

Board Meeting August 23, 2012

Our Mission

The Children's Board of Hillsborough County promotes the well-being of children and families by **uniting community partners, investing in innovative opportunities, and leading the county in best practices** so the whole community can realize its full potential.



CBHC REGULAR BOARD MEETING

AUGUST 23, 2012 3:00 p.m. – 5:00 p.m.

AGENDA

MISSION: The Children’s Board of Hillsborough County promotes the well-being of children and families by uniting community partners, investing in innovative opportunities, and leading the county in best practices so the whole community can realize its full potential.

CALL TO ORDER

Quorum Verification C. Brown
Invocation and Pledge of Allegiance V. Goddard

ACTION ITEMS

1. **Approval** of June 28, 2012 Regular Board Meeting Minutes C. Brown
2. **Approval** of FY2013 Program Funding Recommendations A. Petрила
3. **Approval** to submit Revised FY2013 Budget at a continuation of the Regular Board Meeting on September 6, 2012 at 3:00 PM P. Iorio
4. **Approval** of a revised contract for Legal Services C. Brown
5. **Approval** of the Board Meeting Schedule for FY2013 P. Iorio
6. **Approval** of Partnership with Hillsborough County Television (HTV) P. Iorio

REPORTS/PRESENTATIONS

1. Interim Chief Executive Officer P. Iorio
 - a. Values of the Children’s Board
 - b. Proposed Six-Month Timeline and Actions
 - c. Partnership with Hillsborough County for Legal Support
 - d. New Website (demo)
2. Committee Reports
 - a. Executive Committee C. Brown
 - b. Community Education and Awareness P. Edwards
 - c. Advocacy S. Schneider

PUBLIC COMMENT

The Children’s Board of Hillsborough County welcomes comments from the public. Those who wish to address the Board may do so at this time, the Open Agenda portion of the meeting. Those addressing the Board should clearly state their full name and affiliation for the official record.

C. Brown

ATTACHMENTS

1. Children’s Board Financial Statements – June 2012
2. United Cerebral Palsy-MHC Update
3. Technical Assistance Fund Awards FY2012
4. Security Analysis Report 08-08-2012
5. Social Media Update 08-08-2012

BOARD/COMMITTEE MEETINGS

SEPTEMBER 2012

Continuation of Board Meeting–FY2013 Budget Review	September 6, 2012	3:00 p.m. – 5:00 p.m.
Executive Committee	September 13, 2012	3:30 p.m. – 5:00 p.m.
Preliminary TRIM Hearing	September 13, 2012	5:01 p.m.
Community Education and Awareness	September 13, 2012	2:00 p.m. – 3:00 p.m.
Advocacy Committee	September 13, 2012	4:00 p.m. – 5:00 p.m.
Regular Board Meeting	September 27, 2012	3:00 p.m. – 5:00 p.m.
Final TRIM Hearing	September 27, 2012	5:01 p.m.
Finance Committee		TBD

Key Points Discussed

No.	Topic	Highlights
	0:16:24	<ul style="list-style-type: none"> • <u>Second Issue</u> – license requirement of childcare and afterschool provider; <ul style="list-style-type: none"> ○ <u>Recommendation</u> that CBHC uphold the standard that every childcare and afterschool provider be licensed by Hillsborough County Childcare Licensing in order to receive funding from the Children’s Board of Hillsborough County. <ul style="list-style-type: none"> ▪ Discussion around effect standard would have on faith-based providers who are license-exempt by requiring being minimally legally operating to ensure highest quality for all children, providing TA, allocating money to assist with licensing; staff to set a date certain for each agency to accomplish licensing requirement, maintaining funding during good faith effort to go through licensing process; staff directed by Board to provide an update at the next Board Meeting of agencies requiring licensing and date licensing to be completed.
	Recommended Action 0:23:04	<p><i>Motion by MaryEllen Elia that every childcare and afterschool provider be licensed by Hillsborough County Childcare Licensing in order to receive funding from the Children’s Board of Hillsborough County and CBHC Staff will set a date certain for each provider currently receiving funding to maintain funding as long as the agency demonstrates a good faith effort to complete the licensing process. Second by Valerie Goddard. No discussion or question. Call for vote. Motion carried by unanimous vote.</i></p>
	Motion carried 0:23:11	<ul style="list-style-type: none"> • <u>Third Issue</u> – Effective July 1, 2012 the lead agency for child welfare changed to Eckerd Community Alternatives. Programs currently funded by CBHC for diversion do not meet RFP criteria. There has been a 20% increase in number of children coming into the system over the last year. Eckerd will release an ITN for diversion services and enter into contracts for services by January 1, 2013. <ul style="list-style-type: none"> ○ <u>Recommendation</u> that the Board approve CBHC Staff discussing with Eckerd funding from October 1, 2012 to December 30, 2012 for diversion services currently funded by CBHC that both Eckerd and CBHC agree have outcome data that demonstrates success with keeping children out of the child welfare system to assure interim services until new Eckerd contracts commence January 1, 2013. <ul style="list-style-type: none"> ▪ Discussion around CBHC Staff meeting with Eckerd to determine criteria for successfully keeping kids out of the system and to determine amount needed for bridge funding; MOU with Eckerd and possible selected services to be bridged; funding source will be Fund Balance or funds not expended in preliminary funding recommendations; will report to Board the specific, actual amount needed for interim 3-month bridge funding; funding will provide for specific services with outcome data with agencies currently providing those services.
	Recommended Action 0:32:58	<p><i>Motion by MaryEllen Elia to approve CBHC Staff discussing with Eckerd interim funding from October 1, 2012 to December 30, 2012 for services currently funded by CBHC for child welfare diversion provided by agencies identified that have successful outcomes. Second by Valerie Goddard. No discussion or question. Call for vote. Motion carried by unanimous vote.</i></p>
	Motion carried 0:33:14	<ul style="list-style-type: none"> • <u>Letter sent by Hillsborough County BOCC to the State</u> <p>Purpose of letter to request a fiscal and management audit of the Children’s Board of Hillsborough County in response to questions about operations, no-bid contracts, and staff morale.</p> <ul style="list-style-type: none"> ○ Luanne Panacek will send transcript of June 6, 2012 BOCC Meeting to Board; has spoken with Commissioner Miller and scheduled to meet with Commissioner Murman. <ul style="list-style-type: none"> ▪ Discussion around Board taking tangible steps to do an external independent audit of the CBHC contracting process, IT, and the RFP Process; have completed HR, Financial; would have to be in the 2-Year Work Plan for audit by Clerk’s Office; estimate is \$5,000 for IT Audit, \$10,000 to \$15,000 for Procurement Process that includes program and regular contracts, RFP, purchasing audit; suggests CEO meet with

Key Points Discussed

No.	Topic	Highlights
	<p data-bbox="175 653 386 806">End of CEO Report Board Committee Reports 1:16:45 1:17:44</p> <p data-bbox="175 978 427 1035">Recommended Action 1:18:45</p> <p data-bbox="277 1465 440 1583">Motion 1:21:30 Motion carried 1:30:46</p>	<p data-bbox="513 201 1503 258">Schools Events, County PTA; program has moved out to other counties in Florida, Children’s Services Councils, The Policy Group, State Advisory Council for Early Learning.</p> <ul style="list-style-type: none"> <li data-bbox="467 268 1490 359">• Level I – CEO Appeal Update – Amy Petrila referred to the Children’s Board Funding Appeal Process Revised 6-21-12 and materials that provide descriptions of all activities around appeals in the last month. <li data-bbox="467 369 1490 522">• Reports in Packet and other information: Medicaid TCM Pre-Billing Review of Files; FY2013 Budget Highlights; Capacity Building and Fiscal Soundness Workgroup Update; Purchasing Procedures Update; CEO Roundtable Coordinator Contracted Position is ready for advertising; Capacity Building and Fiscal Soundness information will be an agenda item at the Roundtable; Invitation from HYC to Board to visit Anytown. <p data-bbox="467 533 1495 686">P. Edwards requested that an Agenda item for the next Executive Committee Meeting include discussion of changes in the Communications Team including relationship with Vistra Communications, the newly hired Outreach Coordinator, and other changes in the CBHC Communications Department such as supervisory changes. He suggested presenting a report of the discussion to the full Board.</p> <p data-bbox="467 697 1511 787"><u>Executive Committee</u> – Updated Board Appeal Committee Policy included in packet and was discussed extensively in the committee meeting; no further discussion of the policy requested by the Board.</p> <p data-bbox="467 798 1490 972"><u>Finance Committee</u> – V. Goddard reported Tonia Williams will present a recommendation that comes from the Finance Committee and Executive Committee who met collectively and were given an overview of Budget Highlights for FY2013 which are included in today’s packet. An opportunity to discuss the Board’s recommendation to evaluate in more detail cost saving measures and efficiencies in the Budget will be available at the Budget Workshop on August 23, 2012.</p> <p data-bbox="467 982 1458 1039">Provide Preliminary Approval of a Millage Rate of .5000 and FY2013 Budget of \$32,395,707 – Tonia Williams</p> <p data-bbox="467 1050 589 1073"><u>Discussion:</u></p> <p data-bbox="467 1083 1511 1461">Packet includes financials presented to the Finance Committee, reflects preliminary reduction of \$900K in ASO dollars; no increase in ad valorem/millage rate; Trend Analysis included in packet; Staff is scheduled to meet with auditors to discuss the plan for the coming year and is extending an invitation to Board Members to attend the meeting or to submit your items of interest to the auditors for their close review as they begin to outline the work plan for the audit; suggestion to use a visual handout at the Board Workshop to compare a homeowner’s assessment to the Children’s Board for a home in 2011 and 2012; auditors will attend the Finance Committee Meeting in December 2012; policy decisions regarding non-operating, internal costs, administrative and direct costs will be discussed at the Board Workshop and Board members are asked to send other specific items requested to be included in the discussion to Tonia Williams; objective is to put more service dollars in the community; request to add Fund Balance to Administrative vs Direct Cost Pie Chart presentation in financials.</p> <p data-bbox="467 1472 1471 1562">Motion by Doretha Edgecomb to accept the recommendation for Preliminary Approval of a Millage Rate of 0.5000 and FY2013 Budget of \$32,395,707. Second by John Evon. No discussion or question. Call for vote. Motion carried by unanimous vote.</p> <p data-bbox="467 1572 1068 1596"><u>Organizational Development Committee</u> – D. Edgecomb</p> <p data-bbox="467 1606 1511 1724">Packet contains documents regarding Succession Planning, the process and options presented in the OD Report on June 19, 2012 at the Executive Committee Meeting; submitted for information only at this time. Succession plan will be revisited for further discussion and voting after reviewing the July 12th Invictus Report.</p> <ul style="list-style-type: none"> <li data-bbox="467 1734 1495 1927">○ Invictus HR Audit – Buddy Davis met with Invictus and presented their response to the two questions raised at the last meeting; (1) opportunity for Board Members to see results of the survey staff had completed; Board Members will receive a link to the report via email which will allow them to review the results; (2) opportunity to receive a preliminary report prior to the July 12, 2012 workshop; an Executive Summary of the report will be emailed to each Board Member the morning of July 12, 2012 which will give the Board exposure to

Key Points Discussed

No.	Topic	Highlights
	<p>1:37:45</p> <p>Motion 1:38:32</p> <p>Motion carried</p> <p>1:39:05</p> <p>1:39:55</p> <p>1:42:12</p>	<p>what will be discussed without jeopardizing the integrity of the report. They are on track to meet the deadline of July 12, 2012.</p> <p><u>Nominating Committee</u> – Susan Schneider reported that she, Mike Carroll and Pete Edwards convened as the Nominating Committee. The Committee recommends the current officers continue to serve: Chris Brown, Chair; John Evon, Vice Chair; Valerie Goddard, Secretary/Treasurer. The Committee requests that Staff ensure the election of officers is on the Agenda of the Annual Meeting of the Board in March 2013 so the Nominating Committee can meet in a timely fashion.</p> <p>Motion by MaryEllen Elia to accept the recommended Slate of Board Officers submitted by the Nominating Committee, Chris Brown, Chair; John Evon, Vice Chair; Valerie Goddard, Secretary/Treasurer. Second by Pete Edwards. No discussion or question. Call for vote. Motion carried by unanimous vote.</p> <p><u>Advocacy Committee</u> – S. Schneider reported that the committee met on June 14, 2012 and agreed with the staff recommendation not to be involved at this time in the Presidents Helping Children campaign. The Advocacy Committee will plan a Legislative Summit in November 2012 and a Legislative Breakfast will be held in January 2013.</p> <p><u>Safety and Security Committee</u> – J. Evon reported that the committee met in April and May to discuss upgrade of security equipment in the building and review and update security procedures. Trish Charo reported that after an assessment of the grounds by the landscaping company to ensure safety of safe and visitors to the building, recommendations were made and appropriate landscape renovations will be completed.</p> <p><u>The Hillsborough Youth Collaborative</u> – No report; on Summer Break, Anytown Week activities.</p>
4.	Public Comment 1:42:33	<p>C. Brown – two minutes allowed per Public Comment</p> <p>Emma Ikharo - VOICES – requests CBHC continue to support domestic violence programs.</p> <p>Audrey Mabrey - VOICES – spoke as victim of domestic violence and the importance of the Family Justice Center support to her survival and emotional healing.</p> <p>Patty Perez - VOICES – spoke as victim of domestic violence and the importance of the Family Justice Center support to her survival and emotional healing.</p> <p>Kimberly Alexander - VOICES – requests CBHC continue to support domestic violence programs.</p>
6.	Adjournment	There being no further business to discuss, the meeting adjourned at 5:10 P.M.

