergency food bags distributed
72 - Counseling sessions
16 - Families received financial assistance
98 - Information Referral

COMMUNITY LINKS

- [TJFS Website](#)
- [TJFS on Facebook](#)
- [Jewish Community Calendar](#)
- [Jewish](#)



TJFS Board President Stacie Linsky, CEO Michael Barnett, and Director of Senior Services Sofia Maisler (not pictured) accept Children's Board award on September 21, 2012

Senior CareLink is a comprehensive assessment, care management and counseling program for families trying to manage the care of their senior loved ones. The Children's Board is funding social enterprise ventures to help support non-profit organizations generate income to further their missions. "Tampa Jewish Family Services is grateful to the Children's Board for their support in helping us bring this important program for seniors to Hillsborough County," says Michael Barnett, Tampa Jewish

Family Services CEO.

Senior CareLink services are provided by licensed clinical social workers who are specially trained to manage geriatric care. The program can help children, siblings and spouses, and a senior loved one, through overwhelming and uncharted territory.

SENIOR CARELINK WORKSHOP

PREPARING TO CARE FOR YOUR SENIOR PARENT: YOUR CHANGING ROLE



Preparing to Care for your Senior Parent: Your Changing Role / Tuesday, October 23 from 7 - 8:30 p.m. at Congregation Beth Sholom

Tampa Jewish Family Services offers free quarterly workshops, **Preparing to Care for your Senior Parent: Your Changing Role**, to help senior caregivers identify and cope with change in their senior loved ones. The next

workshop is scheduled for **Tuesday, October 23, 2012, from 7 - 8:30 p.m. at Congregation Beth Sholom** in Tampa.

Participants will learn about types of memory loss and what signs to look for, how to address an aging parent's living situation, and the emotional impact of caring for parents.

The program is presented by TJFS clinical staff: **Sofia Maisler, LCSW, CMC**, director of senior services

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TJFS IN THE NEWS
[Jewish Press](#)

[Osprey Observer](#)

**Lori and Alec Sanchez
TIKVAH TALK PROGRAM**

A program to educate family members and professionals on issues related to children with special needs.

**Thursday, November 8
7-9 p.m.**

Topic:
A Parent-implemented program for young non-verbal children with Autism

Presenter:
LorRaine Jones, M.A., CCC-SLP, Ph.D., BCBA

Dr. Jones will present on a cost effective ABA (Applied Behavior Analysis) program to enhance language, speech and cognitive skills for young children on the Autism Spectrum. This parent-implemented program can also be used by home and school ABA teams. Dr. Jones will provide an overview of the methodology and discuss future



Tampa Jewish Family Services
 13009 Community Campus Drive
 Tampa, FL 33625
 813-960-1848
www.tjfs.org

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New Grant to Increase High Quality Childcare for Children in Hillsborough County

Friday, September 28, 2012

The Department of Child & Family Studies has received funding through the [Children's Board of Hillsborough County](#) and the [Early Learning Coalition of Hillsborough County](#) (ELCHC) to continue and expand services that promote high quality childcare for children in Hillsborough County. Working with the [ELCHC Quality Counts for Kids](#) (QCFK) program, CFS will provide training and technical assistance on Program-wide Positive Behavior Support (PW-PBS), an approach that establishes the social culture and behavioral supports needed for all children in early childhood programs to achieve both social and academic success.

Both center-based and home-based childcare programs that are part of QCFK with ratings of a 3 or higher are able to apply for services. Programs must have a goal of supporting all children, including children with challenging behavior. CFS faculty will help those selected adopt the PW-PBS Pyramid Model to enhance classroom practices, collaboration with families, program policies, and teaming practices. Studies have shown that when the Pyramid Model practices are delivered within a classroom, there are notable outcomes for children.

“The Program-Wide Positive Behavior Support project has implemented the Pyramid Model in Hillsborough County since 2006, collaborating closely with multiple early childhood training and technical assistance providers,” said Project Director [Rochelle Lentini](#). “We are excited to expand services by working with the Early Learning Coalition and are very hopeful about increasing inclusive opportunities for children at risk or with special needs in Hillsborough County.”

The project will be housed in the [Florida Center of Inclusive Communities](#) (FCIC) of the Department of Child and Family

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