Action Plan

No.	Action Item(s)	Owner	Target Date
1.	Staff directed by Board to provide an update at the next Board Meeting of agencies requiring licensing and date licensing to be completed.	Bobbi Davis	Next Board Meeting
2.	Staff will report to Board the specific, actual amount needed for interim 3-month bridge funding	L. Panacek	Next Board Meeting
3.	L. Panacek will send transcript of June 6, 2012 BOCC Meeting to Board;	L. Panacek	June 29, 2012
4.	Formal request from CBHC now to be part of 2-Year Work Plan with BOCC to be built into auditing cycle so audits occur on scheduled basis	L. Panacek	
5.	M. Carroll request that after audits, Board re-address cost of and plan to reduce administrative overhead to a limit of a specified amount or ratio each year.	Board	TBD
6.	L. Panacek will forward copy of Vistra's contract to Commissioner Beckner	L. Panacek	
7.	Provide social media hits and radio station listenership data to Board	Glenn Brown	
8.	Agenda item for the next Executive Committee Meeting include discussion of changes in the Communications Team including relationship with Vistra Communications, the newly hired Outreach Coordinator, other changes in the CBHC Communications Department such as supervisory changes and a	Executive Committee	

Action Plan

No.	Action Item(s)	Owner	Target Date
	report of the discussion to the full Board.		
9.	Discuss the Board's recommendation to evaluate in more detail cost saving measures and efficiencies in the Budget will be available at the Budget Workshop on August 23, 2012.	Finance Committee	Budget Workshop August 23, 2012
10.	Suggestion to use a visual handout at the Board Workshop to compare a homeowner's assessment to the Children's Board for a home in 2011 and 2012	Finance Committee	Budget Workshop August 23, 2012
11.	Board Members invited to submit items of interest to the auditors for their close review as they begin to outline the work plan for the audit	Finance Committee	August 1 st or 2 nd Meeting with Auditors
12.	Board Members to send other specific items requested to be included in the discussion at the Board Workshop to Tonia Williams.	Tonia Williams	
13.	Request to add Fund Balance to Administrative vs Direct Cost Pie Chart presentation in financials	Tonia Williams	
14.	Staff to ensure the election of officers is on the Agenda of the Annual Meeting of the Board in March 2013 can meet in a timely fashion.	Board Clerk	February 2013 and March 2013

MOTIONS

1.	<i>Motion by John Evon to approve the Minutes of the Regular Board Meeting held May 24, 2012 with one correction, last name should be Leever (Brenda Leever). Second by MaryEllen Elia. No discussion or question. Call for vote. Motion carried by unanimous vote.</i>
2.	<i>Motion by MaryEllen Elia that every childcare and afterschool provider be licensed by Hillsborough County Childcare Licensing in order to receive funding from the Children's Board of Hillsborough County and CBHC Staff will set a date certain for each provider currently receiving funding to maintain funding as long as the agency demonstrates a good faith effort to complete the licensing process. Second by Valerie Goddard. No discussion or question. Call for vote. Motion carried by unanimous vote.</i>
3.	<i>Motion by MaryEllen Elia to approve CBHC Staff discussing with Eckerd interim funding from October 1, 2012 to December 30, 2012 for services currently funded by CBHC for child welfare diversion provided by agencies identified that have successful outcomes. Second by Valerie Goddard. No discussion or question. Call for vote. Motion carried by unanimous vote.</i>
4.	<i>Motion by Mike Carroll to commission an external independent audit of the CBHC Contracting Process, IT and the RFP Process. Second by Valerie Goddard.</i>
5.	<i>Motion amended by Mike Carroll to commission an internal audit in partnership with the Board of County Commission and whatever other local authorities who would like to participate in the audit; a letter to be sent within the next week to BOCC Chairman Hagan in response to his letter with a CBHC request for input in terms of focus of audit and request to include CBHC in the BOCC 2-Year Work Plan auditing cycle; proceed to seek bids for internal audit. No further discussion or question. Call for vote. Motion carried by unanimous vote.</i>
6.	<i>Motion by Doretha Edgecomb to accept the recommendation for Preliminary Approval of a Millage Rate of 0.5000 and FY2013 Budget of \$32,395,707. Second by John Evon. No discussion or question. Call for vote. Motion carried by unanimous vote.</i>
7.	<i>Motion by MaryEllen Elia to accept the recommended Slate of Board Officers submitted by the Nominating Committee, Chris Brown, Chair; John Evon, Vice Chair; Valerie Goddard, Secretary/Treasurer. Second by Pete Edwards. No discussion or question. Call for vote. Motion carried by unanimous vote.</i>

READ AND APPROVED BY:

CHRISTOPHER E. BROWN, CHAIR

ACTION ITEM #2

Item: **Approval of FY 2013 Funding Recommendations**
Initiator: Amelia T. Petrilu, Director of Programs and Advocacy
Date: Regular Board Meeting, Thursday, August 23, 2012

Approve FY 2013 Program Funding Recommendations of up to \$24,579,448 so that program contract negotiations can begin.

Background:

- The FY 2013 program funding recommendations align the Children’s Board funding with our strategic goal: Children will be successful by age 8.
- Funding for thirty-three programs who successfully responded to the RFP is nearly evenly split between the results described in the Children’s Board 2020 Strategic Plan: Healthy Children (30%), Successful Children (30%) and Strong Families (24%).
 - Neighborhood-Based programs account for \$4.1 M; Countywide for \$16.2M.
 - New and expanded programs will demonstrate impact through services that are accountable, efficient and that are proven to work.
 - New partnerships and funding relationships with faith-based and grassroots organizations are supported throughout the county and in each neighborhood.
- Leveraged investments (\$4.2 M or 16%) align with the Children’s Board strategic goal and provide unique opportunities for children and families throughout the county.
- New unallocated program funding is earmarked for mini-grants and other efforts that build capacity in community agencies.
- Final approval of the FY 2013 Budget will occur at the September 6, 2012 Board Meeting.
- The attachment provides detail for FY 2013 program funding recommendations including the program model and target population for each recommended program.

Children's Board of Hillsborough County
FY 2013 Preliminary Funding Recommendations

Agency	Proposal	Type	Preliminary Recommended FY 13 Contract Amounts (excludes ASO)	FY 13 ASO Allocation	Healthy Children	Successful Children	Strong Families	Leveraged Investments	Target Population	Program model
Alpha House of Tampa, Inc.	Homeless Pregnant/ Parenting Women & Teens expanded	C'Wide	\$ 371,966		\$ 371,966				Homeless pregnant and parenting adult women and foster care teens under 18 years old and their children	Parents as Teachers, Case management
Bay Area Legal Services	Children's Education Project (sub with Children's Home - SEEDS contract) new Successful Appeal	C'Wide	\$ 77,000				\$ 77,000		Dedicated attorney for civic legal services identified by case managers.	Legal services
Big Brothers Big Sisters of Tampa Bay, Inc.	East Tampa Mentoring Program new	N'Hood - East Tampa	\$ 65,000			\$ 65,000			East Tampa children in kindergarten through age 8 and siblings; children in high-need neighborhoods and low performing schools; children of incarcerated parents; children of military families; children affected by DV	Big Brothers Big Sisters of America
Big Brothers Big Sisters of Tampa Bay, Inc.	Sulphur Springs Mentoring Program new	N'Hood - Sulphur Springs	\$ 60,000			\$ 60,000			Sulphur Springs elementary children in kindergarten through age 8 and siblings; children in high-need neighborhoods and low performing schools; children of incarcerated parents; children of military families; children affected by DV	Big Brothers Big Sisters of America

Children's Board of Hillsborough County
FY 2013 Preliminary Funding Recommendations

Agency	Proposal	Type	Preliminary Recommended FY 13 Contract Amounts (excludes ASO)	FY 13 ASO Allocation	Healthy Children	Successful Children	Strong Families	Leveraged Investments	Target Population	Program model
Big Brothers Big Sisters of Tampa Bay, Inc.	West Tampa Mentoring Program new	N'Hood - West Tampa	\$ 75,000			\$ 75,000			West Tampa elementary children in kindergarten through age 8 and siblings; children in high-need neighborhood and low performing schools; children of incarcerated parents; children of military families; children affected by DV.	Big Brothers Big Sisters of America
Child Abuse Council, Inc.	Promoting Attachment and Family Education same as FY 12	C'Wide	\$ 746,753	\$ -	\$ 560,065		\$ 186,688		Families with children aged 0-5; Fathers, Couples/Parents, Single Parents and their children ages 0-8 who are at risk of abuse or neglect; non-English speaking families; Teenage parents and their children.	1. Brazelton's Touchpoints Approach 2. Parents as Teachers 3. Boot Camps for New Dads 4. Nurturing Parenting Program 5. Nurturing Fathers Program
Child Abuse Council, Inc.	Layla's House new	N'Hood - Sulphur Springs	\$ 290,000		\$ 145,000		\$ 145,000		Parents and children in Sulphur Springs	1. Brazelton Touchpoints Approach 3. Nurturing Parents Program 4. Baby Bungalow 5. FRANC
Devereux Florida	Devereux Neighborhood new	N'Hood - Sulphur Springs	\$ 607,811		\$ 121,562		\$ 486,249		1. Families with kids under age 8 living in Sulphur Springs 2. Community Residents 3. Youth	PCAT (Kindergarteners and their families in SS) YMCA READS! (1st & 2nd graders and their families in SS) Family Team Conferencing Youth Spring into Action (YSIA) Leadership Council (youth 13-18 in SS) Community Development

**Children's Board of Hillsborough County
FY 2013 Preliminary Funding Recommendations**

Agency	Proposal	Type	Preliminary Recommended FY 13 Contract Amounts (excludes ASO)	FY 13 ASO Allocation	Healthy Children	Successful Children	Strong Families	Leveraged Investments	Target Population	Program model
Drug Abuse Comprehensive Coordinating Office	Early Family Stabilization Service new	N'Hood - East Tampa	\$ 372,565	\$ 18,000	\$ 93,736		\$ 296,829		Families and children aged 0-8 in East Tampa whose parents are experiencing substance abuse - Potter and Oak Park Elementary Schools	Parenting Wisely, Strengthening Families, Nurturing Parents, Parents as Teachers, Substance Use Intervention, Medication Assisted treatment
Drug Abuse Comprehensive Coordinating Office	Saving Women & Children in the Prescription Epidemic Successful Appeal new	N'Hood - PBI	\$ 182,693	\$ 5,148	\$ 107,070		\$ 80,772		Pregnant women and women with children who have prescription drug addiction and their children.	Parents As Teachers; Case management; Developmental Screening
Early Childhood Council of Hillsborough County	Early Childhood Council same as FY12	C'Wide	\$ 528,470	\$ 5,000	\$ 373,429		\$ 160,041		Young children birth to 5 who are at risk of developmental delays, disabilities or learning disorders.	Modified Help Me Grow Connecticut adaptation of Critical Time Intervention
Family Justice Center	Coordinated Community Response 33612 new Successful Appeal	N'Hood - Other (33612)	\$ 283,564	\$ 4,125			\$ 287,689		Children and families living in 33612 who are victims or at risk of domestic violence	Family Justice Center
Federation of Families, CMH, Hillsborough County	Faith & Family Uplift Initiative for East Tampa (33610) new Successful Appeal	N'Hood - East Tampa	\$ 168,333	\$ 6,000	\$ 43,583		\$ 130,750		Children and families living in 33610	Healthy Families, Faith-Based Outreach
Florida Institute for Community Studies - FICS	South Shores CARES new	N'Hood - Other (South Shores)	\$ 232,279	\$ 5,000		\$ 130,503	\$ 106,776		Families with children aged 4-8 living in South Hillsborough County (including zip codes 33598,33570,33572,and 33573)	Community Planning and Mentoring

**Children's Board of Hillsborough County
FY 2013 Preliminary Funding Recommendations**

Agency	Proposal	Type	Preliminary Recommended FY 13 Contract Amounts (excludes ASO)	FY 13 ASO Allocation	Healthy Children	Successful Children	Strong Families	Leveraged Investments	Target Population	Program model
Greater Palm River Point	Family Resource Center (sub with Healthy Start FRC Contract) expanded Successful Appeal	N'Hood - Other (Palm River)	\$ 173,307				\$ 173,307		Families with children living in Palm River	Family Support Center
Gulf Coast Jewish Families & Community Services, Inc.	Woman to Woman expanded	C'Wide	\$ 275,965		\$ 275,965				Pregnant teens or teen mothers and their infants	Modeled after Youth At Risk Nurturing Parent Program
Healthy Start Coalition of Hillsborough County	Safe Baby Plus Program new	C'Wide	\$ 360,663	\$ 17,500	\$ 302,530		\$ 75,633		all parents of newborns countywide	Structured on Mark Dias Program in PA
Healthy Start Coalition of Hillsborough County	Children's Board Family Resource Centers same as FY12	C'Wide	\$ 2,099,924		\$ 1,469,947		\$ 629,977		Pregnant and parenting families with young children birth to age 8 and anyone in Hillsborough County	Evidenced informed practices of family support principles defined by Family Support America Strengthening Families approach
Healthy Start Coalition of Hillsborough County	Healthy Families of Hillsborough expanded	C'Wide	\$ 1,831,545	\$ 30,000	\$ 744,618	\$ 744,618	\$ 372,309		Any pregnant woman residing in Hillsborough County who is at risk for poor birth outcomes or any newborn at risk of abuse and neglect	Healthy Families America
Hillsborough County School Readiness Coalition, Inc. d/b/a Early Learning Coalition of Hillsborough County	Quality Counts for Kids expanded	C'Wide	\$ 2,000,000	\$ 100,000		\$ 2,100,000			Legally operating child care programs	Curriculum developed by ELCHC; based on best practices from other parts of the country. Some research to support different pieces of the program. ASO allocation is for Network of Inclusive Childcare provider payments
Hispanic Services Council, Inc.	La Red de Padres Activos new	C'Wide	\$ 413,191				\$ 413,191		Limited English-speaking parents of children ages 3-8	(Parent Education and Support) Ninos Bien Educados Information and Referral

**Children's Board of Hillsborough County
FY 2013 Preliminary Funding Recommendations**

Agency	Proposal	Type	Preliminary Recommended FY 13 Contract Amounts (excludes ASO)	FY 13 ASO Allocation	Healthy Children	Successful Children	Strong Families	Leveraged Investments	Target Population	Program model
Housing Authority of the City of Tampa	BRIDGES, a JUST Neighborhood Collaborative new	N'Hood - West Tampa	\$ 475,298	\$ 50,000	\$ 110,313	\$ 136,577	\$ 278,408		West Tampa families--focus on Just Elementary School	1. BRIDGES 2. 24/7 Dad Program 3. Parent Leadership Training Institute (PLTI) 4. Triple P 5. Project Appleseed 6. Trauma Informed Care
Infant & Young Children of WCF, Inc.	Positive Development: A Healthy Steps Model new	C'Wide	\$ 927,571	\$ 25,000	\$ 666,800		\$ 285,771		Children birth through 5 and their families in targeted geographic areas	Healthy Steps for Young Children Parents as Teachers
Metropolitan Ministries, Inc.	Homeless Family Early Intervention Program new	C'Wide	\$ 1,287,160	\$ 72,280	\$ 435,021	\$ 394,238	\$ 530,182		Homeless families and families at risk of homelessness	Coordination / Case Management ~ Trauma Informed Care ~ Faith-based Partnerships ~Parent Mentor Program ~ Parent/Teacher Training ~ Child Social Skills Training ~Developmental Screenings ~ Outreach and Engagement ~ Home Visitation Model
Neighborhood Planning - East	Neighborhood Planning - East Successful Appeal new	N'Hood - East Tampa	\$ 150,000		\$ 49,500	\$ 49,500	\$ 51,000		Families with children in East Tampa	
Neighborhood Planning - West	Neighborhood Planning - West Successful Appeal new	N'Hood - West Tampa	\$ 150,000		\$ 49,500	\$ 49,500	\$ 51,000		Families with children in West Tampa	
Positive SPiN	E.A.C.H. One Initiative (33610) new Successful Appeal	N'Hood - East Tampa	\$ 245,863	\$ 7,500		\$ 110,213	\$ 143,150		Families with children in 33610 zip code	Family Team Conference; Strengthening Families; Tutoring

**Children's Board of Hillsborough County
FY 2013 Preliminary Funding Recommendations**

Agency	Proposal	Type	Preliminary Recommended FY 13 Contract Amounts (excludes ASO)	FY 13 ASO Allocation	Healthy Children	Successful Children	Strong Families	Leveraged Investments	Target Population	Program model
REACHUP, Inc.	Special Delivery Selected Prevention Services/ Doula expanded Successful Appeal	C'Wide	\$ 598,386		\$ 598,386				Pregnant and Post-Partum Women and their children	DOULA
REACHUP, Inc.	BIHPI Get Smart new	N'Hood - East Tampa	\$ 140,790		\$ 25,342	\$ 9,855	\$ 105,593		Parents and family members of young children and other community stakeholders grassroots neighborhood organizations professionals who directly assist individuals/families	Positive Parenting Program (Triple P) America Family Violence training TtT curriculum Cultural Competency training Prime Time Sister Circles 24/7 Dad WorkWell NC Safe baby campaign Baby FAQs Health Literacy Consumer Financial Education Physical Fitness/Nutrition Activity groups for men
Seniors in Service of Tampa Bay, Inc.	Lowry Park Neighborhood new Successful Appeal	N'Hood - Other (Lowry Park)	\$ 226,201	\$ -	\$ 54,514	\$ 171,687			Children aged 3-5 attending school at Egypt Lake and Cleveland Elementary schools in Head Start, ESE, ELP programs	Parents As Teachers; Multi-generational mentoring and tutoring
Tampa Metro Area YMCA (Contracted with CHI, MHC, FEC, REACHUP, BALS)	Partners of Hillsborough (Kinship Services Only) expanded Successful Appeal	C'Wide	\$ 610,896	\$ 20,000	\$ 189,269		\$ 441,627		Kinship families in Hillsborough County	Family Support and Case Management
Tampa Metropolitan Area YMCA	Sulphur Springs Initiative new	N'Hood - Sulphur Springs	\$ 275,000	\$ -		\$ 275,000			Sulphur Springs neighborhood - k-3rd grade SSES students and families	Positive Behavior Support - replicated in OST settings FAST

**Children's Board of Hillsborough County
FY 2013 Preliminary Funding Recommendations**

Agency	Proposal	Type	Preliminary Recommended FY 13 Contract Amounts (excludes ASO)	FY 13 ASO Allocation	Healthy Children	Successful Children	Strong Families	Leveraged Investments	Target Population	Program model
The Children's Home	SEEDS Program expanded - similar to FASST	C'Wide	\$ 1,914,219	\$ 100,000		\$ 2,014,219			Families with children aged 3-8 including Non-English-speaking, children born to teen and single parents, children of incarcerated parents, children of military families, homeless children, children affected by natural disasters, pregnant women at risk for poor birth outcomes.	1. Case management 2. Family Group Conferencing
The Crisis Center of Tampa Bay, Inc.	Help Me Grow new Successful Appeal	C'Wide	\$ 451,016	\$ -	\$ 451,016				Families with children aged 0-8	Help Me Grow
University of South Florida / College of Behavioral and Community Sciences	Hillsborough HIPPY Parent Involvement Project expanded	C'Wide	\$ 1,141,417	\$ 22,500		\$ 863,626	\$ 300,291		Preschool children from low income non-English speaking, migrant and other minority families	HIPPY USA
CHILDREN'S BOARD OF HILLSBOROUGH COUNTY - CBHC ASO Flexible Funds (Funding levels are presented with above proposals)	Flexible funds identified in Preliminary Recommended Proposals			Funding requests are presented with above proposals	X	X	X	Funding requests are presented with above proposals	Families with children aged 0-8 and their siblings in Hillsborough County who are served by case managers	Flexible funds provide services and supports for children and families with qualified community vendors and providers. Funds are used by families with case managers as a "last resort" when no other funding source is available and support outcome achievement.

Children's Board of Hillsborough County
 FY 2013 Preliminary Funding Recommendations

Agency	Proposal	Type	Preliminary Recommended FY 13 Contract Amounts (excludes ASO)	FY 13 ASO Allocation	Healthy Children	Successful Children	Strong Families	Leveraged Investments	Target Population	Program model
CHILDREN'S BOARD OF HILLSBOROUGH COUNTY - CBHC ASO Flexible Funds	Flexible funds for ASO reserve to support funded programs or neighborhood and innovative new programs (Original \$200,000 amount reduced to transfer \$28,125 to Bridge Funding 3 month contract.)	C'Wide		\$ 171,875	X	X	X	\$ 171,875	Families with children aged 0-8 and their siblings in Hillsborough County who are served by case managers	Flexible funds provide services and supports for children and families with qualified community vendors and providers. Funds are used by families with case managers, including school social workers, as a "last resort" when no other funding source is available support outcome achievement.
Other Funders Dollars Managed Through The ASO	Flexible funds county wide			\$ 1,056,500	X	X	X	\$ 1,056,500	Families involved in or at risk of entering the child welfare system, children identified with or at risk of mental health issues and their families, pregnant women and women with young children, families in financial crisis, and homeless youth	Flexible funds provide services and supports for children and families with qualified community vendors and providers. Funds are used by families with case managers, as a "last resort" when no other funding source is available. Funders include: Eckerd - \$630,000, DCF (through Success 4 Kids) - \$150,000, DCF BNET (through Success 4 Kids) - \$150,000, Healthy Start (through Success 4 Kids) - \$84,000, United Way - \$22,500 & Lazydays Foundation - \$20,000. Other funders are charged 10% administrative fee.

**Children's Board of Hillsborough County
FY 2013 Preliminary Funding Recommendations**

Agency	Proposal	Type	Preliminary Recommended FY 13 Contract Amounts (excludes ASO)	FY 13 ASO Allocation	Healthy Children	Successful Children	Strong Families	Leveraged Investments	Target Population	Program model
Hillsborough County School Readiness Coalition, Inc. d/b/a Early Learning Coalition of Hillsborough County	Match for federal School Readiness funding (incl. afterschool, licensing, special pops)	C'wide	\$ 1,763,239			X		\$ 1,763,239	Children aged 0-8 in Hillsborough County who are eligible for subsidized child care, including afterschool care.	This amount is the required local match for federal school readiness funding. CBHC funds draw down additional revenue for every \$1 invested (\$1: \$16 for \$711,339 and \$1:\$1 for 898,000.) These funds provided child care for approximately 18,000 children this year. 100% of the CBHC funds are utilized for child care, including afterschool care, for families that are "working poor." An additional \$153,900 is allocated to serve homeless families with young children via the Metropolitan Ministries contract. More than 900 community childcare Providers participate in School Readiness
HOMELESS COALITION OF HILLSBOROUGH COUNTY, INC.	Match funding for Unity Information Network	C'wide	\$ 50,000				X	\$ 50,000	Families who are homeless or at risk of homelessness	The Children's Board provides the required match for a grant from the federal Department of Housing and Urban Development (HUD). The CBHC funds leverage \$5.2 M in other HUD funds for our County.

**Children's Board of Hillsborough County
FY 2013 Preliminary Funding Recommendations**

Agency	Proposal	Type	Preliminary Recommended FY 13 Contract Amounts (excludes ASO)	FY 13 ASO Allocation	Healthy Children	Successful Children	Strong Families	Leveraged Investments	Target Population	Program model
CAMELOT COMMUNITY CARE, INC.	Children's Board Heart Gallery of Tampa Bay - community outreach and co-funding	C'wide	\$ 241,407				X	\$ 241,407	Children in Hillsborough County who are eligible for adoption.	The Children's Board Heart Gallery is a leveraged investment with the child welfare system that raises awareness and educates the public about the Children's Board and children who need adoptive homes.
CHILDREN'S BOARD OF HILLSBOROUGH COUNTY - Social Enterprise	Business Plan Competition Awards	C'wide	\$ 40,000		X	X	X	\$ 40,000	Nonprofit organizations in Hillsborough County	Sponsored by CBHC, the Innovative Business Plan Competition encourages and supports social enterprise business ventures by Hillsborough County non-profit organizations. The competition assists nonprofits in developing successful revenue generating streams for leverage.

**Children's Board of Hillsborough County
FY 2013 Preliminary Funding Recommendations**

Agency	Proposal	Type	Preliminary Recommended FY 13 Contract Amounts (excludes ASO)	FY 13 ASO Allocation	Healthy Children	Successful Children	Strong Families	Leveraged Investments	Target Population	Program model
CHILDREN'S MUSEUM OF TAMPA, INC.	Community outreach and family education	C'wide	\$ 96,575			X		\$ 96,575	Children and families from throughout Hillsborough County	Children's Board sponsorship is visible throughout the museum through a "Children's Board Corner" in its printed newsletter, its website with more than 13,000 hits a month and a dedicated e-newsletter describing CBHC services to over 18,000 individuals. Child development & parent education signage with CBHC logos are integrated within exhibits that were seen by more than 250,000 visitors in its first year (50% are Hillsborough County residents).
Capstone myOn Reader	Co-funding; early literacy	C'wide	\$ 100,000			X		\$ 100,000	The on-line library is now available for all children in Hillsborough County from birth through Grade 8.	The Capstone myOn reader is an on-line library with real time assessment of individual and aggregate reading progress. The funding partners include Hillsborough County Public Schools (\$923,000), the Hillsborough County Library System, the United Way of Tampa Bay, the Tampa Housing Authority, the Early Learning Coalition, and BOCC Head Start.

**Children's Board of Hillsborough County
FY 2013 Preliminary Funding Recommendations**

Agency	Proposal	Type	Preliminary Recommended FY 13 Contract Amounts (excludes ASO)	FY 13 ASO Allocation	Healthy Children	Successful Children	Strong Families	Leveraged Investments	Target Population	Program model
TAMPA METROPOLITAN AREA YMCA, INC.	Partners of Hillsborough "Bridge" funding for child welfare diversion to end on 12/31/12 (Includes \$222,360 for contract award plus \$23,125 for ASO Allocation.)	C'Wide	\$ 222,360	\$ 28,125			X	\$ 250,485	Children who are at risk for out of home placement in the child welfare system.	This program is a leveraged investment with Eckerd Community Alternatives and provides intensive prevention and early intervention services to children and families to keep them safe and out of foster care.
BOYS & GIRLS CLUBS OF TAMPA BAY, INC.	21st Century Community Learning Centers Federal Grant Contract - Learning Centers	N'Hood	\$ 455,368			X		\$ 455,368	180 Elementary School-age children attending seven Title 1 schools (Potter, Lockhart, Edison, Just, West Tampa, Dunbar, and B.T. Washington) and St. Peter Claver Catholic School, including East and West Tampa PBI neighborhoods.	This federal grant from the Department of Education provides year-round out-of-school time programs and parent education. Uses federal funds from the only dedicated source for afterschool funds.
INSTRUMENTS OF CHANGE, INC.	21st Century Community Learning Centers Federal Grant Contract - Music Program	N'Hood	\$ 26,100			X		\$ 26,100	180 Elementary School-age children attending seven Title 1 schools (Potter, Lockhart, Edison, Just, West Tampa, Dunbar, and B.T. Washington) and St. Peter Claver Catholic School, including East and West Tampa PBI neighborhoods.	Federal grant provides year-round out-of-school time programs and music education. Uses federal funds from the only dedicated source for afterschool funds.

**Children's Board of Hillsborough County
FY 2013 Preliminary Funding Recommendations**

Agency	Proposal	Type	Preliminary Recommended FY 13 Contract Amounts (excludes ASO)	FY 13 ASO Allocation	Healthy Children	Successful Children	Strong Families	Leveraged Investments	Target Population	Program model
BIG BROTHERS BIG SISTERS OF TAMPA BAY, INC.	21st Century Community Learning Centers Federal Grant Contract - Mentoring	N'Hood	\$ 30,000			X		\$ 30,000	180 Elementary School-age children attending seven Title 1 schools (Potter, Lockhart, Edison, Just, West Tampa, Dunbar, and B.T. Washington) and St. Peter Claver Catholic School, including East and West Tampa PBI neighborhoods.	Federal grant provides year-round out-of-school time programs and one-on-one mentoring. Uses federal funds from the only dedicated source for afterschool funds.

TOTAL \$ 22,834,895 \$ 1,744,553 \$ 7,239,131 \$ 7,249,536 \$ 5,809,232 \$ 4,281,549

Total FY 2013 Contract + ASO \$ 24,579,448

% of FY 2013 Funding by Result Area 30% 30% 24% 16%

Total FY13 Provider Contracts from RFP Proposals \$ 19,809,846

Total FY13 CBHC ASO Allocations From RFP Proposals \$ 488,053

Total FY13 other ASO Allocations \$ 1,256,500

Total FY13 Contracts in Leveraged Investments \$ 4,281,549

Total FY 13 Program Funding \$ 24,579,448

TOTAL \$ 22,834,895 \$ 1,744,553 \$ 7,239,131 \$ 7,249,536 \$ 5,809,232 \$ 4,281,549

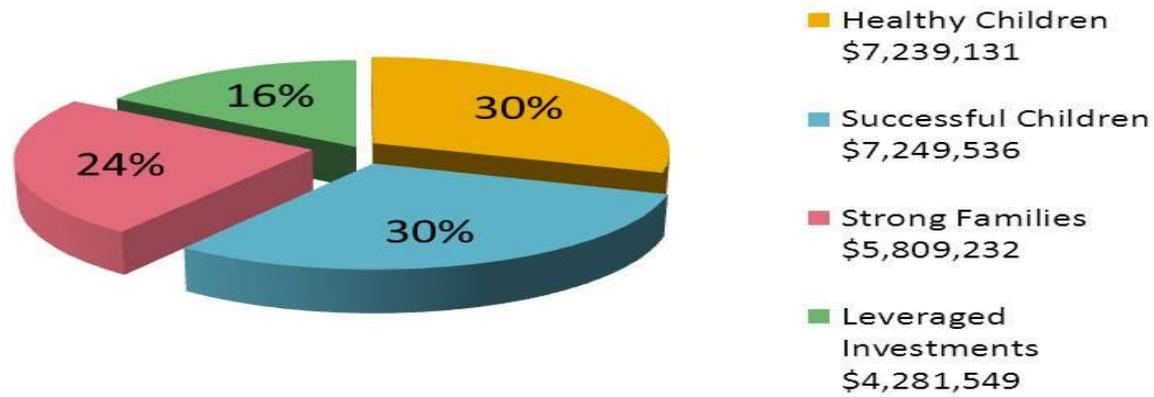
**Children's Board of Hillsborough County
FY 2013 Preliminary Funding Recommendations**

Agency	Proposal	Type	Preliminary Recommended FY 13 Contract Amounts (excludes ASO)	FY 13 ASO Allocation	Healthy Children	Successful Children	Strong Families	Leveraged Investments	Target Population	Program model
--------	----------	------	---	----------------------	------------------	---------------------	-----------------	-----------------------	-------------------	---------------

Total FY 2013 Contract + ASO \$ 24,579,448

% of FY 2013 Funding by Result Area

30% 30% 24% 16%





FY2013 Funding Recommendations



Children's Board
HILLSBOROUGH COUNTY

Dreams Worth Growing

Our Investment Strategy

- ✓ Focus funding on strategic investments aligned with our goal: children are successful by age 8.
- ✓ Demonstrate impact through accountable services that work.
- ✓ Create & sustain thoughtful partnerships.
- ✓ Build continuous services for success in Neighborhoods.

Our Investment Strategy

Goal: Children Are Successful by Age 8

CATEGORY

Healthy Children

Successful Children

Strong Families

RESULT

Children are Healthy & Developmentally on Track

Children are Ready to Learn and Succeed

Children have Supported and Supportive Families

INDICATOR

% Children with Up to Date Immunizations

% Children are Developmentally On Track

% Children Attending High Quality Child Care

% Children Ready to Learn in Kindergarten

% Children Promoted in Grades K-3

% Children Regularly Attending School

% Decrease in Child Maltreatment Rates

% Parents with Healthy / Expanding Support Network of Family or Friends

Our Investment Strategy

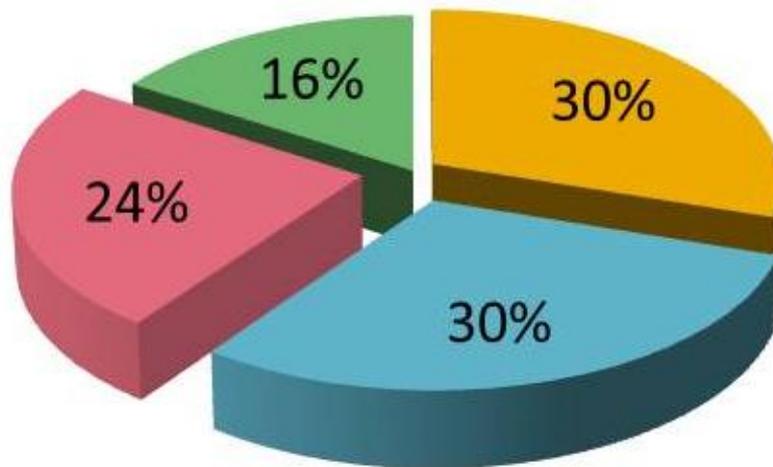
	Neighborhood	Countywide
RFP Target	\$6 to \$8 million	\$12 to \$14 million
Recommended Funding	\$4.1 million	\$16.2 million

Summary of Program Recommendations

- \$17.1 M recommended to Board on May 24 for 23 programs-no changes;
- \$ 3.3 M for successful appeals from ten programs;
- \$ 4.2 M leveraged investments

GRAND TOTAL: \$24.6 M

FY 2013 Recommended Funding by Results



- Healthy Children
\$7,239,131
- Successful Children
\$7,249,536
- Strong Families
\$5,809,232
- Leveraged Investments
\$4,281,549

Selected Countywide Highlights

Total Countywide - \$16.2 million

1. Engaging Families in Latino Churches *new*
2. Parent Education in pediatric practices *new*
3. Trauma-informed practices with homeless families *new*
4. Home visiting focused on preschoolers and their families (Healthy Families, HIPPIY and SEEDS) *expanded*
5. Services for pregnant and post-partum women and their infants (Alpha House, Doula) *expanded*

Healthy Children-- \$7,239,131

- Alpha House
- Child Abuse Council*
- DACCO*
- Devereux Florida*
- Early Childhood Council*
- Federation of Families*
- Gulf Coast Jewish Family & Community Services*
- Healthy Start Coalition*
- Housing Authority of City of Tampa*
- Infant & Young Children of W. Central Florida*
- Metropolitan Ministries*
- REACHUP*
- Seniors in Service*
- Tampa Metro YMCA*
- The Crisis Center or Tampa Bay*

* indicates additional result area

Successful Children-- \$7,249,536

- **Big Brothers Big Sisters**
- **Florida Institute for Community Studies***
- **Hillsborough County School Readiness Coalition**
- **Housing Authority of the City of Tampa***
- **Metropolitan Ministries***
- **Positive SPIN***
- **Seniors in Service***
- **Tampa Metro YMCA***
- **The Children's Home**
- **USF/ HIPPIY***

* indicates additional result area

Strong Families-- \$5,809,232

- Bay Area Legal Services
- Child Abuse Council*
- Devereux Florida*
- DACCO*
- Early Childhood Council*
- Family Justice Center
- Federation of Families*
- Florida Institute for Community Studies*
- Greater Palm River Point
- Gulf Coast Jewish Families & Community Services*
- Healthy Start Coalition*
- Healthy Start Coalition*
- Hispanic Services Council
- Housing Authority of City of Tampa*
- Infants & Young Children of West Central Florida*
- Metropolitan Ministries*
- Positive Spin*
- REACHUP
- Tampa Metro YMCA*
- The Crisis Center of Tampa Bay*
- USF/ HIPPY*

* indicates additional result area

Leveraged Investments-- \$4,281,549

- Flexible Funds
(managed by CBHC)
- School Readiness/
Child Care Match
- “Bridge” Funding for
Child Welfare Diversion
- Capstone myOn
Reader
- 21st Century Learning
Centers (federal grant)
- Glazer Children’s
Museum
- Heart Gallery of Tampa
Bay
- CBHC Business Plan
Awards

Neighborhood Investments - \$4.1 M

Selected Neighborhood Highlights

1. Early Childhood Center in Sulphur Springs (Layla's House) *new*
2. Parent outreach & education, home visiting and mentoring in E. Tampa and W. Tampa *expanded*
3. Focus on children and families who are victims of domestic violence in zip code 33612 *new*
4. Multi-generational mentoring in elementary schools and partnership with the Zoo *new*
5. Outreach to families in South County *new*

Sulphur Springs - \$1,232,811

Agency	Proposal	Total w/ASO
Big Brothers Big Sisters of Tampa Bay, Inc.	Sulphur Springs Mentoring Program	\$ 60,000
Child Abuse Council, Inc.	Layla's House	\$290,000
Devereux Florida	Devereux Neighborhood	\$607,811
Tampa Metropolitan Area YMCA	Sulphur Springs Initiative	\$275,000

East Tampa/Potter Elem- \$1,174,051

Agency	Proposal	Total w/ASO
Big Brothers Big Sisters of Tampa Bay, Inc.	East Tampa Mentoring Program	\$ 65,000
Drug Abuse Comprehensive Coordinating Office	Early Family Stabilization Service	\$390,565
Federation of Families, CMH, Hillsborough County	Faith & Family Uplift Initiative for East Tampa (33610)	\$174,333
Neighborhood Planning - East	Neighborhood Planning – East	\$150,000
Positive SPiN	E.A.C.H. One Initiative (33610)	\$253,363
REACH UP, Inc.	BIHPI Get Smart	\$140,790

West Tampa/ Just Elem. - \$750,298

Agency	Proposal	Total w/ASO
Big Brothers Big Sisters of Tampa Bay, Inc.	West Tampa Mentoring Program	\$ 75,000
Housing Authority of the City of Tampa	BRIDGES, a JUST Neighborhood Collaborative	\$525,298
Neighborhood Planning - West	Neighborhood Planning - West	\$150,000

Other Neighborhoods - \$939,010

Neighborhood	Agency	Proposal	Total w/ASO
South Shore	Florida Institute for Community Studies – FICS	South Shores CARES	\$237,279
Lowry Park	Seniors in Service of Tampa Bay, Inc.	Lowry Park Neighborhood	\$226,201
33612	Family Justice Center	Coordinated Community Response 33612	\$287,689
PBI & Other	Drug Abuse Comprehensive Coordinating Office	Saving Women & Children in the Prescription Epidemic	\$187,841

New Program Expenditures

All new program funding will be aligned to CBHC goal: Children are succeeding by age 8.

- Mini-grants will be available via the CBHC Technical Assistance fund to build capacity in nonprofits.
- Funds will be earmarked for innovative leveraging and to address emerging needs in the community.

Other Capacity Initiatives

Initiatives will fund professional services and supports such as mentoring, training and other mechanisms for agencies in the community.

- Funded agencies will participate in business planning and social enterprise as a Learning Community.
- Goal is to build internal capacity and to sustain and diversify revenue.

Next Steps

1. Board approval of recommendations
2. Negotiation and execution of individual program contracts for Oct. 1 start
3. Implementation of new accountability measures
4. Communication of our investment strategy

ACTION ITEM #3

Item: Revised FY 2013 Budget and Scheduling of Continued Board Meeting

Initiator: Pam Iorio, Interim Chief Executive Officer

Date: Regular Board Meeting, Thursday, August 23, 2012

Provide approval to submit a revised FY2013 Budget that includes proposed changes at a continuation of the Regular Board Meeting on September 6, 2012 at 3:00 P.M.

Background:

- The Board approved the preliminary FY 2013 budget and millage rate at the June 28, 2012 board meeting.
- An updated FY 2013 budget was presented at the August 23, 2012 Budget Workshop and Regular Board meeting.
- Proposed organizational changes were presented by the Interim CEO at the August 23, 2012 Budget workshop. These changes necessitate revisions to the FY 2013 Budget.
- Continuation of the Regular Board Meeting on September 6, 2012 at 3:00 will allow for Board review and approval of the FY 2013 Budget that includes all revisions proposed by the Interim CEO.

ACTION ITEM #4

Item: **Approval of Amendment to Contract with John Bakas, Children’s Board Attorney**

Initiator: Amelia T. Petrila, Director of Programs and Advocacy

Date: Regular Board Meeting, Thursday, August 23, 2012

Approve an increase of \$9,000 to the contract for legal services with John Bakas for a total of \$49,000.

Background:

1. The Board attorney is paid \$100 per hour for his legal services.
2. The requested additional amount will compensate the Board Attorney for his time from May 17 to September 30, 2012.
3. FY 2012 required additional legal work for the organization.
4. From October 1 to May 17, the Board Attorney billed the Children’s Board for \$40,000. This billed amount does not include time spent in RFP Appeal meetings, Board or Board committee meetings since 4-1-12, nor does it include billing for weekly personnel meetings with the former CEO since 4-1-12. These services, estimated at approximately \$11,200, were provided pro bono.

ACTION ITEM #5

Item: Approval of the Board Meeting Schedule for FY2013

Initiator: Pam Iorio, Interim Chief Executive Officer

Date: Regular Board Meeting, Thursday, August 23, 2012

Approve the FY 2013 monthly Regular Board Meeting schedule.

Background:

1. Regular Board meetings have been scheduled for the fourth Thursday of each month, except for December (no meeting) and November (third Thursday).
2. Board Committee meeting schedules will be finalized in September for FY 2013.



2012-2013 REGULAR BOARD MEETINGS

***4th Thursday of the Month (*unless noted)
3:00 to 5:00 PM, CBHC Board Room***

August 23, 2012

September 27, 2012

October 25, 2012

***November 15, 2012 (3rd Thursday)**

***No December 2012 Meeting**

January 24, 2013

February 28, 2013

March 28, 2013

April 25, 2013

May 23, 2013

June 27, 2013

July 25, 2013

August 22, 2013

September 26, 2013

ACTION ITEM #6

Item: **Approval of Partnership with Hillsborough Television (HTV)**

Initiator: Pam Iorio, Interim Chief Executive Officer

Date: Regular Board Meeting, Thursday, August 23, 2012

Approve recommendation to enter into an annual agreement with Hillsborough Television (HTV) for \$8,100 to broadcast monthly Regular Board meetings, with an option to broadcast portions of the Children’s Board Annual Legislative Summit or other special event.

Background:

1. The Children’s Board currently provides public notices of all meetings, including Regular Board Meetings, followed by minutes and audio recordings which are available to the public upon request.
2. The meetings of governing or other public bodies with decision-making powers are of general interest to the public.
3. Hillsborough Television can provide instant and widespread public access to meetings via live video stream from a website, and cablecast live or by tape delay for broadcast on local cable channels for an approximate annual cost (based upon 12 tapings) of \$8,100.
4. Attachments provide additional background information.

Aug. 13, 2012

Opportunity to Broadcast Children's Board Regular Monthly Meetings on the Hillsborough Television Channel

Executive Summary

The purpose of this summary is to summarize the opportunity for the Children's Board of Hillsborough County to enter into a business relationship with the Hillsborough Television Channel (HTV) to cablecast, video stream and archive regular monthly board meetings of the Children's Board for easier public access to the monthly deliberations of the board.

BACKGROUND

The Children's Board has traditionally provided public notices of live regular board meetings followed by minutes or audio of meetings available to the public upon request. This presents an opportunity to enter into a business agreement via a memorandum of understanding with Hillsborough Television for more instant and widespread access to meetings via live video stream from a website, and cablecast live or by tape delay for broadcast on local cable channels.

Opportunities include:

- Live streaming of each meeting, with a url for web linking by the Children's Board.
- Cable-cast coverage on three cable providers: Bright House, Verizon FIOS and Comcast (delayed one day because Hillsborough Television will not have the proper television feed at CBHC it has available at the County Center or if it had the availability of a microwave truck).
- Public notification of meetings (needed two weeks in advance) on digital guides to all cable providers and in print in the local newspaper TV guides
- Closed captioning by a court reporter with a near verbatim transcript of the proceedings and a file with final corrected captioning posted 48 hours after the meeting.
- Archiving and storage of Children's Board meetings with a DVD copy provided to the Board for future reference.
- Promotion of Children's Board meetings on Hillsborough Television Facebook and Twitter.
- Coverage and broadcast of the Children's Board annual Legislative Summit can be provided.

Back up documents included for your review include:

- HTV has provided a background document which includes the costs associated with taping and broadcasting a non-Board of County Commission agencies in accordance with Board Policy 02.08.00.00, which includes a 50 percent cost share from non-BOCC members.

Issues:

- The meetings of governing or other public bodies with decision-making powers are of general interest to the public.
- The proposed cost to the Children's Board for equipment, setup, labor, internet and televised services, and 4-hour minimum charge for a meeting in an outside (of BOCC) venue would be half of \$1,344.22, or \$672.11. (Approximate overall cost per year based upon 12 tapings would be \$8,100.)
- Time needed for Hillsborough Television to set up and break down is included in the 4-hour minimum charge
- Hillsborough Television does not make contracts with other governmental agencies but is willing to have its attorney approve a memorandum of understanding with the Children's Board in order to make a business agreement.
- Liability is unknown.

Options for consideration

- DVD copies of board meetings can be made available to members of the public for \$21.80 each, and if needed, at no cost to Board members.
- Hillsborough Television can produce basic 30-second public service announcements, with script and teleprompter available, for \$200-\$300.
- If necessary, Hillsborough Television can make available broadcast quality video of Board meetings to commercial television stations.

Recommendation

The recommendation is to enter into an annual agreement with Hillsborough Television with an option to include broadcast of the Children's Board Annual Legislative Summit.

Background

The Hillsborough Television Channel -- HTV -- operates under the jurisdiction of the Board of County Commissioners. Coverage of non-BOCC meetings are covered by BOARD POLICY - SECTION NUMBER: 02.08.00.00; SUBJECT: VIDEOTAPE AND CABLECAST POLICY. County Administration shall apply the following priorities to determine which local government meetings will be cablecast live or taped for delayed cablecast; subject to the availability of staff.

- A. All regular, special, workshop and public hearing meetings of the BOCC.
- B. The meetings of governing or other public bodies with decision-making powers rather than advisory authority which are not held in the Board Room and when the meeting:
 - Is of general interest to the public; and
 - Costs are either shared with the County or reimbursed by the governing body.

Due to the current economic climate and subsequent budget reductions, Hillsborough County is seeking payment for programming costs from non-BOCC agencies associated with television coverage in accordance with Board Policy 02.08.00.00 (see attachment a). In the August 20th, 2009, BOCC Budget Workshop the Board directed County staff to seek a 50% cost share from non-BOCC members.

We have calculated the costs for coverage of Children’s Board meetings at \$1344.22 per meeting based on staff hours and overhead. The total cost includes labor costs for recording and a 4 hour minimum charge for a meeting at an outside venue. Meeting coverage at outside facilities such as the Children’s Board requires pre-loading equipment, transport, and setup and tear-down after the event. The cost per meeting is based on the following:

STAFF POSITION	REQUIRED HOURS	HOURLY RATE	HOURLY TOTAL
Technical Director	4 Hours	\$38.80	\$155.20
Camera Operators 1	4 Hours	\$21.91	\$87.64
Camera Operators 2	4 Hours	\$21.91	\$87.64
Closed Captioner	5 Hours	\$135.00	\$675.00
Master Control Operator	2 Hours	\$30.66	\$61.32
Engineer: on-air QC	2 Hours	\$41.21	\$82.42
		TOTAL =	\$1149.22

Staff costs for Children’s Board meeting coverage-----\$1149.22
 Vehicle and Transport-----\$45.00
 Equipment and maintenance costs to include internet services-----\$150.00
 Monthly cost for televised coverage at Children’s Board -----\$1344.22

Monthly assessment at 50% of total costs = \$672.11

The Children’s Board meets monthly for an estimated total of 48 hours annually. This would incur an annual cost of \$8065.32 for staff coverage and additional for management overhead resulting in an overall cost of \$8100 per year should you agree to this proposal.

Services provided with coverage include:

- **Cable-Cast Coverage:** Live or tape delayed multi-camera meeting coverage on the three local cable providers; Bright House Networks, Verizon FIOS and Comcast. Coverage is generally live but may be tape delayed. All meetings include a minimum of one replay.
- **Public Notification of Meetings:** Notice of meeting air dates are posted to the digital guides on all cable providers and the local newspaper TV guides.
- **Simulcast Internet Web Streaming:** Meetings both live and tape delayed or cable cast are also streamed on the web with the URL provided for web linking.
- **Closed Captioning:** All meetings are closed captioned and transcripts posted online for review by citizens and other interested parties. Our captioner is a certified court reporter ensuring a near-verbatim transcript of proceedings.

Archive & Dubbing Service: Children's Board meetings will be archived and stored for future reference with a DVD copy provided to the Board for future reference. Citizens and other interested parties can request additional DVD copies from either the HTV office or via the internet from the County's HTV website. (Note: fee charged for copies to members of the public)



Values

The vision, mission and goals of the Children's Board of Hillsborough County will be guided by the following core values:

Integrity

- Demonstrating honesty and sincerity in all of our dealings.
- Upholding only the highest ethical principles.
- Making decisions that reflect the highest standards of proper stewardship and accountability of resources.

Excellence

- Being accountable for our actions.
- Delivering every product and service in an outstanding manner.
- Developing a quality workforce.
- Showing pride in our efforts and the community in which we live and work.

Teamwork

- Working in full cooperation and mutual support that inspires trust and respect to achieve a common goal.
- Creating a spirit of service.

Respect

- Showing consideration or regard for an individual or institution.
- Judging all people on their merits.
- Being tolerant and appreciative.
- Accepting individual differences.



Proposed Timeline and Actions

August/September 2012

- Passage of the Budget
- Approval of RFP and allocation of \$20.4 million for services
- Reorganization of the agency
- Review of all policies/ procedures and creation of new operating standards
- Decision by Board on the investment of monies from administrative savings

October 2012

- Board retreat to discuss:
 - Search for a CEO: qualities and experience desired, process, use of a search firm, level of community involvement. If Board decides to utilize the services of a search firm, we will issue a request for proposal and select.
 - Other topics identified by the Board

November/December 2012

- Search firm meets with Board and conducts search
- Search firm identifies finalist candidates
- Finalist candidates interview with board members and meet with members of the community.

January 2013

- Board selects new CEO with target start date of February 1, 2013

CHILDREN'S BOARD OF HILLSBOROUGH COUNTY

Monthly Financial Report

June 2012

Table Of Contents

Page
Number

2. Fiscal Year 2012 Budget
3. Financial Statement Definitions
4. Statement of Revenues and Expenditures
5. Revenue Variance Analysis
6. Expenditure Variance Analysis
7. Investments Statement
8. Estimated Lapse
9. Estimated Lapse Narrative
10. CEO Funding Approval Listing
11. Uncommitted Program Expenditures Report
12. Five Year Projections-Original
13. Five Year Projections-Updated Mar 2012

Fiscal Year 2012 Budget

	FY 2012 Original Budget	Changes	FY 2012 Revised Budget
Revenues			
Ad-Valorem Taxes	29,936,574		29,936,574
Investment Income	96,500		96,500
Revenue Maximization Funding	830,000		830,000
Grants	693,900		693,900
Administrative Services Organization	1,882,000		1,882,000
Other Community Partner Funding	239,500		239,500
Miscellaneous Income	314,061	16,574	330,635
ELC Non-Profit Lease Agreement of Employees Revenues	1,000,688		1,000,688
Total Revenues	34,993,223		35,009,797
Expenditures			
Program Expenditures:			
CBHC Funded Program Expenditures	22,280,395	496,008	22,776,403
Other Community Partner Program Expenditures	2,620,772		2,620,772
CBHC New Program Expenditures	400,000		400,000
Special CBHC Programming Expenditures	1,419,540	1,550	1,421,090
Total Program Expenditures:	26,720,707		27,218,265
Operating			
Salaries	3,642,923	(265,442)	3,377,481
Employee Benefits	1,300,496	(65,568)	1,234,928
Contracted Professional Services	218,329	97,125	315,454
Facility Expenditures	428,706	32,119	460,825
Professional Development	52,325	(3,000)	49,325
Other Operating	273,212	(15,210)	258,002
Total Operating	5,915,991		5,696,015
Capital Expenditures	6,000	8,375	14,375
Mandatory Government Fees	1,349,837		1,349,837
ELC Non-Profit Lease Agreement of Employees Expenditures	1,000,688		1,000,688
Total Expenditures	34,993,223	285,957	35,279,180
Net Spend Down of Fund Balance	0		(269,383)

Financial Statement Definitions

- **Revenues**

- **Investment Income** includes revenue from the various interest-bearing accounts as well as any unrealized gain or loss recognized from the Local Government Investment Pool Fund B investments.
- **Revenue Maximization Funding** are earnings generated from federal and state funding sources outside of the community. Children's Board dollars are used to generate the additional dollars.
- **Grants** are funds generated from foundations or other government organizations for which the Children's Board has applied. An example would be the 21st Century grant recently awarded to CBHC.
- **Administrative Services Organization Funding** represents contributions from other community partners specifically designated for use in the ASO program. These dollars are included in the overall expense line of the ASO program dollar allocation.
- **Other Community Partner Funding** represents funds contributed from our community partners such as HKI and United Way.
- **Miscellaneous Income** consists of facility rental income, Heart Gallery contributions, administrative fees, and miscellaneous donations.
- **ELC Non-Profit Lease Agreement of Employees Revenue** represents the employee lease agreements CBHC has with the Early Learning Coalition (ELC). These employees are paid directly by CBHC and is subsequently reimbursed for both the salary and employee benefit expenditures. There is also a corresponding leased employee expenditure offset which results in zero budgetary impact.

- **Expenditures**

- **CBHC Funded Program Expenditures** represents the dollars in continuation program contracts funded by CBHC property tax revenue.
- **Other Community Partner Program Expenditures** represents expenditure of funds contributed from our community partners such as HKI, the school district, United Way that are passed through CBHC and are included in our continuation program contracts and other funders through the ASO.
- **CBHC New Program Expenditures** includes CBHC funded dollars budgeted for new program contracts, one time technical assistance and match dollars available.
- **Special CBHC Programming Expenditures** represent expenditures for CBHC managed programs including the Administrative Services Organization, Family Support & Resource Center, and Kidzcreate Art Gallery. This also includes expenditures directly related to program activities such as the internet radio, advocacy, policy, capacity building, public education and awareness campaign and training.
- **Salaries** include wages paid to non-contractor employees. This includes full time FTE's (permanent), part time employees (hired on a temporary basis) and full time temporary employees (hired for up to a year).
- **Employee Benefits** represents benefits provided for salaried and hourly wage employees such as FICA, health insurance and retirement benefits.
- **Contracted Professional Services** represents services contracted with outside professionals including legal, auditing, Civil Service fees and other professional services.
- **Facility Expenditures** includes those expenditures necessary to operate the facility including utilities, IT and facility maintenance and repairs.
- **Professional Development** includes the cost of training staff, conference travel and meeting travel.
- **Other Operating** contains postage, insurance, promotional activities, printing, supplies, advertising for TRIM and other public notices, dues & subscriptions,
- **Capital Expenditures** are permanent items over \$5,000
- **Mandatory Government Fees** include tax collector's and property appraiser's fee as well as the city storm water fee and the community redevelopment assessment fee.
- **ELC Non-Profit Lease Agreement of Employee Expenditures** includes salary and benefit expenditures that are reimbursed by the Early Learning Coalition.

Statement of Revenue and Expenditures

June 2012

	FY 2012			
	Revised	FY 2012	FY 2012	FY 2012
	YTD Budget	YTD Actual	Variance \$	Variance %
Revenues				
Ad-Valorem Taxes	29,659,309	28,604,123	(1,055,186)	-4%
Investment Income	72,381	90,855	18,474	26%
Revenue Maximization Funding	622,583	321,265	(301,318)	-48%
Grants	520,494	174,921	(345,573)	-66%
Administrative Services Organization	1,411,687	1,017,478	(394,209)	-28%
Other Community Partner Funding	179,647	68,375	(111,272)	-62%
Miscellaneous Income	252,149	324,918	72,769	29%
ELC Non-Profit Lease Agreement of Employees Revenues	750,617	559,356	(191,261)	-25%
Total Revenues	33,468,867	31,161,291	(2,307,576)	-7%
Expenditures				
Program Expenditures:				
Continuation and New Funding	16,710,296	15,822,528	887,768	5%
Special CBHC Programming Expenditures	1,066,347	1,046,047	20,300	2%
Total Program Expenditures:	17,776,643	16,868,575	908,068	5%
Operating Expenditures				
Salaries	2,732,549	2,347,870	384,679	14%
Employee Benefits	976,421	864,628	111,793	11%
Contracted Professional Services	273,643	153,607	120,036	44%
Facility Expenditures	353,692	241,686	112,006	32%
Professional Development	36,242	15,127	21,115	58%
Other Operating	202,205	148,326	53,879	27%
Total Operating	4,574,752	3,771,244	803,508	18%
Capital Expenditures	14,375	8,450	5,925	41%
Mandatory Government Fees	1,349,837	1,272,524	77,313	6%
ELC Non-Profit Lease Agreement of Employees Expenditures	750,617	559,356	191,261	25%
Total Expenditures	24,466,224	22,480,149	1,986,075	
Net Cash Flow	9,002,643	8,681,142	(321,501)	

Revenue Variance Analysis

Statement of Revenues

June 2012	FY 2012 Revised YTD Budget	FY 2012 YTD Actual	FY 2012 Variance \$	FY 2012 Variance %
Revenues				
Ad-Valorem Taxes	29,659,309	28,604,123	(1,055,186)	-4%
Investment Income	72,381	90,855	18,474	26%
Revenue Maximization Funding	622,583	321,265	(301,318)	-48%
Grants	520,494	174,921	(345,573)	-66%
Administrative Services Organization	1,411,687	1,017,478	(394,209)	-28%
Other Community Partner Funding	179,647	68,375	(111,272)	-62%
Miscellaneous Income	252,149	324,918	72,769	29%
ELC Non-Profit Lease Agreement of Employees Revenues	750,617	559,356	(191,261)	-25%
Total Revenues	33,468,867	31,161,291	(2,307,576)	-7%

- **Investment Income**
 - Interest earned on investment funds has been higher than expected.
 - Unrealized gains from LGIP Fund B have been higher than expected.
- **Revenue Maximization Funding**
 - TCM revenue is under budget due to decreased billing by providers.
- **Grants**
 - 21st Century grant expenditures have not occurred as expected. However, we expect expenditures to increase as summer approaches.
- **Administrative Services Organization**
 - ASO actual expenditures for DCF, and BNET, were less than budgeted resulting in lower recognized revenue.
- **Other Community Partner Funding**
 - The annual FASST revenue from SDHC has not yet been received for 2012.
- **Miscellaneous Income**
 - Due to additional contributions from HKI, ASO administrative service fees are higher than budgeted.
- **ELC Non-Profit Lease Agreement of Employee Revenues**
 - Two positions included in this budgeted line item were vacated early in the fiscal year and have not been filled.
 - One position belongs to ELC, and the other position is a CBHC IT position which would have been reimbursed by SAMIS.

Expenditure Variance Analysis

Statement of Expenditures

June 2012	FY 2012 Revised YTD Budget	FY 2012 YTD Actual	FY 2012 Variance \$	FY 2012 Variance %
Expenditures				
Program Expenditures:				
Continuation and New Funding	16,710,296	15,822,528	887,768	5%
Special CBHC Programming Expenditures	1,066,347	1,046,047	20,300	2%
Total Program Expenditures:	17,776,643	16,868,575	908,068	7%
Operating				
Salaries	2,732,549	2,347,870	384,679	14%
Employee Benefits	976,421	864,628	111,793	11%
Contracted Professional Services	273,643	153,607	120,036	44%
Facility Expenditures	353,692	241,686	112,006	32%
Professional Development	36,242	15,127	21,115	58%
Other Operating	202,205	148,326	53,879	27%
Total Operating	4,574,752	3,771,244	803,508	18%
Capital Expenditures	14,375	8,450	5,925	41%
Mandatory Government Fees	1,349,837	1,272,524	77,313	6%
ELC Non-Profit Lease Agreement of Employees Expenditures	750,617	559,356	191,261	25%
Total Expenditures	24,466,224	22,480,149	1,986,075	

- **Employee Salaries**
 - CBHC has multiple vacancies that will not be filled.
- **Employee Benefits**
 - CBHC has multiple vacancies that will not be filled.
- **Contracted Professional Services**
 - Under budget due to mid year cuts in budgeted expenditures.
- **Facility Expenditures**
 - Facility repairs have not occurred as budgeted.
- **Professional Development**
 - Staff are encouraged to utilize online resources as well as coordinated attendance at conferences and seminars.
- **Other Operating**
 - Promotional Activities have not occurred yet this fiscal.
 - Small Equipment Office Supplies purchases have been curtailed for this fiscal year.
- **Capital Expenditures**
 - Replacement of the gate scanner was cancelled in order to cut costs.
- **ELC Non-Profit Lease Agreement of Employees Expenditures**
 - Two positions included in this budgeted line item were vacated early in the fiscal year and have not been filled.

Children's Board Of Hillsborough County
Investments Statement
June 2012

Investment Instrument	Financial Institution	Balance	Maturity	Yield
Checking	Wells Fargo Government Advantage	122,925	1 day	0.00%
LGIP	Florida State Board of Administration	21,965,368	N/A	0.30%
LGIP--Unrealized Loss	Florida State Board of Administration	-53,141		
Wells Fargo	Advantage Funds	<u>1,002,305</u>	1 day	0.03%
		<u>23,037,457</u>		

Status of LGIP Fund B	% of Orig Balance
Original Fund B Balance (12/07)	2,327,404
Total Distributions	2,005,702 86.18%
Principal Balance @ 06/30/12	<u>321,702</u> 13.82%
Breakdown of Principal Balance	
Estimated Unrealized Loss	53,141 2.28%
Estimated Net Asset value*	<u>268,561</u> 11.54%

*Estimated Net asset value is the amount the Children's Board would receive from those securities if they were redeemed at this point in time.

**Estimated Lapse Report
Fiscal Year 2012**

	Revised Budget	YTD Actual	Estimated Actual	Projected Lapse
Revenues				
Ad-Valorem Taxes	29,936,574	28,604,123	29,936,574	0
Investment Income	96,495	90,855	131,060	34,565
Revenue Maximization Funding	830,000	321,265	590,000	(240,000)
Grants	693,900	174,921	708,500	14,600
Administrative Services Organization Funding	1,882,000	1,017,478	1,299,544	(582,456)
Other Community Partner Funding	239,500	68,375	234,500	(5,000)
Miscellaneous Income	330,635	324,918	394,558	63,923
ELC Non-Profit Lease Agreement of Employees Revenues	1,000,688	559,356	931,175	(69,513)
Total Revenues	35,009,792	31,161,291	34,225,911	(783,881)
Expenditures				
Program:				
Continuation and New Funding	25,797,175	15,822,528	24,787,631	1,009,544
Special CBHC Programming Expenditures	1,421,090	1,046,047	1,304,390	116,700
Total Program Expenditures:	27,218,265	16,868,575	26,092,021	1,126,244
Operational				
Salaries	3,377,481	2,347,870	3,130,545	246,937
Employee Benefits	1,234,927	864,628	1,125,408	109,519
Contracted Professional Services	315,454	153,607	207,843	107,611
Facility Expenditures	460,825	241,686	422,083	38,742
Professional Development	49,325	15,127	28,809	20,516
Other Operating	258,002	148,326	195,362	62,640
Total Operational	5,696,014	3,771,244	5,110,050	585,965
Capital Expenditures	14,375	8,450	1,349,837	(1,335,462)
Mandatory Government Fees	1,349,837	1,272,524	1,000,688	349,149
ELC Non-Profit Lease Agreement of Employees Expenditures	1,000,688	559,356	35,279,180	(34,278,492)
Total Expenditures	35,279,179	22,480,149	68,831,776	(33,552,596)
Total Projected Lapse				(34,336,477)

Narrative/Assumptions

FY 2012 Estimated Lapse

- **Revenues**

- Investment Income is projected higher than budget due to unrealized gain on the LGIP Fund B investment account. This line item budget includes an unrealized loss in this account.
- Revenue Maximization Funding
 - TCM revenue is projected to be \$250,000 under budget due to decreased billing by providers.
 - DCF adoption support is projected to be over budget by \$10,000 because the eligibility rate is higher than expected.
- Grants revenue is expected to be over budget \$14,600.
 - The KidzCreate Gallery received a grant from the state of Florida in late FY 2011 which was not budgeted in FY 2012.
- Administrative Services Organization revenue and associated expenditures are currently projected to be under budget because of the transition from HKI to Eckerd.
 - EFSP ASO dollars are also under budget.
- Other Community Partner Program revenues are expected to be under budget.
 - CBHC is not projected to receive the budgeted \$160,000 from SDHC for 2012.
- Miscellaneous income is over budget due to unexpected refund from Hillsborough County for OPEB expenditures.
 - CBHC also received an unbudgeted donation of \$10,000.

- **Expenditures**

- **Program**

- Continuation and New Funding is expected to be under budget by \$427,088.
- Other Community Partner Program Expenditures are expected to be under budget due to decreased revenue from our community partners, mostly related to ASO.
- Special CBHC Programming Expenditures is expected to be under budget due to mid year cuts in expenditures related to program support.

- **Operational**

- Salaries and benefits are under budget because of five vacant positions which will not be filled.
- Contracted Professional Services are under budget due to mid year cuts in planned expenditures.
- Facility Expenditures are under budget due to lower than budgeted utilities, cleaning expenses and IT maintenance and repair costs.
- Professional Development expenditures are under budget due to broader use of online trainings and meetings as well as less travel to Tallahassee.
- Other Operating is under budget due to lower than budgeted promotional expenditures.
- Capital Expenditures is projected to be under budget by \$5,925. Replacement of the gate scanner was cancelled in order to cut costs.
- Mandatory Government Fees will be over budget by \$3,350 due to property appraiser allocation of TRIM notice mailing expense.

CHIEF EXECUTIVE OFFICER FUNDING APPROVAL LISTING

Fiscal Year 2012 (October 1, 2011 - September 30, 2012)

Funding Amount	Category	Agency/Program - Description
\$0		<i>October 2011 Total</i>
\$0		<i>November 2011 Total</i>
\$0		<i>December 2011 Total</i>
\$0		<i>January 2012 Total</i>
\$0		<i>February 2012 Total</i>
\$75,000	Undesignated Funding	Hillsborough County Public Schools / MyOn Capstone Reader Contract period from 3/1/12 to 2/28/13. \$25,000 included in original approved budgeted program expenditures; actual contract amount is for \$100,000. \$75,000 additional amount included in Uncommitted Program Funding/CEO Approvals Report to the Board at
\$75,000		<i>March 2012 Total</i>
\$10,600	Undesignated Funding	Funding requested for Transforming Early Childhood Community Systems (TECCS) in the amount of \$10,600 from FY 12 Undesignated Program Funding for Participation in the TECCS Nationwide Initiative. This board memo request was approved at the April 26, 2012 regular Board Meeting.
\$10,600		<i>April 2012 Total</i>
\$0		<i>May 2012 Total</i>
\$0		<i>June 2012 Total</i>
\$0		<i>July 2012 Total</i>
\$85,600		<i>Grand Total YTD</i>

Children's Board of Hillsborough County
FY 2012 UNCOMMITTED PROGRAM EXPENDITURES REPORT
Regular Board Meeting - August 23, 2012

	Updated as of 8/23/12				
	Beginning	YTD Amount	YTD	Proposed	Uncommitted
	Budget	Approved by	Uncommitted	Board Memos	Funds
		the	Funds	& TA	Available
		CEO/Board	Available	Commitments	Available
<u>Uncommitted Program Funding</u>					
Technical Assistance / Match	\$ 200,000	-	\$ 200,000	-	\$ 200,000
Undesignated Funding	\$ 200,000	85,600	\$ 114,400	-	\$ 114,400
Total Funds Available	\$ 400,000	\$ 85,600	\$ 314,400	-	\$ 314,400

CHILDREN'S BOARD OF HILLSBOROUGH COUNTY
PROJECTIONS at .500 Millage
 FISCAL YEARS 2011-2016

FINAL

	FY 2011 Revised Budget	FY 2011 Estimated Actual	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
MILLAGE RATE	.5000	.5000	.5000	.5000	.5000	.5000	.5000
Projected Tax Revenue (mill. @ .5000 w/ 4.28% dec in tax base in FY 2012, 0% inc FY 2013, 4.8% inc FY 2014, 6.4% inc FY 2015, 7.1% inc FY 2016)	31,270,743	31,198,150	29,936,574	29,933,306	31,366,504	33,369,160	35,733,045
Investment Income	51,361	(62,100)	96,500	195,627	208,575	217,735	209,102
Revenue Maximization Funding	1,631,002	1,136,002	830,000	130,000	130,000	130,000	130,000
Grants, Administrative Services Organization and Other Community Partner Funding	2,687,766	2,538,648	2,815,400	2,815,400	2,815,400	2,815,400	2,815,400
Miscellaneous Income	175,944	250,882	314,061	314,061	314,061	314,061	314,061
Employee Lease (reimb) Income	847,096	847,096	1,000,688	1,000,688	1,000,688	1,000,688	1,000,688
Total Revenue Available	36,663,912	35,908,678	34,993,223	34,389,082	35,835,228	37,847,045	40,202,296
Operating Expenditures	6,148,891	5,850,084	5,915,991	5,891,991	5,891,991	5,891,991	5,891,991
Non-Operating & Employee Lease (reimb) Expenses	2,257,543	2,257,543	2,350,525	2,350,525	2,425,623	2,530,559	2,654,423
Capital Outlay, Building & Capital Reserve	161,994	241,284	6,000	100,000	100,000	100,000	100,000
Other - Kidspeak Gallery, ASO & CBHC FSRC	1,013,665	903,363	688,704	688,704	688,704	688,704	688,704
Expenditures Related to Program Support	573,850	795,236	730,836	730,836	730,836	730,836	730,836
CBHC Program Contracts	29,252,513	28,736,651	22,280,395	22,550,000	22,550,000	22,550,000	22,550,000
Other Community Partner Program Expenditures	2,836,461	2,639,105	2,620,772	2,620,772	2,620,772	2,620,772	2,620,772
New Program Expenditures Continued in Future Years	0	0	0	0	0	2,500,000	4,600,000
New Program Expenditures	400,000	400,000	400,000	400,000	2,900,000	2,500,000	2,600,000
Total Expenditures	42,644,917	41,823,266	34,993,223	35,332,828	37,907,926	40,112,862	42,436,726
Net Income (Spend Down)	(5,981,005)	(5,914,588)	0	(943,746)	(2,072,698)	(2,265,817)	(2,234,430)
Fund Balance							
Total Fund Balance Beginning of Year	16,898,972	16,898,972	10,984,384	10,984,384	10,040,638	7,967,940	5,702,123
Net Income (Spend Down of Fund Balance)	(5,981,005)	(5,914,588)	0	(943,746)	(2,072,698)	(2,265,817)	(2,234,430)
Total Fund Balance End of Year after Spend Down	10,917,967	10,984,384	10,984,384	10,040,638	7,967,940	5,702,123	3,467,693
Less Board Designated Operating Reserve & Capital Reserve*	(2,503,157)	(2,415,462)	(2,073,276)	(2,090,291)	(2,219,303)	(2,329,770)	(2,446,196)
Fund Balance Available for Carry Forward of Program Continuation Funding	8,414,810	8,568,922	8,911,108	7,950,347	5,748,637	3,372,353	1,021,497

* Board Designated Operating Reserve for 3 months of operations adjusted annually to reflect 5.01% of Total Budgeted Expenditures. Capital Reserve is the balance of the annual \$100,000 reserve for building and large capital expenditures over the years.

Additional Board designated operating reserve required * (342,186) 17,015 129,012 110,467 116,426

CHILDREN'S BOARD OF HILLSBOROUGH COUNTY
PROJECTIONS at .500 Millage
 FISCAL YEARS 2011-2016

	FY 2011 Revised Budget	FY 2011 Actual	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
MILLAGE RATE	.5000	.5000	.5000	.5000	.5000	.5000	.5000
Projected Tax Revenue (mill. @ .5000 w/ 4.28% dec in tax base in FY 2012, 2.2% dec FY 2013, 1% inc FY 2014, 3.7% inc FY 2015, 4.3% inc FY 2016)	31,270,743	31,359,402	29,936,574	29,281,956	29,583,582	30,682,517	32,006,492
Investment Income	51,361	102,931	96,500	197,219	201,339	199,825	181,772
Revenue Maximization Funding	1,631,002	1,305,178	830,000	130,000	130,000	130,000	130,000
Grants, Administrative Services Organization and Other Community Partner Funding	2,687,766	1,841,477	2,815,400	2,815,400	2,815,400	2,815,400	2,815,400
Miscellaneous Income	175,944	277,763	314,061	314,061	314,061	314,061	314,061
Employee Lease (reimb) Income	847,096	987,185	1,000,688	1,000,688	1,000,688	1,000,688	1,000,688
Total Revenue Available	36,663,912	35,873,936	34,993,223	33,739,324	34,045,070	35,142,491	36,448,413
Operating Expenditures	6,033,011	5,641,217	5,660,366	5,691,991	5,691,991	5,691,991	5,691,991
Non-Operating & Employee Lease (reimb) Expenses	2,257,543	2,356,310	2,350,525	2,350,525	2,425,623	2,530,559	2,654,423
Capital Outlay, Building & Capital Reserve	161,994	100,343	6,000	37,385	31,059	0	239,266
Other - Kidspeak Gallery, ASO & CBHC FSRC	1,013,665	904,865	688,704	688,704	688,704	688,704	688,704
Expenditures Related to Program Support	573,850	502,159	730,836	730,836	730,836	730,836	730,836
CBHC Program Contracts	29,252,513	27,284,015	22,536,020	22,550,000	22,550,000	22,550,000	22,550,000
Other Community Partner Program Expenditures	2,836,461	2,538,233	2,620,772	2,620,772	2,620,772	2,620,772	2,620,772
New Program Expenditures Continued in Future Years	0	0	0	0	0	1,500,000	3,000,000
New Program Expenditures	400,000	335,957	400,000	400,000	1,900,000	1,900,000	1,000,000
Total Expenditures	42,529,037	39,663,099	34,993,223	35,070,213	36,638,985	38,212,862	39,175,992
Net Income (Spend Down)	(5,865,125)	(3,789,163)	0	(1,330,889)	(2,593,915)	(3,070,371)	(2,727,579)

CHILDREN'S BOARD OF HILLSBOROUGH COUNTY
PROJECTIONS at .500 Millage
 FISCAL YEARS 2011-2016

	FY 2011 Revised Budget	FY 2011 Actual	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
<u>Fund Balance</u>							
Total Fund Balance Beginning of Year	16,898,972	16,898,972	13,109,809	13,109,809	11,778,920	9,185,004	6,114,634
Net Income (Spend Down of Fund Balance)	(5,865,125)	(3,789,163)	0	(1,330,889)	(2,593,915)	(3,070,371)	(2,727,579)
Total Fund Balance End of Year after Spend Down	11,033,847	13,109,809	13,109,809	11,778,920	9,185,004	6,114,634	3,387,055
Less Non-Spendable Fund Balance Reserve	(619,000)	(7,335)	(7,335)	(7,335)	(7,335)	(7,335)	(7,335)
Less Committed Fund Balance Reserve	(2,503,157)	(2,073,276)	(2,069,777)	(2,136,242)	(2,283,621)	(2,462,315)	(2,371,206)
Less Assigned Fund Balance Reserve	(6,054,614)	(7,516,691)	(9,722,754)	(8,391,865)	(5,797,950)	(2,727,579)	0
Unassigned Fund Balance	1,857,076	3,512,507	1,309,943	1,243,478	1,096,099	917,405	1,008,514

Definitions:

Non-Spendable Fund Balance Reserve include prepaid deposits

Committed Fund Balance Reserve includes the building/capital reserve and an operational reserve of 5% of the budgeted expenditures for the year.

Assigned Fund Balance Reserve consists of the future commitments included in the five year projections that spend down from the fund balance.

Unassigned Fund Balance represents the difference between the total fund balance and all reserves above.

The reserve amounts above are determined and approved by the board each year during the budgeting process.

**United Cerebral Palsy/MHC Update
To
The Children's Board of Hillsborough County**

March 2012 to June 2012

Quarterly Financial Report

United Cerebral Palsy of Tampa Bay, Inc., (UCP) and the UCP Foundation (the Foundation) finished the third quarter of the July 1, 2011 – June 30, 2012 fiscal year with a combined operating loss of \$37,131. For the nine month year to date UCP is showing a loss of \$82,250.

The Agency's cash position increased by \$2,901 from the previous quarter and remains stable with cash reserves of \$415,658 compared to \$461,000 at the beginning of the prior fiscal year 10/1/2010. This represents a 60 day cash reserve. UCP currently owes the Children's Board \$121,413, with the next annual payment due in early July.

UCP and its Foundation adopted a combined breakeven budget for the 7/1/2011 – 6/30/12 fiscal year. While UCP continues to be reliant on its Foundation's fundraising efforts along with support from the United Way and the UCP National Affiliate, the addition of the new Executive Director has put new funding streams and additional programs at the forefront of planning efforts. MHC continues to provide the administrative services for UCP including finance and accounting, IT, HR, maintenance and facilities. In early fall, 2012, the agency will be transitioning all records and files into a new, state of the art, electronic medical records system.

ACTIVITIES

- The UCP Board selected and hired its new Executive Director, Jim King, who started in May. His immediate priority was to create a new Strategic / Business Plan which addresses:
 - Board Governance
 - Marketing
 - Finance
 - Grants
 - Programs

- Completed Aquatic Therapy Training for the agency's therapists using a Technical Assistance grant through the Children's Board.

- Staff began an accreditation self study process for an anticipated NAC accreditation of pre-school program, due in May 2013.

- United Way Summer Care Program started June 11th with 24 students enrolled.

- Completed renovation of modular three at Henry Avenue to revamp office space and expand the pre-school by two additional classrooms.

- Began marketing efforts in New Tampa for referrals to the new St. James satellite location where assessments and therapy will be offered.

- Continue with committee meetings for Foundation Events. Planning stage in full force for the annual Dr. Dick Gunderman Golf tournament at Cheval on Sept 27, 2012 and the Ride without Limits fundraiser in November 2012.

2012 Technical Assistance Fund Summary

	Agency	Project Name	Amount Requested	Score	Faith Based	Grassroot	FY12 CBHC Funding
1	Parents and Children Advance Together Literacy Ministries, Inc.	PCAT Family Literacy	\$1,616.00	32.67	x	x	x
2	Big Brothers/Big Sisters of Tampa Bay, Inc.	Fingerprint Machine Project	\$5,000.00	28.00			x
3	Hispanic Services Council	Agency Capacity Building	\$5,000.00	28.00			x
4	34TH STREET CHURCH OF GOD, INC.	King's Kids Christian Academy Learning & Development Center	\$4,500.00	27.33	x		x
5	Champions for Children	Layla's House	\$5,000.00	27.00			x
6	SERVE, Inc.	Tech Tools for Safety and Success	\$3,498.00	26.67			
7	Infants & Young Children of WCF, Inc. (IYC)	Positive Development	\$4,668.00	26.67			
8	Alpha House of Tampa, Inc.	Alpha House - Capacity Building	\$4,949.00	26.33			x
9	The Spring of Tampa Bay, Inc.	Server for The Spring	\$5,000.00	25.33			x
10	The Homeless Coalition of Hillsborough County	Implementation of Data management System for Sustainable Funding	\$5,000.00	25.00			x
11	Pregnancy Care Center of Plant City	Technical Assistance	\$4,290.00	24.67	x	x	
12	Greater Palm River Point CDC	Data Base Capacity Building	\$5,000.00	24.33		x	x
13	St. Joseph's Children's Hospital - Children's Advocacy Center	Spanish First Aid and CPR	\$5,000.00	24.33	x		x
14	The Skills Center, Inc.	Technology and Board Development	\$5,000.00	24.33		x	
15	Voices for Children of Tampa Bay, Inc.	Guardian ad Litem	\$2,026.00	23.67			x
16	Family Literacy Academy of Tampa Bay LLC	Literacy and Technology	\$4,999.00	23.50		x	
17	Florida Association for the Education of Young Children	Increasing Technology Capacity for the FAEYC	\$4,058.00	23.33			
18	Hiphop Basketball Foundation, Inc.	Hiphop Basketball Foundation Programs	\$5,000.00	23.00		x	
19	Dream Center of Tampa	Youth Outreach & Support Services	\$4,932.00	22.67	x	x	
20	BOCC, 13th Judicial Circuit	Supervised Visitation Program	\$4,780.00	22.33			x
21	Salesian Youth Center/Boys & Girls Club	Salesian Youth Center Development Office Equipment	\$2,000.00	22.33	x		
22	Girl Scouts of West Central Florida	Internal Capacity Building for Finance Department	\$5,000.00	22.33			
23	Wheels of Success, Inc.	Program Sustainability	\$5,000.00	22.00			x
24	Tampa Metropolitan Area YMCA	Caring and Learning with ME	\$5,000.00	22.00			x
25	Mary Lee's House	Community Awareness and Involvement	\$4,957.00	22.00			
26	Project LINK, Inc (Local Impact on Neighborhood Kids)	Project Upgrade	\$4,858.00	21.33		x	
27	ECHO OF BRANDON INC	Client Resource Center	\$5,000.00	21.00			
28	Wholesome Community Ministries	Capacity Building	\$5,000.00	21.00	x	x	
29	Early Childhood Council of Hillsborough County, Inc.	Early Childhood Training Institute	\$3,000.00	21.00			x
30	Pregnancy Care Center (University Crisis Pregnancy Center)	Pregnancy Outreach	\$4,824.00	20.67	x	x	

31	Tampa Bay Academy of Hope	Youth C5 - Achieving Core Talent/Positive Youth Development	\$5,000.00	20.67		x	
32	Crisis Center of Tampa Bay	Training and Development	\$4,936.00	20.00			x
33	Pink Wish Foundation	Pink Wish Academy	\$4,850.00	20.00		x	
34	Mission Tampa	Capacity Building	\$5,000.00	20.00	x	x	
35	The Centre for Women, Inc., d/b/a The Centre	Strategic Plan Development Project	\$5,000.00	20.00			
36	The Sylvia Thomas Center for Adoptive and Foster Families, Inc.	Fundraising & Events Management System	\$2,806.00	20.00			x
37	Children Having Opportunities In a Caring Environment	CHOICE IL & Empowerment Program	\$4,702.00	19.67		x	x
38	The Salvation Army (Hillsborough County)	Transitional Housing Program for Homeless Women & Children	\$4,924.00	19.33	x		
39	Buddy Cruise Inc	Technology & Education	\$3,781.00	19.33		x	
40	Easter Seals Florida, Inc.	Murray Child Development Center	\$4,993.00	18.67			
41	Tampa Bay Community and Family Development Corp	Preparation for the New Charter School Audit Review	\$5,000.00	18.33	x	x	
42	Back On Track Empowerment Center, Inc.	Back on Track Capacity Building Program	\$5,000.00	18.00	x	x	
43	Shiloh Restoration Tabernacle, Inc	Operation Restoring Hope	\$5,000.00	18.00	x	x	
44	The LIFE Center of the Suncoast, Inc.	Trauma Informed Care - Accelerated Resolution Therapy	\$1,200.00	18.00			x
45	Florida Guardian ad Litem Program	13th judicial Circuit Guardian ad Litem Program	\$2,333.00	18.00			

13/28% 18/40% 19/42%

TOTAL

\$198,480.00

Children's Board of Hillsborough County
Security Analysis and Action Sub-committee Meetings
Summary Report
August 8, 2012

Sub-committee Chair: CBHC Board member, John Evon

Sub committee Board members: Chris Brown, Pete Edwards, Valerie Goddard, Board Attorney John Bakas

CBHC Staff support: Trish Charo, Patrick Aeppel, Veronica Blanco

On July 26, 2012 the facilities/conference center team received a copy of the Draft Building Security Procedure and were trained on the entire procedure. The team was instructed that CBHC will roll this procedure out in three phases. The three phases ensure that we are effectively communicating to all of our customers, providing excellent customer service and acknowledging a learning curve. During each phase, the team will make and receive recommendations that will improve efficiency, effectiveness, productivity and customer service. A debriefing will occur at the end of each phase and all feedback will be considered for any changes that may be needed to improve the Building Security Procedure. The Building Security Procedure will be fully operational on October 1, 2012.

An assessment for the proper procurement procedure and budget allocation is being prepared and a recommendation on action will be forthcoming once all of the information is received:

- camera upgrades- completed waiting on procurement decision
- repair/replace gate scanner- completed waiting on procurement decision
- motion detection lighting-under review
- landscaping upgrades- scheduled for late August

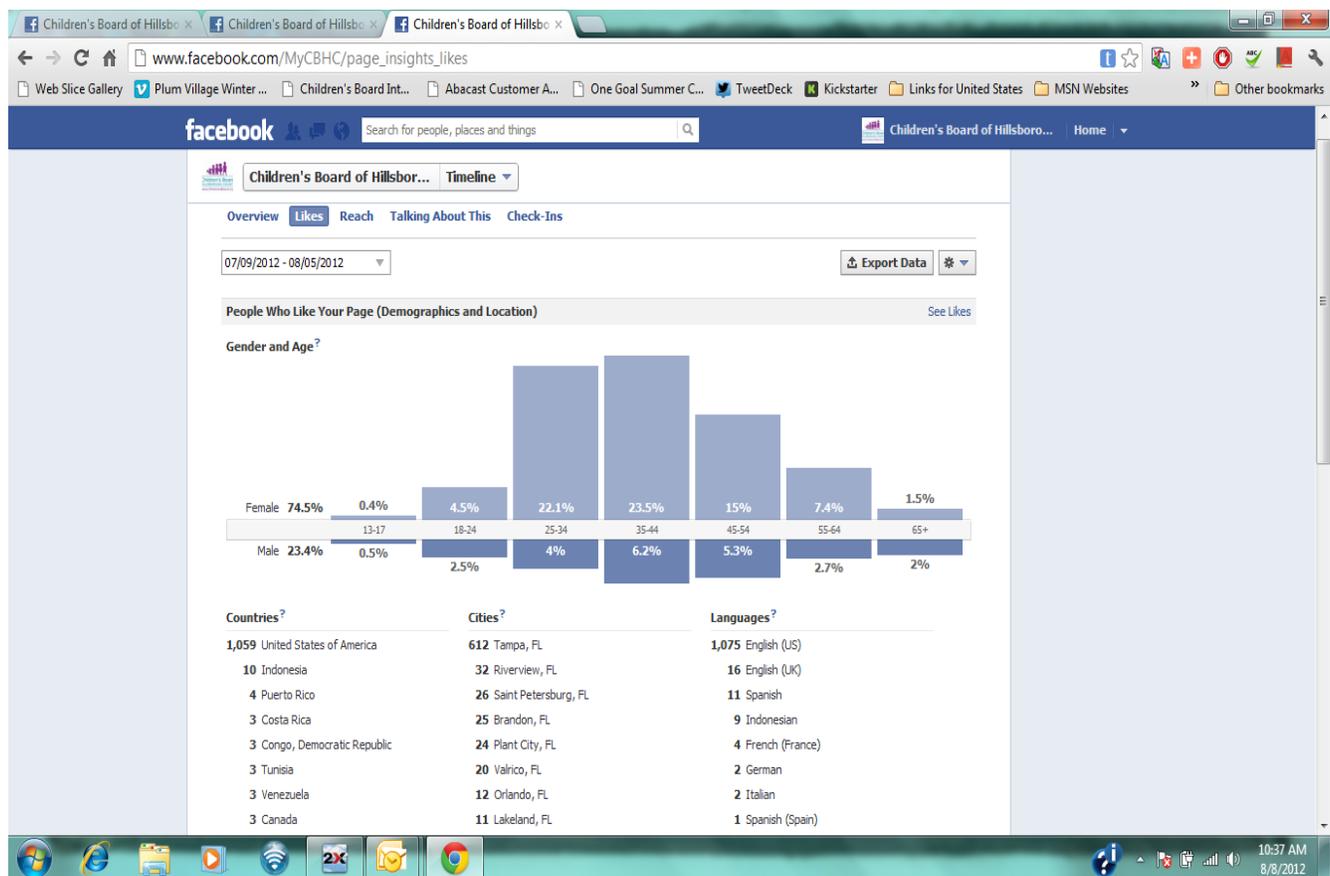
Social media update

July 9th to August 5th 2012

🚩 Total Likes?

1,125 ▲ 0.63%; Friends of Fans **2,491,769** ▲ 0.71%

This is up from the 976 fans (baseline) in February by 13% overall. The Fan base remains predominantly female (around 75%); with around 76% of those fans being in the 25 to 54 age range as illustrated below.



On Twitter:

- 🚩 This Month as of 8-8-2012: Followers: **1116**
- 🚩 Last Month – 7-5-2012: Followers **1,095**
- 🚩 Up about **1.9%** from last month, and up around **18%** from our February baseline of 912.

CBHC Internet Radio:

Internet radio listeners: 196 this month (down from 360 last month); with the average listener listening 294 minutes (up from 173 minutes last month); the decrease in listeners may in part be due to the loss of the HYC Radio program that was done by our Hillsborough Youth Collaborative each month.